

9th

**FIAF SUMMER SCHOOL
GEORGE EASTMAN HOUSE**

June 8 to 26, 1998

Draft List of Proposed Training/Lecture Subjects

1. History of GEH, FIAF and Film Archiving Movement
2. Basic Film Structure and Film Handling
3. Cellulose Nitrate and its Preservation
4. Cellulose Acetate and its Preservation
5. Polyester
6. Basic Film Processing Theory
7. Color Film Preservation
8. Color Film Duplication
9. Film Storage Conditions
10. Preservation Principles and Rules
11. Air Conditioning in Film Storage Vaults
12. Types of Film Stock in Current Use
13. Film Treatments
14. Step Printers/Continuous Printers/Optical Printers
15. Health and Safety at GEH
16. The Work of the GEH
17. Polymer Degradation
18. Film Examination

19. Technical Selection
20. Cataloging
21. Viewing Service Access
22. Donor Access
23. Production Library Service
24. Selection and Acquisition of Films and TV Programs
25. Programming from Archive Collections
26. Legal Deposit of Films and Television
27. Copyright
28. The work of FIAF
29. Computerization of Records
30. Curatorial Problems
31. Video Preservation and Storage
32. Specialist Archive Buildings and their specifications
33. The work of film archives in the United States
34. The Work of the Dryden Theater
35. Staff Training
36. Techniques for Film and Television Restoration Projects

George
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House

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Rochester, NY
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(716) 271-3361
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George Eastman House

**FIAF CURATORS AND DIRECTORS!
PLEASE MAKE THIS INFORMATION AVAILABLE TO YOUR STAFF!**

**FIAF SUMMER SCHOOL
GEORGE EASTMAN HOUSE
Rochester, New York**

June 8 to 26, 1998

Preliminary Information Sheet

APPLICATIONS

Applications must be made in full on the forms supplied. Upon acceptance, applicants must supply two passport-style photographs. Applicants who require a travel visa, either to leave their native country or to enter the United States, should allow plenty of time for government processing. GEH will gladly write supporting letters if requested. Please enclose a letter of support from the Head of your archive or organization with your application.

TRAVEL

Wherever possible, arrangements will be made to meet participants at the Rochester International Airport or at the local railway station.

VENUE

The majority of the lectures and practical aspects of the course will take place at the Museum's premises in Rochester. However, there will also be visits to other establishments, such as the Louis B. Mayer Conservation Center, the Museum of Modern Art Conservation Center, the John E. Allen Laboratories etc, and to places of technical and social interest.

ACCOMMODATION

Arrangements are being made with the University of Rochester in order to provide accommodation for all students involved with the FIAF Summer School at the UR campus. A number of rooms may be available in private homes. Further details will be provided when enrollment has been finalized. Applicants should be aware, however, that due to the limited number of single rooms available, a number of students must be willing to share a room.

MEALS

Breakfast and lunch will be provided at the Museum during working days. Please note, however, that students are responsible for all other meals (evenings and weekends).

On days when participants are at the Conservation Center, a mid-day meal in the form of a buffet or sandwiches will be provided by GEH.

When visiting other establishments, packed lunches will be available and use will be made of local restaurants and canteen facilities.

MAIL

If participants wish to receive mail whilst on the course, letters can be addressed to the George Eastman House, as follows:

George Eastman House
Motion Picture Department / FIAF Summer School
900 East Avenue
Rochester, New York 14607
United States

Telephone: 1-716-271.33.61, ext. 333

Fax: 1-716-271.39.70

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April 1997

FIAF SUMMER SCHOOL 1998

The next FIAF Summer School will take place from June 8 to 26, 1998, and will be hosted and organized by the Motion Picture Department at George Eastman House in Rochester, New York. The course will be held on the Museum premises and at the Louis B. Mayer Conservation Center in Chili, New York, approximately 15 miles from Rochester. This follows the success of the Summer Schools hosted by the NFTVA in 1992-1996 after those held under the auspices of the DDR (East German) Film Archive.

The aim of the Summer School is to provide an intensive three-week training course for FIAF-member film archivists from all over the world who have some experience of film handling and archival practices. Some openings will also be available for television archivists who are members of FIAT. The course will embrace the history and philosophy of film archiving, but instruction will focus on the conservation of moving images, and the performance of essential museum activities such as acquisition, cataloging, access, programming and management. Instruction will be provided by the expert staff of GEH, supplemented by guest lecturers from FIAF and key practitioners in the film, television and video industries. The Summer School will provide transportation to and from the Museum and Conservation Center.

GEH aims to provide a pleasant learning environment for all students. The Summer School will supplement professional instruction with social events and local sight-seeing excursions. The Rochester area provides convenient travel facilities for exploring the region and making visits to New York City, Toronto, and Montréal.

There are 20 student positions available. The School encourages applicants from archives in developing countries, or those with poor resources and training. We expect that a number of these applicants will require help with their travel, accommodation and course expenses. Both FIAF and GEH have been seeking sponsorship funding for this purpose; nevertheless, applicants needing financial assistance can and should approach the United States Information Service in their country, as well as other national sources. The fee for the three-week course is \$2,000 (US dollars); this covers accommodation, most meals, and all training. International travel costs are not covered.

The Summer School has worked out a detailed course program, including lectures, training

sessions, demonstrations, and course-related visits. A list of proposed training/lecture subjects is enclosed, together with an information sheet and application form. A full program summary will be sent to all applicants upon acceptance into the school.

You are invited to submit an application on the enclosed form on behalf of yourself or members of your staff (please photocopy the form as necessary). If there are more applicants than places available, a selection will be made by GEH. If there are fewer applicants than places available, then we will seek qualified participants from a wider field.

Please send completed forms to Edward Stratmann, George Eastman House, 900 East Avenue, Rochester NY 14607, United States (fax: 1-716-271.39.70). Closing date for receipt of applications: 31 December 1997.

Paolo Cherchi Usai
Senior Curator, Motion Picture Department
George Eastman House