FIAF SUMMER SCHOOL
27th August to 12th September 1973
at the Staatsliches Filmarchiv der DDR
Berlin
— Timetable —
(Draft)
Monday, 27th August

Arrival of the participants to the summer school
Accommodation
Meeting of all participants

7.00 p.m.

Tuesday, 28th August

Morning 8.00 - 9.00

Address of welcome and introduction of the participants. Mr. Klaus
Instruction on organizational questions of the course.
Break

9.00 - 9.45

Subject no. 1
Survey on the development and activities of the Staatsarchiv.
Filmarchiv. Mr. Klaus
Break

9.45 - 10.15

10.15 - 11.15

Subject to be continued Mr. Klaus
Break

10.30 - 11.30

11.30 - 12.00

Visit to the premises of the film vaults under the guidance of Mr. Klaus and Mr. Karnstädt.

Lunch 12.00 - 1.00

Afternoon

1.00 - 1.50

Subject no. 2
Chemical and physical properties of film material and the implication of chemical and physical influences on permanent storage. Mr. Karnstädt
Break

1.50 - 2.00

2.00 - 3.00

Subject to be continued Mr. Karnstädt
Break

3.00 - 3.30

3.30 - 4.00

Subject to be continued Mr. Karnstädt
Trip to the Berlin environs, or sight-seeing tour
Wednesday, 29th August

Morning
8.00 - 9.00  Subject no. 3
Preservation and technical treatment of film material prior to storage.
Mr Karnstäd
9.00 - 9.15  Break
9.15 - 10.00  Subject to be continued
Mr Karnstäd
10.00 - 10.25  Break
10.25 - 11.15  Subject to be continued
Mr Karnstäd
11.15 - 12.00  Subject to be continued
Mr Karnstäd
12.00 - 12.30  Lunch

Afternoon
12.30 - 13.30  Subject to be continued
Mr Karnstäd
13.30 - 14.00  Break
14.00 - 15.30  Subject to be continued
Mr Karnstäd
15.30 - 16.00  Sight-seeing tour and evening visit

Thursday, 30th August

Morning
8.00 - 9.00  Subject no. 4
Optimum storage conditions for film material.
Mr Meckel
9.00 - 9.15  Break
9.15 - 10.00  Subject to be continued
Mr Meckel
9.45 - 10.15  Subject no. 5
Storage technology of film material.
Mr Meckel
10.15 - 10.30  Break
10.30 - 11.30  Subject to be continued
Mr Meckel
11.30 - 12.00  Subject no. 6
Dehumidification installations in film vaults.
Mr Meckel

Afternoon
12.00 - 12.30  Lunch
12.30 - 13.00  Subject to be continued
Mr Meckel
13.00 - 13.30  Break
13.30 - 14.00  Subject to be continued

Afternoon and Evening
Free for excursions, outings on boats, swimming
**Friday, 31st August**

**Morning**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Person</th>
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</thead>
<tbody>
<tr>
<td>9.00-9.30</td>
<td><strong>Subject no. 6a</strong> Inspect the air-conditioning installations.</td>
<td>Mr Markel</td>
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<tr>
<td>9.30-9.45</td>
<td>Break</td>
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<tr>
<td>9.45-10.15</td>
<td>Inspection to be continued</td>
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<tr>
<td>10.15-10.25</td>
<td>Break</td>
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<tr>
<td>10.25-12.20</td>
<td><strong>Subject no. 7</strong> Possibilities of manual and mechanical restoration of film material.</td>
<td>Mr Karnstä</td>
</tr>
<tr>
<td>12.20-1.00</td>
<td>Lunch</td>
<td></td>
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**Afternoon**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Person</th>
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<tbody>
<tr>
<td>1.00-1.55</td>
<td>Subject to be continued</td>
<td>Mr Karnstä</td>
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<tr>
<td>1.55-2.00</td>
<td>Break</td>
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<tr>
<td>2.00-3.00</td>
<td><strong>Subject to be continued</strong></td>
<td>Mr Karnstä</td>
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**Afternoon and Evening**

- Film showings:
- Social get-together

**Saturday, 1st September**

- Excursion to the Berlin environs.
- Visit to the former Sachsenhausen concentration camp, Sanssouci Palace, and Cecilienhof Palace at Potsdam and to the Babelsberg film archive.

**Sunday, 2nd September**

- Water cruise on Berlin lakes
### Monday, 3rd September

**Morning**

<table>
<thead>
<tr>
<th>Time</th>
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<tr>
<td>8:00</td>
<td>Subject no.5</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>8:15</td>
<td>Printing process</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>9:15</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>9:30</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>10:15</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>11:15</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>11:30</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>11:45</td>
<td>Lunch</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>12:00</td>
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**Afternoon**

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<tbody>
<tr>
<td>1:00</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<td>1:15</td>
<td>Break</td>
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<tr>
<td>2:00</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>3:00</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>3:15</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>4:05</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>4:15</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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**Evening**

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<thead>
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<th>Time</th>
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<tr>
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<td>Spare time</td>
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### Tuesday, 4th September

**Morning**

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<tbody>
<tr>
<td>8:00</td>
<td>Inspection of the DEFA laboratory</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>12:00</td>
<td>Lunch</td>
<td>Mr. Karnstäd</td>
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**Afternoon**

<table>
<thead>
<tr>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>1:00</td>
<td>Subject no.5 to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>1:15</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>2:00</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>3:00</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>3:15</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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<tr>
<td>4:05</td>
<td>Break</td>
<td>Mr. Karnstäd</td>
</tr>
<tr>
<td>4:15</td>
<td>Subject to be continued</td>
<td>Mr. Karnstäd</td>
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**Evening**

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<td></td>
<td>Spare time</td>
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Wednesday, 5th September

Morning

8.00 - 9.00  Subject no. 9
Work on results of the preservation commission relating to problems of permanent storage of magnetic video tapes.  Mr. Vrooman

9.00 - 9.15  Break

9.15 - 10.30  Subject to be continued  Mr. Vrooman

10.30 - 10.45  Break

10.45 - 11.15  Subject to be continued  Mr. Vrooman

11.15 - 11.25  Break

11.25 - 12.20  Subject no. 10
Tasks and patterns of the editorial restoration of film material.  Mr. Schulz

12.20 - 1.00  Lunch

Afternoon

1.00 - 1.30  Subject to be continued  Mr. Schulz

1.30 - 2.00  Break

2.00 - 3.00  Subject to be continued  Mr. Schulz

Afternoon and Evening

Film showings, or theatre visits, or social get-togethers with archive staff.

Thursday, 6th September

Morning

8.00 - 9.00  Subject no.10 to be continued  Mr. Schulz

9.00 - 9.15  Break

9.15 - 10.30  Subject to be continued  Mr. Schulz

10.30 - 10.45  Break

10.45 - 11.15  Subject to be continued  Mr. Schulz

11.15 - 11.25  Break

11.25 - 12.20  Subject no.11
Reconstruction of "Metropolis"  Mr. Jenkins

12.20 - 1.00  Lunch

Afternoon

1.30 - 1.55  Subject to be continued  Mr. Jenkins

Space time
### Friday 7th September

**Morning**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Speaker</th>
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<tbody>
<tr>
<td>8.00</td>
<td><strong>Subject no. 12</strong> Recommendations of the cataloguing commission on film cataloguing problems.</td>
<td>Mr. Klaas</td>
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<tr>
<td>8.00-9.00</td>
<td>Break</td>
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<tr>
<td>9.00-9.15</td>
<td><strong>Subject to be continued</strong></td>
<td>Mr. Klaas</td>
</tr>
<tr>
<td>9.15-10.15</td>
<td>Break</td>
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<td>10.15-11.20</td>
<td><strong>Subject to be continued</strong></td>
<td>Mr. Klaas</td>
</tr>
<tr>
<td>11.20-12.20</td>
<td>Break</td>
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<tr>
<td>12.20-13.00</td>
<td><strong>Subject no. 13</strong> Cataloguing system of the Staatliches Archiv der DDR.</td>
<td>Mr. Schulz</td>
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**Afternoon**

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<tr>
<th>Time</th>
<th>Activity</th>
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<tbody>
<tr>
<td>13.00-13.25</td>
<td><strong>Subject to be continued</strong></td>
<td>Mr. Schulz</td>
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<tr>
<td>13.25-13.50</td>
<td>Break</td>
<td></td>
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<tr>
<td>13.50-14.00</td>
<td><strong>Subject to be continued</strong></td>
<td>Mr. Schulz</td>
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**Evening**

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### Saturday 8th September

- Sightseeing trip to Dresden, visit of museums and a number of new cultural institutions. Excursion to Dresden environs.

### Sunday 9th September

**Afternoon**

- Visit to a Berlin museum.
- A walk through the Zoo (Tierpark).
Monday, 10th September

Morning

8.00—9.00  Subject no.14
Elaboration of a national
filmography.  Mr. Schulz

9.00—9.15  Break

9.15—9.30  Subject to be continued  Mr. Schulz

9.30—10.20  Break

10.20—11.15  Subject no.15
Structure of the collections and
problems of selection.  Mr. Lichtenstein

11.15—11.25  Break

11.25—12.20  Subject to be continued  Mr. Lichtenstein

12.20—13.00  Lunch

Afternoon

1.00—1.55  Subject to be continued  Mr. Lichtenstein

to be followed by  Discussion relating to all problems
of the activities of the Staatliches
Filarchiv.

Tuesday, 11th September

Morning

9.00  Final evaluation of the summer school. Mr. Klat

Afternoon  Spare time

Evening  Final meeting of all participants

Wednesday, 12th September

Departure