

INTERNATIONAL FEDERATION OF FILM ARCHIVES

EXECUTIVE COMMITTEE MEETING

Leipzig, November 24th and 25th 1968

SUMMARY AND DECISIONS

PRESENT - Members

MM. J. Toeplitz, President
E. Lindgren, Vice President
V. Privato, Vice President
J. Ledoux, Secretary General
P. Morris, Treasurer
J. de Vaal
W. Klaue
V. Pogacic

- Deputy member

Mr N.H. Geber

- Honorary member

Mr H. Volkmann

EXCUSED - Members

MM. W. Van Dyke, Vice President
R. Borde
B. Brejcha

- Deputy members

MM. L. Fioravanti
M. Teodorescu

- Honorary member

Mr M. Svoboda

Also present : Mrs L. Recht, Secretary
Mr L. Wogschin, Interpreter

AGENDA

- 1) Adoption of the agenda
- 2) Approval of the Summary and decisions of the preceding meeting
- 3) Problem of the minutes of the General Meeting in London
- 4) Membership problems
- 5) Treasurer's report
- 6) Extension of FIAF's activities
- 7) Seat of the FIAF and new secretariat
- 8) Congress of New York
- 9) FIAF's projects
- 10) Rome meeting (C.I.C.T.)
- 11) Relations with F.I.A.P.F.
- 12) Report of the Commission for Documentation and Cataloguing
- 13) Place and date of the next Executive Committee
- 14) Miscellaneous

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Mr Jerzy Toeplitz, President, opens the first session of the Executive Committee, on November 24th. He welcomes the Committee members, notes that the quorum is obtained and declares the meeting valid.

He deeply regrets the absence of Mr Van Dyke, who - due to a miscarriage of the invitation letter - has had no time to free himself to attend the Executive Committee

I. ADOPTION OF THE AGENDA

This first point is missing on the agenda. Apart from that, the agenda is accepted unanimously.

2. APPROVAL OF THE SUMMARY AND DECISIONS OF THE PRECEDING MEETING

a) Minutes of the first new Executive Committee meeting held in London on May 29th 1968 :

To be added: "Were also present, three honorary members: MM. Lauritzen, Svoboda and Volkmann".

b) Minutes of the Executive Committee meetings of May 21st and 22nd

Secretary General gives lecture of a letter he received from Mr Van Dyke, concerning particular errors he noticed in these minutes and in general about the unaccurate wording.

Due to his remarks, the following modifications are adopted :

Point 5 : 1^o Full members.

For a better understanding of the facts by members who were not attending the meeting, the information concerning Deutsche Kinemathek and Deutsches Institut für Filmkunde should read as follows :

"A project does exist for the Deutsche Kinemathek to be taken in charge by the Filmschule, project which doesn't seem very satisfactory."

(Mr Volkmann advises the members that this project has not been put into a concrete form for 1969 and that the situation remains unchanged.)

"The situation of the Deutsches Institut für Filmkunde, which Miss Gebauer will perhaps leave, seems also to be rather difficult."

Point 5 : 2^o Correspondents

Los Angeles : "Mr Colin Young didn't enter neither the yearly report of the archive, nor a request for the extension of membership in 1968. He will be reminded of his duties."

Point 7 : Relations between archives and producers

"Mr Van Dyke informed that he recently met representatives of the Motion Pictures Association, Mr Gronich in Paris and MM. Johnson and Hetzel in New York. It seems that they are now studying an agreement to be discussed with each archive in particular."

As regards the wording of the minutes, Mr Ledoux proposes to write them in French, as it is Mrs Recht's and his own mother tongue. But the general advice is that the meetings being held in English, the minutes should be written in the same language.

Mr Lindgren insists on the fact that the minutes sent to the members of the Executive Committee are always draft minutes, open to corrections.

Secretary General also insists on the need to have a tape-recorder for the meetings of the Executive Committee as well as for the General Meeting. He asked it for Prague and London without success and has requested it once more for Leipzig. Unfortunately, the Staatliches Filmarchiv didn't receive his letter. He will foresee tape-recorders for next Executive Committee and also for the Congress in New York.

3. PROBLEM . OF THE MINUTES OF THE GENERAL MEETING IN LONDON

In relation with the previous point of the agenda, Mr Ledoux wonders if it would not be better to make the General Meeting minutes in French. He also suggests to issue each year, after the General Meeting, a book which could be considered as the Acts of F.I.A.F. Congress, not only containing the minutes, but also all the documents which were distributed to all members.

The Committee agrees in principle with this idea for the future. It is decided to carry on with the minutes in English.

4. MEMBERSHIP PROBLEMS

First of all, each member present to the meeting, gives communication of some useful information concerning the work of his archive (see information letter to all members).

Then Secretary General gives some information concerning other FIAP members.

a. Full members

Toulouse : Mr Ledoux gives lecture of a letter he received from Mr Borde, who hopes to receive for year 1969 a concrete help from the Ministry of Cultural Affairs and then to obtain in one or two years, a recognition as an official archive.

As far as the situation in France is concerned, Mr Ledoux has been invited, as Secretary General of the F.I.A.F. as well as Curator of the Royal Archive of Belgium, to attend the official opening of the Service des Archives du Film, in a place named Bois d'Arcy, near Paris, on October 29th. This seems only to be a vault service, open to everybody and where the Cinémathèque française would also be authorized to deposit its films. Apart from this and on the basis of press information, the situation of the Cinémathèque française seems to remain unchanged.

Copenhagen: Secretary General draws the attention of the Committee on an incident which has arisen between this archive and Cine-teca Italiana, due to the showing, by Det Danske Filmmuseum, of Seven Footprints to Satan at the National Film Theater, at the time of FIAF Congress. This film was a copy made from a negative, being the property of Cineteca Italiana and this was not specified by Det Dansk Filmmuseum.

Anyway, the matter seems to be arranged between the two members concerned and the Executive Committee decides not to interfere.

Montréal : Secretary General reports he recently met in Brussels Mrs Françoise Jaubert, who is presently in charge of the archive. Mr Guy Coté did not ask for his reelection as President of La Cinémathèque Canadienne and the new President is Mr Jousenet.

Praha : As Mr Brojcha recently left Ceskoslovensky Filmoteka, the question of his membership in the Executive Committee is raised by the Secretary General. It is decided to wait from him a letter of resignation and in the meantime to maintain him in the Executive Committee.

b. Correspondents

- Montevideo : Mr Hintz hopes to attend 1969 FIAF Congress
- Bogota : Since 1966, we are in touch with Cinemateca Colombiana to whom we proposed the status of correspondent. After London Congress, we received a letter from which appears a misunderstanding due to their insufficient knowledge of French and English. The Secretariat will write once again, in Spanish, to try to clear the matter.
- Lima : No news. This archive has been accepted as correspondent by the latest General Assembly, but we are still waiting for the payment of its subscription.
- Pyong-Yang : As we remain without news from the Korean Film Archive, in spite of a long letter we wrote after the London Congress, it is decided to present its deletion to the next General Meeting.

c. Associate membersImperial War Museum :

No news from Mr Roads, but in fact their membership would implement in 1969 only and the subscription is only expected in April next.

d. New candidaturesAmerican Film Institute :

Secretary General recently received in Brussels the visit of Mr Sam Kula, appointed on September last as Director of the Archive Division of the American Film Institute. Mr Kula expressed the wish of the American Film Institute to be linked to FIAF in one or another way.

Library of Congress :

The Secretariat answered to their enquiry for provisional membership and now that we have the new edition of the Statutes, a copy will be sent to them, as they wished.

Cinémathèque de Lyon :

This candidature is not new. It was decided to postpone any decision because of the lack of clarity of the situation in France in the past.

Due to its collection of nearly 3.000 films of Lumière, Mr Ledoux thinks the Cinémathèque de Lyon qualified to obtain the status of correspondent. The advice of Mr Borde on the subject will be asked.

Federacion Nacional de Cine Clubs/Madrid

Secretary General did reply to their enquiry for eventual membership, stating that FIAF had already a full member in Spain. No reply for the moment.

Cinematca Mexicana

Mr Gomez Gomez has attend London Congress as an observer and will apply for membership in New York.

e. Miscellaneous

Mrs Malthote Méliès who had been prevented to present her film on George Méliès in London, wishes now to come and present it in New York.

Our relations with La Cinémathèque Algérienne and also with all the Latin-American archives - apart from S.O.D.R.E. which is a governmental foundation - are setting big problems for our federation. We will contact again Mr Van Dyke in view of their eventual participation to the Congress in New York, as discussed already in London. But anyway, the Executive Committee in its majority, is of the opinion that we have to contact them once again in view to know what help they want from us and what would FIAF be able to do for them.

5. TREASURER'S REPORT

The financial statement of F.I.A.F. is quite satisfying this year. We have nearly 82.500 Fr.S. at the Swiss Bank, half of the amount in interest account, the other half in current account. Mr Morris draws the attention of the members to the fact that 4.000 Fr.S. proceeded from FIAF publications. As the expenses for 1968 are much more lower than foreseen, because of the Secretariat arrangements in Brussels, we will close the exercise with more than 20.000 Fr.S. profit.

The Treasurer suggests to put 20.000 Fr.S. more on the interest account at the end of the year, but on account blocked at six months, in view to obtain

a bigger interest of our money.

To facilitate our payments through the Bank, the Treasurer will ask for a check-book, in view to avoid the sending of letters asking the transfer of money. A check-book will also be given to the Executive Secretary, to pay directly the amount of expenses concerned by Chapter I of the budget.

As regards the payment of 1968 subscriptions, the following full members have not yet paid their due : Helsinki, London, Madrid, New York, Sofia, Vienne (Filmmuseum). Also the following correspondents: Istanbul (Denergi), Pyong-Yang, Zürich. As to the late payments, Cineteca Italiana has paid 1967 subscription and half of 1968. Treasurer will write to all of them.

No reaction to the deletion letters sent to the two Greek archives and the Chilean one.

As regards the eventuality of increasing the subscriptions, this would be difficult to foresee for the time being, due to the profit balance first and on the other hand to the reorganization of the future secretariat.

6. EXTENSION OF FIAF'S ACTIVITIES

In London, Mr Van Dyke and Mr Stanley Reed gave reports on the possibility to extend FIAF's activities within the field of non-commercial diffusion of films. It has been decided that the Executive Committee would study thoroughly this problem.

What is the situation ? More and more, universities, schools, cultural centers, ask to obtain ancient films, in the same way people want to read again classical books, listen again to ancient music or look over paintings of the past centuries. In the field of cinema, nine times out of ten - and perhaps more - it is not possible. Even when the national archive has one of the copies wanted, it is often impossible to lend it, either because it is the only copy they have, or because copyright owners do not agree.

However, some possibilities do exist in certain cases: Eastern countries' productions may circulate without too much problems. It is also said that some American productions will be circulated throughout the whole world by the American Film Institute. The Museum of Modern Art seem to have similar projects, maybe in connection with the ones imputed to the American Film Institute.

The first possibility should perhaps be to study if reciprocity could be established, for example to circulate these American films in the countries having nationalized productions, which in exchange would send to the United States films of their national production, to be freely circulated in schools, Universities, cultural centers, a.s.o. This could perhaps be considered as a beginning of solution. But it would be desirable anyway that the Secretary General should meet Mr Reed before next Executive Committee, in view to obtain from him more precise suggestions than the ones made until now. These suggestions should then be studied in Paris and after that, with the help of UNESCO, a commission could be created, composed by FIAF's and Universities' representatives. This commission would study the practical problems which will certainly appear and try to find solutions to them, e.g. free circulation and showing of films extracts, acquisition of copies at cost price for exclusive use in the universities and/or schools, a.s.o. Perhaps this commission will call upon the creation of a special association users which would be in close contact with FIAF. Perhaps should it be better to have a special section created into FIAF for this purpose. All this will depend upon the studies which have to be undertaken very quickly.

It is decided :

- 1^o that Secretary General will meet Mr Stanley Reed before next Executive Committee ;
- 2^o that FIAF's secretariat will write to all members to ask them if they could send a list of films free of copyrights for international diffusion in schools and universities and if they would accept to provide copies of these films at cost price (this last point being most particularly aimed at countries having a nationalized production);
- 3^o that President Toeplitz will contact UNESCO in view to obtain its financial help for a study of the question to be made on the international level by FIAF.

7. SEAT OF THE F.I.A.F. AND NEW SECRETARIAT

As announced by Secretary General in his letter dated September 3rd, our Federation has been officially authorized to have its legal seat in France. Following this decision, it is now indispensable to have an office in Paris and an independent secretariat.

Secretary General gives lecture of a letter of Mr Jan de Vaal on the subject and also of Mr Lauritzen (this one introducing the candidature of Mr Gösta Werner).

Three possibilities, working out as follows, are presented :

1 ^o One Executive Secretary full-time		40.000 F.S.
One typist full-time		15.000 F.S.
General expenses and office rental	12.000 F.S.	
Trips	10.000 F.S.	
Miscellaneous	<u>5.000 F.S.</u>	<u>27.000 F.S.</u>
		82.000 F.S.
2 ^o One Executive Secretary full-time		40.000 F.S.
One half-time typist		8.000 F.S.
General expenses, office, trips, a.s.o.		<u>27.000 F.S.</u>
		75.000 F.S.
3 ^o Half-time Executive Secretary		20.000 F.S.
Full-time typist		15.000 F.S.
General expenses, office, trips, a.s.o.		<u>27.000 F.S.</u>
		62.000 F.S.

Due to these different possibilities, it is proposed to advertise in some newspapers and weeklies, to find an Executive Secretary applying either for a half-time or a full-time job.

As far as the office itself is concerned, Secretary General will contact Mr Holleaux. He insists on the fact that the office in Brussels is only available until June and even that is not sure.

The advertisement, draft by Mr Lindgren, will be communicated to all members of the Executive Committee, as well as the list of newspapers in which it has been published. The application form and a report on the duties of FIAF Executive Secretary will be sent by the Secretariat to the applicants. People will be interviewed first on the national level, then in Paris.

8. CONGRESS OF NEW YORK

Congress 1969 will definitively take place from May 21st to 24th (included) and be preceded by the Executive Committee on May 19th and 20th.

The Museum of Modern Art will pay :

- 335 \$ for the travel of one delegate of each archive (full members only)
- (transportation will be taken in charge by the Museum of Modern Art, from the airport to the archive)

- a room for one delegate of each archive (full or provisional members only) at Hotel Roosevelt (breakfast and supper not included)
- lunch will be served at the Museum of Modern Art, free of charge.

Meetings will be held at the Museum of Modern Art, where a projection room will also be at our disposal for the showing of rare films.

Tape-recorders and interpreters in English and French will be foreseen. As to the Russian language, the Executive Committee decided to find somebody at the Soviet delegation at the United Nations. If no other solution can be found, FIAF will take charge of an interpreter for Mr Privato.

Secretary General will ask Mr Van Dyke if the Museum of Modern Art's intervention into travel costs and amounting to 335 \$ per full member, has been foreseen for the 31 full members and if a total budget of 31 x 335 \$ has been granted therefore. In the affirmative and if eventually some full members wouldn't be coming, could this quota be proposed to solve the following cases :

the presence of Mr Toeplitz and Mr Banaskiewicz, both from Polish archive
 Mr Klaue and Mr Volkmann
 Mrs Iris Barry
 A delegate of the Indian archive.

On the other hand, Secretary General will remind Mr Van Dyke of what was decided in London, with his approval: that one of the main problems which should be evoked in New York is the problem of the Latin American archives. In London, Mr Van Dyke thought that this problem would interest a certain number of foundations devoted to the Latin American problems and that it would perhaps be possible to obtain money from these foundations to bring some leaders of Latin American archives to New York.

Timetable of the Congress should be prepared during next meeting of the Executive Committee. Four full days of work - without ceremonies, cocktails and other social interruptions - must be foreseen, with possible extensions to evening sessions.

Anyway, the outlines of the next Congress should be simplified as much as possible, because less important archives are a little afraid to be the host of any future congress, after having seen the big organization of the last ones: East-Berlin and London.

Furthermore, a larger place should have to be devoted in the sessions to the problems of the small or young archives. The Secretary General will write to Haifa, Helsinki, Turin, Toulouse, Vienne, Istanbul and Los Angeles archives, in view to know what are their most important problems and draw out of them two or three topics to be put on the agenda of the New York Congress.

9. FIAP'S PROJECTS

A. Preservation and acquisition

1^o Manual for preservation of films

Supplement to this manual will be prepared by Mr Volkmann, to be presented in New York.

2^o Kalvar

The Secretary General directed Mr Young to MM. Harold Brown and Herbert Volkmann. No news since then.

3^o Completion of films

The Secretary General asks if some member would be ready to send copies of a definite film to other archives interested in its completion. Mr Klaue will show Metropolis in New York and make a report on the practical way to complete it. Mr Ledoux, for his part, will perhaps be able to show two irreducible versions of a same film.

4^o Methods for sticky films and fire-proof systems

Mr Volkmann will report on these technical matters in New York.

5^o Problems of identification of films

The Secretary General will ask Mr Frida what happens with this project, introduced by Mr Brejcha, of organizing an annual symposium and giving grants for research people from other archives.

6^o Customs

Secretariat has had many answers to the circular letter sent out, but in general, archives only gave the statement of the customs rules in their country and not how facilities were obtained. A new letter will be sent out to know the procedure and the Secretariat hopes to present a document to the New York Congress.

7^o Insurances

Some information is still missing to report on this very important matter: two big archives, London and Stockholm, have not yet sent the details of their insurance policies. The Secretary General will try to present a study on the matter in New York.

8^o Model agreement

The question is postponed for the time being.

B. Filmography9^o Embryo

Mr Klaue reported that the second edition was in hand, but insisted on the fact that he was absolutely and definitely opposed to the public sale of this catalogue.

10^o Films on the cinema

The Secretary General will remind the Hungarian archive of the project proposed in London.

11^o Catalogue of animated films produced before 1940 in members collections

Mr Coté's project will perhaps be taken over by Mrs Françoise Jaubert, General manager of the Cinémathèque Canadienne.

12^o Catalogue of sound feature films

After an exchange of opinions on the subject, the Committee decides not to carry on this project and to send the cards received in Brussels back to the archives which collaborated (and this, by registered mail).

13^o Enquiry about the collections of documentary films in archives and their cataloguing and use

Several members have yet replied. The Secretary General asks to change the previous title of this project: Catalogue on documentary films in members' collections into the above one.

14^o Filmography of German silent feature films

Six other volumes are in hand. Two or three of them will be ready next year, for New York Congress.

15^o List of filmographical sources

A copy of them will be sent to the President, who will report on the matter to the next Executive Committee.

C. Bibliography

16° Bibliography of FIAF members' publications

Mr Morris is going on with this work.

17° Bibliography of books and periodicals published before 1914, including sources in specialized libraries and collections outside FIAF

A decision will have to be taken on this subject in March.

18° Annual bibliography of books on the cinema

No news from Mr Teodorescu neither from Indiana University.

The President informs the members that CICT has the intention to publish, with the cooperation of Pergamon Press, an annual bibliography of books on the cinema. The CICT and Pergamon are able alone to compile the datas of French, English and Spanish books. They asked FIAF if some members should be able to help them for the books in other languages i.e. German, Dutch, Russian, a.s.o. It is agreed that if members wanted to cooperate, they are authorized to do so and that Mr Topplitz will co-ordinate their work.

19° Annual bibliography of FIAF members' acquisitions

This project is crossed out.

20° Annual bibliography of publications interesting archives' work

With reference to the chapter "Film Archives" published in Archiwum (cited by Mr Klaue), Mr Ledoux proposes to collect during the year all useful information concerning the work of the archives and to publish them. The Executive Committee agrees on this new project.

D. Miscellaneous

21° Telex

The Secretary General has the pleasure to communicate the telex number of the Danish Filmmuseum.

22° Pool

Mr de Vaal will report in March.

23^o Exchange of personal among archives

Mrs Urgosickova from the Ceskoslovakian archive, is for the moment working for three months at the Cinémathèque Royale de Belgique. After her visit, Mr Ledoux will receive successively delegates from the Sinematek Denergi and from the Bulgarian archive.

24^o Organigrams

These will be kept up-to-date.

10. ROME MEETING (C.I.C.T.)

The President did attend the meeting of Working Party on the application of electronic methods to the cataloguing of films and television programmes, organized by the CICT in Rome. This had a great potential of interest, even if it is not for a close future.

MM. Klaue and Ledoux think necessary for the FIAF to work in the European group.

The President will write to the CICT that Mr Klaue will participate to their work and represent our Documentation Commission.

11. RELATIONS WITH F.I.A.P.F.

No news since months, but the Committee decides to leave to FIAPF the initiative to renew the contacts.

It is also decided to ask Mr Van Dyke to plan - if he thinks that it is a good idea - a non-official meeting with the representatives of the Motion Pictures Association (MM. Valenty, Hetzel, a.s.o.) in New York, at the time of the Congress.

12. REPORT OF THE COMMISSION FOR DOCUMENTATION AND CATALOGUING

Mr Klaue reports on the work done during these days in Leipzig. He asks for a better preparation of the debates for the future.

Mr Lindgren excuses Miss Brenda Davies, President of the Commission, who has been prevented to be in Leipzig for personal reasons.

The Executive Committee agrees to maintain Miss Brenda Davies at the presidency of the next commission to be held in Brussels. Mr Klaue will report in New York.

Practical organization of next meeting:

The Commission will take place in Brussels during three days, just before Paris meeting. The Executive Committee decides to devote two days to cataloguing and one day to documentation.

The Cinémathèque Royale de Belgique will provide a room for the meeting, the archives will pay for the trip of their delegates and FIAP will give a financial aid of 15 \$ per day and per delegate (total amount of the budget : 360 \$).

On Mr de Vaal's request, it is accepted that archives could send observers to the Commission. Mr Privato wishes to have Mr Dimitriev in the Commission.

13° PLACE AND DATE OF THE NEXT EXECUTIVE COMMITTEE

Next Executive Committee will take place in Paris, in the first week of March. Exact dates of meeting will depend on Mr Van Dyke's presence in Austria.

A room for the meeting will be asked for in the Centre National de Cinématographie. If it is not available there, we will try to meet in Unesco or in a hotel.

14° MISCELLANEOUS

Library of Congress

As soon as the exact dates of New York Congress will be known, they will be announced in the World list of International Meetings, issued by the Library of Congress.

Murnau Stiftung

Mr Pöschke has sent a letter of information on the Murnau Stiftung. A copy of same will be sent to all members of the Executive Committee.

The Executive Committee meeting is officially adjourned at 5.00 p.m. on the 24th of November, 1968.