



**MAIN DECISIONS**  
**taken at the Executive Committee Meeting**  
**in Beijing - P.R. OF China**  
**October 27 - 29, 1997**

The Executive Committee met in Beijing, China, in October 27 - 29 1997. Following Members of the Executive Committee were present: Michelle Aubert (President), Roger Smither (Secretary General), Mary Lea Bandy (Treasurer), Vittorio Boarini, Gabrielle Claes, Nelly Cruz Rodríguez, Hervé Dumont, Clyde Jeavons, Peter Konlechner, José María Prado, Steven Ricci and Iván Trujillo. Gabrielle Claes attended in her double capacity of EC Member and Programming and access to collections commission Head. Excused: Paolo Cherchi Usai. Following commission heads were not able to attend the meeting: Ann Baylis (Cataloguing and documentation commission), and Henning Schou (Technical commission). Christian Dimitriu attended in his capacity of Senior Administrator of the Brussels Secretariat.

At the opening of the meeting, Michelle Aubert expressed her gratitude to Mr Chen Jingliang for his generous invitation to hold the EC meeting in Beijing.

## **AFFILIATES**

### **1. Reconfirmation of Members**

The EC examined and unanimously approved the reconfirmation applications of the Cineteca del Comune di Bologna, the Cinemateca de Cuba (La Habana), the Cinémathèque Suisse (Lausanne), the Cinemateca Portuguesa (Lisboa), the National Film Archive of D.P.R.K. (Pyongyang). The General Assembly will be officially informed about these decisions during the next Congress, in Prague.

The reconfirmation of the following archives will be considered at the Praha EC meeting : the NFTVA (London), the MoMA (New York), the Danske Filmmuseum (Kobenhavn), the Museo Nazionale del Cinema (Torino), the American Film Institute (Los Angeles), the Filмотека de la UNAM (Mexico), the Cineteca Nacional (México), the Audio-Visual Sector of the National Archives of Canada (Ottawa), the Motion Picture Department of the GEH (Rochester), the Fundación Cinemateca Argentina (Buenos Aires), the Cinemateca Uruguayaya (Montevideo), the National Film Center of the National Museum of Modern Art (Tokyo).

### **2. New candidatures of Provisional Members or Associates**

No new candidatures for the status of Provisional Member or Associate have been examined.

### **3. New Members**

Following archives have expressed their intention to be considered for full membership by the GA in Prague:

- the Etablissement cinématographique et photographique des Armées, Ivry,
- the Slovenski Filmski Arhiv, Ljubljana,
- the Sound and Image Archive of the National Library, Mo i Rana, and
- the Filmmuseum/Münchner Stadtmuseum, München.

Archive visits have been foreseen for Ivry and Mo i Rana, their application being complete. Archive visits to Ljubljana and München will be arranged as soon as formal applications are received.

### **4. Issues raised by affiliates.**

The EC has entrusted the Secretariat in Brussels to centralise all requests and queries issued by FIAF affiliates and keep the EC and concerned affiliates informed through e-mail and regular mail.

### **5. Changes of Statutes and Internal Rules of FIAF.**

After discussion of the text on election procedures circulated by Vittorio Boarini before the meeting, translated into English, and further discussion at the EC, it was decided to submit changes to the Statutes and Rules governing the election of the Secretary General and the Treasurer for consideration by the General Assembly in Prague. The changes will be drafted.

## **FUTURE OF FIAF**

Discussion on new Membership structures continues. The Secretary General and Clyde Jeavons will review sections of the Statutes and Rules governing conditions of membership, and Secretariat staff will help the officers examine questions relating to the affiliation fee structure.

The FIAF Code of Ethics has been completed, taking into account the comments presented by FIAF affiliates after the Cartagena Congress. The finished text will be published in English, Spanish and French both on paper and via the Internet.

The new draft convention covering relations between film archives and FIAPF will be developed further, after more detailed examination of the history of the 1971 agreement. A workshop will deal with this question during the Congress in Prague.

## **NEXT CONGRESSES**

### **1. Prague, April 20 - 27, 1998**

Vladimir Opela reported on the preparation of the Congress and the Symposia (that will respectively take place at the City Hall and in the premises of the Ponrepo film theatre). The symposium on *Restoration as a Common Theme between Film Archives and other Cultural Institutions* is in an advanced state of preparation. The preparation of the *Digitalisation of Images* symposium is underway. A first series of information had been included in the Cartagena Congress Report. A further complete Newsletter will be circulated before the end of the year.

### **2. Madrid, mid-April, 1999**

José María Prado reported on the preparation of the Congress and the Symposium.

The *A Century of Cinema/A Century in Cinema* symposium offers important possibilities and will include important contributions of the Programming and access to collections Commission. The *History of the characteristics of raw film stocks and their influence on movie making* workshop is underway.

### **3. London, June, 2000**

Clyde Jeavons reported on the state of the preparation of the Congress and the Symposia, that will take place either in new facilities located in the West End or at the National Film Theatre (NFT).

The high-tech approach of moving images archiving - *How to preserve collections in future? - How to preserve the collections of the future ?* - will be proposed as the principal symposium. Furthermore, the end of the century will be an opportunity to look back over the relationship between film makers and film archivists and nitrate film, the material without which there would have been no film industry. A variety of events could be explored, perhaps including 'The Last Nitrate Picture Show'.

## FINANCES

### 1. Financial Report 1997.

The intermediate FIAF - P.I.P. 1997 Financial report (as per September 1997) has been examined and approved unanimously by the EC. Some minor changes in the presentation and the periodicity of the financial reports will allow for a better financial and budgetary control of both the general accounts and the special funds.

### 2. Budgets 1998 and 1999

The EC decided to establish a 1999 Business Plan following the principle of a “zero” budget (no deficit - no surplus) recommended by the Treasurer. Following the model adopted since 1995, thirty Members have again agreed to pay an extraordinary membership fee for 1997. The 1999 FIAF P.I.P. Budget submitted by the Secretariat has been discussed carefully. The final draft, which will be ready in January, will be submitted for approval to the General Assembly.

## IMAGE AND PROMOTION OF FIAF

The promotion of FIAF through *Internet* is being completed by our three Californian Member archives. Since April 1996, over 4000 users have accessed the web-site developed by our colleagues of the Academy Film Archive, the American Film Institute and UCLA. New actions are being considered by the Information Task Force, in close co-operation with the FIAF Secretariat.

A joint *Journal of Film Preservation* and *FIAF International FilmArchive* CD-ROM mailing campaign has been launched in October.

It was decided to proceed to further improvements of the presentation of the *Annual Report* and the *Directory* of FIAF.

## PROJECTS AND PUBLICATIONS

The Executive Committee has decided to create a sub-committee to oversee all the Federation's publication activities. This Publications Committee is composed by Hervé Dumont (Chairman), Mary Lea Bandy, Nelly Cruz Rodríguez, and, as an adviser, Steven Ricci.

The Executive Committee acknowledged with gratitude the generous gift of the remaining stock of “The American Film Index” by Mr. Einar Lauritzen. The two volumes will be exceptionally be offered free of charge to the membership in Prague.

Following projects have been given special attention:

- The organisation of the **1998 FIAF Summerschool** at the George Eastman House - Rochester.
- The improvement of the concept and marketing of the *FIAF International FilmArchive CD-ROM* (development of the content, adoption of a windows version, creation of a new leaflet, mailing campaign, etc.) by the Secretariat, with the assistance of a temporarily appointed external consultant.
- The publication and circulation of the *Journal of Film Preservation* will continue to be centralised in Brussels. Number 55 (*Manual of Access to Collections* previously published in a

draft form by the Cinémathèque Royale de Belgique) will be circulated during December. Call of contributions for #56 will be initiated soon.

- The publication of the Spanish language version of the *FIAF Cataloguing Rules*, by Filmoteca de la UNAM and Archivo de Imágenes en movimiento del Archivo general de Puerto Rico.

## COMMISSIONS

The heads of the Technical Commission, and the Commission on Programming and Access to Collections submitted reports indicating that the commissions had not met since Cartagena ; and that work on current projects continued but at a fairly low level of intensity. No written report was delivered by the Cataloguing and Documentation Commission on the meeting held in May in Brussels (attended by MA, RS, PK, and CD. The EC in particular discussed the need to clarify the future mandate and goals of the Cataloguing and Documentation Commission, and expects to have firm proposals for the meetings in Prague.

### **1. Technical Commission.**

The Technical Commission continues regularly with its current activities.

### **2. Programming and Access to Collections Commission.**

The Programming and access to collections commission continues regularly with its current activities.

### **3. Cataloguing and Documentation Commission.**

A Working Group including the members of the former commissions has been formed and placed under the presidency of Ann Baylis, who will submit new working procedures and research programmes after a year. Ann Baylis will be analysing all aspects of the unification of both commissions. Should she not be able to complete the mandate, would she be asked to nominate a deputy head of the commission. Peter Konlechner, Steven Ricci and Roger Smither will act as consultants of the new commission.

### **4. Information task Force**

Steven Ricci, the head of the Information Task Force, is to visit the Secretariat offices in Brussels to consider the systems used to help in running the business of the Federation and the P.I.P.

### **5. Future of the Commissions**

The future relationship between the commissions, the EC and the affiliates of FIAF was discussed. Proposals for a revised procedure for the appointment of heads of commissions, the supervision of commission work by the EC, and the reporting of commission activities to the EC and to the General Assembly will be made in Prague.

## NEXT EXECUTIVE COMMITTEE MEETING

The next EC meeting and its prolongation will be held at the Narodní Filmový Archiv - Praha, during the 54<sup>th</sup> FIAF Congress. First EC Meeting: April 18 - 20. Second EC Meeting: April 22 (afternoon).

At the end of the meeting, Michelle Aubert announced the death of Don Ricardo Muñoz Suay, our friend and colleague of the Filmoteca de la Generalitat Valenciana, that occurred unexpectedly in Valencia on August 2<sup>nd</sup> 1997. She then reported that Michael Moulds has retired from his position as the Editor of the P.I.P. and expressed her gratitude for his long-time commitment to FIAF and the projects undertaken, in particular the FilmArchive CD-ROM. Then, on behalf of the Executive Committee, she presented her compliments to the Senior Administrator and the Secretariat staff for the important changes that have been undertaken successfully during the year. Finally, the President closed the working sessions thanking warmly Mr. Chen Jingliang for his generous hospitality.

CD - December 1997