What is a Collection Policy and why is it useful?
(from Burrows et. al., »A Beginners' Guide to Collection Policies«, JFP #89, November 2013)

NFSA

COLLECTION
POLICY 2020

NATIONAL FILM AND SOUND ARCHIVE OF AUSTRALIA

[E]xplains what the archive does, at a strategic level, to fulfill its statutory mission, and includes clearly defined components as well as a de-accessioning policy […].

[N]eeds to cover (a) what kind of moving images and related materials are to be collected, (b) how they are to be preserved, and (c) the extent to which the collections are to be made accessible.

[D]oes not need to be a very long document. […] [T]he simpler and clearer a policy is, the more likely it will turn out to be effective and useful.

[A] living document. Culture and technology are constantly evolving, […] collection policies need to evolve as well, and it is a good idea to revise them at regular intervals, […].

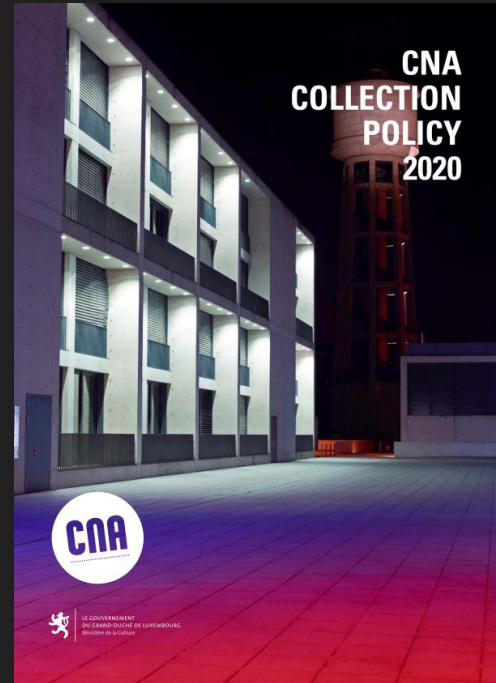# What is a Collection Policy and why is it useful?
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[E]xplain[s] to funders, donors, trustees, governments – and ultimately the general public – why they [i.e. AV heritage institutions] exist, what they do, and why their work is important.

[T]he best assurance available to encourage continuous financial and public support for an archive's activities.

[B]est way to protect the collections – and indeed, the curator – from undue or illegitimate interference from administrators, funding agencies, and other stakeholders.

[G]ives strong motivation to anyone employed in the archive, and helps to create a unified and clear vision among all sections of the institution in the achievement of its goals.

CNA COLLECTION POLICY 2020

CNA

LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère de la Culture

PACC and Collection Policies: A brief history

2009

→ PACC organizes the Second Century Forum (SCF) »Film Heritage as Cultural Patrimony? Not yet...« at the 65th FIAF Congress in Buenos Aires

→ PACC member Jon Wengström drafts »follow-up« to SCF in Buenos Aires containing proposal to EC: »Each FIAF affiliate must have a written, publicly available Collection Policy, covering acquisition, preservation and access (should be included in the FIAF Statues and Rules as a condition for membership). The Collection Policy should also be made available in one of the three official languages of the Federation.«

2010

→ PACC organizes the SCF »Strengthening the Archive Identity in an Age of Transition« including a follow-up to Buenos Aires focussing on collection policies at the 66th FIAF Congress in Oslo

→ Invitation sent to affiliates to submit existing policies; garners few responses

2012

→ EC endorses formation of a Collection Policy Working Group at 68th FIAF Congress in Beijing

PACC and Collection Policies: A brief history

2013

→ Collection Policy Working Group lays out plans in GA report at 69th FIAF Congress in Barcelona

→ »A Beginners' Guide to Collection Policies« published in JFP #89, November 2013

2014

→ »Suggested Template for a Collection Policy« finalized in January; subsequently published in JFP #91, October 2014, and online via the FIAF website

→ Links to 5 Collection Policies published by FIAF affiliates made available through FIAF website

→ Proposed modification to Rule 2 of the FIAF Statutes and Rules adopted at the GA at the 70th FIAF Congress in Skopje. Submission of a written Collection Policy now a mandatory requirement for prospective new affiliates

2019-2022

→ Development of PACC's e-resources on the FIAF website including renewed interest in Collection Policies; link list expanded to 15 related web pages/documents from 12 affiliates (representing 7% of the FIAF community)

PACC's recommendations to the FIAF affiliates

If you have published your Collection Policy online and the link is not yet available via the FIAF website, send the link to PACC and/or the FIAF secretariat so that it can be added to the list (all languages accepted).

If you have written a Collection Policy but not yet made it publicly available online, PACC very strongly encourages you to do so (option to host documents on FIAF website).

If you have not yet written a Collection Policy, PACC <u>very</u> strongly encourages you to do so and to make it publicly available online, ideally in one of the official FIAF languages.

Need assistance? Consult PACC's e-resources on the FIAF website or write to PACC at pacc@fiafnet.org

Ideas/suggestions? Write to PACC at pacc@fiafnet.org

BFI Collection Policy
November 2011