

INTERNATIONAL FEDERATION OF FILM ARCHIVES

Executive Committee Meeting - ROME - June 18 - 19, 1962

Report of the Executive Secretary on the activities of the Executive Secretariat from March 15th, 1962 to June 15th, 1962

TASKS IMMEDIATELY FOLLOWING THE MARCH MEETING

After the meeting of the Executive Committee of March 17 - 18, the Secretariat was concerned with the tasks stemming from the decisions taken at the meeting and those related to the law suit which latter work occupied over three weeks. This included assistance to Acting President Lindgren in his preparation of the deposition required by the Judge, translation of the deposition into French, as well as consultation with several advisors, Maitre René Georges Etienne, a representat of the legal department of UNESCO, Maitre Lesieur, and Mr. Pujol of the French Ministry of Interior. With the latter, the question of the rules governing International Associations with headquarters in France was discussed.

SUMMARY OF THE DECISIONS OF THE EXECUTIVE COMMITTEE OF MARCH

The Minutes of this meeting were prepared from notes taken by Miss Sterling, approved by the Secretary General, and sent to the members of the Executive Committee of May 30th.

MINUTES OF THE XVII GENERAL MEETING

On May 28th, the Secretariat sent to the membership the Minutes of the XVII General Meeting after approval by the Secretary General. All changes in the Statutes and Rules which the General Meeting had adopted on consideration of the drafts presented at the sessions were noted in the Minutes.

COMMUNICATIONS TO MEMBERS

Circular letters were sent to the membership on the following matters:

- a) the obligation of the membership to respect the copyright of the films of Georges Méliès (April 6th).
- b) a request for assistance in the projected Catalcanti retrospective planned by the Staatliches Filmarchiv was made by the Secretary General on May 30th.
- c) a request of assistance in the form of films for the planned retrospective on the work of Joris Ivens for the Cineteca Universitaria of Chili, and a reminder of the earlier request for information on the whereabouts of the films of Staravich by the Polish Archives (June 4th).

## BULLETIN

Mr. Montesanti sent to the Secretariat on May 26th two articles for the FIAF Information Bulletin, the first on the Cineteca Nazionale - Centro Sperimentale, and the second on the Italian Spectacle Film. These articles were in Italian, and were translated by the Secretariat, mimeographed, and the Bulletin was sent to the membership on June 12th. Extra copies have been brought to the present Congress for distribution.

## FINANCES

Letters concerning the dues obligations of members in arrears for over two years were prepared for the Treasurer on March 30th.

The draft Budget for 1963 was prepared, and having been approved by the Treasurer was sent to the Membership on June 9th. The Budget was accompanied by the foreseen dues obligations for this period and a letter from the Executive Secretary requesting that those members who were unable to attend the General Meeting send any eventual comments to the ~~Executive Committee~~ of the Treasurer directly to Rome.

Due to the pressure of urgent work, and after consultation with the General Secretary and the Treasurer, the 1961 Bilan was left until other tasks considered more pressing were terminated, and has been prepared for the consideration of the membership at the General Meeting. The dues situation up to the present has also been prepared for the consideration of the membership.

The monthly sheets through May, 1962 have been prepared for the consideration of the Treasurer, President and General Secretary.

For consideration and control by the auditors, the 1961 books and related elements are at their disposition.

## EXECUTIVE COMMITTEE MEETING

Letters of convocation to the present meeting of the Executive Committee were sent to members on April 20th. The draft agenda was sent on May 22nd.

## PREPARATION FOR THE XVIII GENERAL MEETING AND CONGRESS

Letters of convocation to the XVIII General Meeting and Congress were prepared by the Secretariat for the signature of the Secretary General and sent to the membership on April 10th.

A circular letter by the Secretary General giving details of the historical manifestation was sent to the membership of April 20th. The Secretariat also prepared a questionnaire requesting details on eventual participation which was attached.

On April 24th a letter was sent to the membership concerning the General Meeting and Congress, with information on the offer of the Cineteca Nazionale to cover a part of the delegates' expenses in Rome, information on the right of proxy vote, (including a procurat-

ion form, sent out for the first time this year), plus a suggested outline for members activities reports.

On May 9th, the Secretariat wrote to the 9 Provisional members calling their attention to articles 4 - 6 of the Rules concerning their obligation to communicate in writing a request for the extension of the status of provisional membership, ~~for~~ and the possibility of applying for full membership. A letter was written to Mr White of the National Film Library of Canberra informing him that the Executive Committee would be presented with the request for the status of full membership from his archive which arrived too late for presentation to the General Meeting in Budapest.

Letters were sent to the 3 corresponding members asking if they were in a position to apply for provisional membership and requesting them to send a brief report of activities for consideration by the Executive Committee.

#### VISITS TO THE SECRETARIAT

On May 22nd, the draft agenda of the General Meeting was sent to the membership along with a letter from the Executive Secretary reminding members of the importance of the widest possible participation in the Cultural manifestation.

#### VISITORS TO THE SECRETARIAT

The Secretariat received the visits of Mr Korda of Venezuela, Mr Joseph of Munich and Mr Makinen of Finland. The Executive Secretary also met Mr Van Leer during the latter's stay in Paris. The Secretariat was in contact with Mr Fioravanti during his attendance at the Congress of Film Schools recently, and a few days ago received the visit of Mr. Seddik M. Boualid, new archivist at the Centre Cinématographique Marocain, at present stagiaire at the Cinematheque Française.