

FEDERATION INTERNATIONALE DES ARCHIVES
DU FILM

Executive Committee Meeting - Berlin March 17-18th, 1962

Report of the Executive Secretary on the Activities of the Executive Secretariat from November 24th, 1961 to March 15th, 1962

After the meeting of the Executive Committee of November 22nd and 23rd, 1961, the Executive Secretariat sent out the following communications issuing from the decisions of the meeting:

- a) letters to members absent from the meeting informing them that they would receive the list of decisions taken for their consideration and approval, and including any special information concerning their particular archive.
- b) letter to Mr. Fioravanti informing him of the acceptance of his proposal to hold the XVIIIth General Meeting in Rome.
- c) letters to the members of the Commission charged with the organization of the cultural and historic manifestation in the framework of the XVIIIth Congress (Messrs Montesanti, Monty and Svoboda) informing them of the theme proposed and decided upon.
- d) letter to Mr. Volkmann informing him of the wish of the Executive Committee to hold its next meeting in Berlin, and asking for his acceptance.
- e) letters to Messrs Sol Lesser and Arthur Knight expressing the regret of the Executive Secretary concerning their resignation from FIAF.
- f) letter to Mr. Venstein informing him of the possibilities of cooperation of FIAF with the International Association of Librarians.

SUMMARY OF DECISIONS OF THE EXECUTIVE COMMITTEE

On December 26th, all members of the Executive Committee were sent a list of the decisions taken at the November meeting, and the absent members were requested to send their approval by correspondence, the quorum not having been obtained. The Secretariat received the approval of Messrs FIORAVANTI, GRIFFITH, LAURITZEN, MONTY and SALES GOMES.

ROUTINE OFFICE ACTIVITIES

Administration of the Secretariat required the usual end of the year obligations concerning Social Security, taxes, and other duties required by French law.

PREPARATION OF THE BERLIN EXECUTIVE COMMITTEE MEETING

Having received the confirmation from Mr. Volkmann for the holding of the Executive Committee meeting in Berlin, without a decision concerning the exact dates, a letter was sent on January 22nd to the members of the Executive Committee informing them of the place of the meeting and the approximate period for the reunion.

The formal invitation was sent on January 29th. It also included indications concerning the Preservation Commission meeting to be held in Berlin on March 19th, for members of both the Executive Committee and Preservation Commission. At the same time the notification to the other members of the Preservation Commission was sent out.

The Draft Agenda for the Executive Committee meeting was sent on February 26th together with a notice concerning the advisability of smallpox vaccinations for people travelling in Germany.

COMMUNICATIONS TO MEMBERS - CIRCULAR LETTERS

All members of the Federation received :

- a) the Informative Summary of Decisions and Resolutions of the XVIIth FIAF General Meeting.
- b) a letter informing them of the departure of President Teplitz to the United States and the delegation of his powers to Vice-President Lindgren, with a photo-copy of the letter of delegation.
- c) an up-to-date list of FIAF members with the names of the directors and addresses of the archives.
- d) a list of Méliès films available from the Library of Congress.

REQUESTS FROM MEMBERS

- a) on the request of Mr. Peter Chaskell of the Cineteca Universitaria of Chili, for films, the Secretariat sent out to all members a list of the films requested. The Cineteca Universitaria received proposals from Cineteca Nazionale, Rome, Cinemateca Colombiana, Cinémathèque de Belgique and Gosfilmofond, Moscow, who wrote that they had already provided films to the Cineteca Universitaria and were looking for the films on Mr. Chaskell's list which were available to be sent.
- b) Mr. Banaszkievicz' request for information on films made by Mr. Starevitch existing in FIAF members' collections was included in the FIAF February Information Bulletin.

FIAF INFORMATION BULLETIN

A questionnaire for the FIAF Information Bulletin was sent out at the end of December. This was followed by a second request on January 15th. 22 Archives sent information and a 40 page Bulletin was mimeographed in 180 copies and sent out to members on February 22nd.

NEWS FROM MEMBERS

The Secretariat received a letter from Mr. Munetake Saito, director of the National Film Library of Tokio with the information that this organization had been inactive since May, 1961, due to the enlarging of the building of the National Museum of Modern Art.

A letter from Dr. Hayes of the National Library of Ireland informed the Secretariat that the activities of the department concerned with film archives have been suspended temporarily until the return from a visit to the United States of the responsible officer.

The Secretariat was informed that the Deutsches Filmarchiv has been dissolved and that its activities have been transmitted to the Deutsches Institut fuer Filmkunde, which asked to be confirmed in the status of member of FIAF.

RELATIONS WITH OTHER ORGANIZATIONS

1. In response to the letter sent by Secretary General Ledoux to international film festivals, informing them that FIAF was ready to cooperate with them, 16 film festivals acknowledged receipt of this letter and readily accepted the offer of aid. (Locarno, Journées du Cinema, Colombianum, Montreal, Venice, MIFED Milan, Versailles, Bergamo, Monte Carlo, San Sebastian, Valladolid, Melbourne, Mar del Plata, Berlin, Stradford-Ontario, Montreux). The Festivals of Mar del Plata, Melbourne and Valladolid requested specific aid. A circular letter was sent to FIAF members, with copies of the requests and asking positive response.
2. C.I.C.T. : The Secretariat prepared a brief account of the history, aims and activities of FIAF required for FIAF application for candidature in the International Council of Cinema and Television. Members were sent "World Screen", publication of the CICT together with the Customs Convention proposed by UNESCO on Temporary Importation of Professional Equipment and Facilities of Importation of Goods for Display in Exhibitions, Fairs, etc.

FINANCES

In the beginning of December 1961, the Secretariat prepared letters signed by the Treasurer, which were sent to all members requesting payment of back dues when necessary and informing them of the sums due for 1962. The following archives paid their 1962 subscriptions :

SWEDEN	CZECHOSLOVAKIA
DENMARK	GREAT BRITAIN
HOLLAND	AUSTRALIA
BELGIUM	U.S.S.R.
POLAND	D.D.R.
FINLAND	NORWAY
ARGENTINE	

Back dues : 1960 : GEORGE EASTMAN HOUSE, MUSEO DEL CINEMA, CINEMATECA COLOMBIANA
1961 : FILMOTECA NACIONAL DE ESPANA, GEORGE EASTMAN HOUSE, MUSEO DEL CINEMA, CINEMATECA COLOMBIANA

VISITS

Madame Yvette Biro, from Budapest, visited the Secretariat