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10 Rue Spontini,
Paris XVI

7 November, 1955

Mr Eugenio Hintz
Cinemateca Uruguaya,
Colonia 1176
Montevideo.

Dear Mr Hintz,

I have decided that as far as possible I would like to devote the major part of each Bulletin to the discussion of one particular subject. This would serve a double purpose and give the Bulletin a more permanent value, as we are always being asked for documentation on such questions as cataloguing and preservation, for example.

Before tackling these problems, however, I have in mind a number devoted to the Latin American section of the FIAF which would be most valuable in establishing a closer contact with our European members. If possible, I'd like to have the material for the January issue, so that it can serve as a basis for the discussions of the Executive Committee in February.

Obviously such a number means that our members in Latin America would have to write it themselves, and here I would be most grateful for your help. Could you possibly organise this for me through your section?

I suggest, for example, that each of your members supplies a brief report on the constitution of its archive: Number of persons employed, principal sources of revenue - does it possess projection facilities, vaults, technical equipment permanent collections of films and if so their extent, do it have a library, collection of stills for outside distribution, what methods of cataloguing does it employ, principal activities, number of people who see its programmes in a year, future plans, major problems, etc.

These reports should be prefaced by a general introduction written by you as Secretary of the Latin American section, and here you could underline the general difficulties - payment of subscription and possible solutions, exchange of films, or whatever they are. You might also tell us something about the number of Cine Clubs which exist, your relations with them, and a note on national film production both of long and short films, particularly experimental films by independent directors, would be of great interest.

Please do not stick exclusively to these questions. They are merely suggestions, and no doubt I'm omitted a number of important points. I leave the form and scope of the report to your own discretion.

Naturally I'm not pointing a gun at your head so far as time limit is concerned. If you could collect the material by January so much the better, but if this is impossible we could plan it for the February number. In any case, I'd be most grateful if you'd let me know as soon as possible whether you are prepared to help. As I say, I am most anxious to establish a living contact between the two sections.

With all good wishes,