

May 20 1993

EDITOR'S REPORT

Most of our present preoccupations were discussed in my quite detailed report last October. This report will therefore bring those matters up-to-date.

1. Publications

The 1987-90 television volume was the first tv volume to be computer typeset and was much delayed as a result of technical difficulties experienced by Computaprint. This caused us to miss the dates I had booked with the printer. It was finally published in March. It was bigger, at 636 pages, than we had anticipated, our biggest book so far. The 1992 film annual is already in the hands of Computaprint. It will include the 1991/1992 list of FIAF members' publications edited by Rene Beauclair. Once the film volume is out of the way we will start to prepare the next tv volume, for 1991-92, to be published sometime in the Autumn.

2. Office

Since work involving the preparation of the CD-ROM has been occupying so much of our time recently I thought it was advisable to negotiate an extension of three months to our lease at Canalot. The very time-consuming business of searching for a new office will start the moment I return to London from the Congress.

3. CD-ROM project

I am bringing with me to the Congress a prototype CD disk which covers the period from 1987 to 1992. There are separate data bases for film and television. The portable disk drive and black and white notebook computer I am bringing with me do not really do it justice both as to the speed of response or the clarity of presentation and I hope I can borrow the use of a colour PC to which the data can be transferred. This will give a much better idea of the potential of this medium.

I hope as many present and potential subscribers as possible will spend some time trying out the disk and will make suggestions to improve the presentation of the data. Some modifications are already under way but more needs to be done.

There are many questions also to be decided in relation to the marketing of our CD-ROM and I would like to get as much advice and help as possible. Decisions have to be made on frequency of publication, price of subscriptions and especially on publicity - the preparation of a leaflet and its distribution. Also I need to decide what to do with the microfiche service. We will certainly have to keep it next year, possibly offer it as an update service to the CD-ROM. After some time however it will probably become uneconomic to keep it going.

4. Office equipment and computer

We have acquired a new computer, a 486dx 33 with a 200mb hard disk which has greatly reduced the time taken for the many processes our work demands. It is now no longer necessary to leave the machine running overnight, which we had to do in the past sometimes. One useful facility is a tape drive which will do an unattended backup in about 20 minutes which formerly took several hours using about 50 floppy disks.

Our (second-hand) fax machine uses the same connection and number as the telephone.

5. Finance, subscriptions, etc.

We have had no actual cancellations as yet this year and in fact one subscriber has rejoined (Lund Studenters Filmstudio). However eleven subscriptions for 1993 are still outstanding.

BUDGET92	RESULT92	BUDGET93	RESULT May 93	FORECAST94
<b>RECEIPTS</b>				
14288	Balance at start of year	14288	8999	421
28500	Microfiche subs.	27316	24460	15000
7400	Support	6902	6435	6920
30000	Film volume sales	25399	30000	20000
1900	TV volume sales	668	5300	700
200	Micro. cumulations	365	300	500
200	Other publications	1399	1000	500
	0 CD-ROM subs.	0	10000	45000
300	Back periodicals	799	800	800
450	Fiaf grants	1893	490	500
90	Misc. income	0	0	0
400	Bank interest	537	100	150
<b>83728</b>		<b>79566</b>	<b>94149</b>	<b>90491</b>
<b>PAYMENTS</b>				
700	Rates	738	800	1500
80	Water rates	73	80	90
1500	Service charges	1387	1000	1000
5645	Rent	5644	6000	6000
	95 Office cleaning	85	10	10
140	Electricity	106	115	140
630	Telephone & faxes	482	600	800
240	Insurance	315	320	350
400	Office equipment costs	833	650	300
200	Furniture & fittings	21	500	200
100	Refreshments	65	70	75
	0 Office move	0	500	0
st:9729	sub-total: Office costs	st:9749	st:10645	st:10465
5100	Print costs: film vols.	5998	6200	6500
5000	Print costs: TV vols.	0	5000	0
2000	Other printing projects	1659	900	0
st:12100	sub-total: Printing	st:7657	st:12100	st:6500
650	Microfiche production	920	966	850
100	Microcumulations	0	100	100
200	Computer supplies	292	300	350
1500	Computer hardware	2356	500	500
500	Révelation software	0	500	500
300	Other software	238	200	0
st:2500	sub-total: Computer	st:2886	st:1500	st:1350
1000	Travel (Abroad and UK)	881	1200	1000
100	Reference books	25	50	50
50	Subscriptions to BFI	42	45	50
200	Bank charges	200	250	300
450	Accountancy	459	490	500
0	Corporation tax	133	124	30
st:650	sub-total: Finance	st:792	st:864	st:830
27000	Monthly salaries (net)	26322	30000	33000
14700	Taxes, N.H.I. & Pension	15233	17000	19000
4000	Invoicer/indexer	1004	6000	8000
st:45700	sub-total: Staff	st:42559	st:53000	st:60000
350	Stationery	396	400	450
200	Publicity	6	450	300
3500	Postage & distribution	2880	3100	3500
200	Couriers	148	50	50
5000	Project: CD-ROM	1626	10000	4000
<b>81829</b>	<b>Total payments</b>	<b>70567</b>	<b>94570</b>	<b>89495</b>
1899	Bank/cash at year end	8999	421	996