

INTERNATIONAL INDEX TO FILM PERIODICALS
INTERNATIONAL INDEX TO TELEVISION PERIODICALS
90-94 Shaftesbury Avenue, London W1V 7DH

CONFIDENTIAL

26th November 1980

Dear Robert:

It is with great regret that I offer my resignation to FIAF as Editor of the two Indexes. The British Film Institute has offered me the post of Deputy Head, Library Services Department and I feel that I must accept.

The decision has come at a difficult time in the life of the Indexes but I am confident that these difficulties are temporary and would like to offer the following suggestions to you.

Appointment of a new Editor - in view of the current situation, and after mentioning this possibility to Eileen, I have asked Michael Moulds if he would be willing to take on the post of Editor. He is willing to do this and could start in January 1981.

In view of the impossibility of FIAF offering anyone a secure future in the post at present I feel that advertising and interviewing other candidates would be a waste of time and money. In the present economic situation no-one in a secure job would accept the terms that FIAF would offer.

Editor's responsibilities - as Michael has had experience with the post in the past and has maintained some contact with the Documentation Commission, there should not be too many problems in his learning the editorial work involved with the Film Index. The TV Index would be new to him and would need some period of instruction. It would also be necessary to instruct him about the administration of the office, i.e. printing, collation and dispatch of cards, liaison with the Landlords, day-to-day running of the office etc. which he has not experienced before.

The two areas in which he has had no previous experience with FIAF are handling the finances, paying staff and bills, making Income Tax returns, keeping accounts for FIAF, etc., and also dealing with orders and publicity for the sale of the annual volumes.

Both these areas are vital and cause me some concern with regard to handing them over immediately in this situation.

My own proposals to FIAF are as follows:

- that Michael Moulds be appointed as Editor on a contract for however long FIAF feels able to committ itself, i.e. six months
- that during this period I retain an overall responsibility for these two areas of keeping financial records and administering the sales of the volumes
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International Index to Film/TV Periodicals

- that if both parties are happy with the contract, and the Indexes are in a healthy state, the contract is renewed and these two functions are handed to the Editor
- if there are any problems when the first contract expires the situation can be reviewed with FIAF

I have discussed these matters in general terms with Gillian Hartnoll, the Head of the BFI Library Services Department and she is agreeable to my keeping some involvement with the Indexes - indeed it is mentioned as part of the job specification. I do not estimate that the work outlined will be time-consuming, and it will be undertaken mostly outside my time of work for the BFI.

I also hope to continue my involvement with the Documentation Commission.

The time-scale I would propose if FIAF accepts these proposals would mean having a period during January of about two weeks when I hand over the job to Michael. I would then resign from the end of January.

In terms of salary the Grade 8 scales are as follows:

£7966 - £8216 - £8446 - £8716 - £9036 - £9571

Once again I must say that I have enjoyed working on the Indexes for the past 5 years in spite of all the problems, and hope that I can continue to play some role in their future development.

With best wishes

Frances

Robert Daudelin
La Cinémathèque Québécoise

cc: Brigitte van der Elst
Jan de Vaal
Eileen Bowser
David Francis
Karen Jones