

INTERNATIONAL INDEX TO TELEVISION PERIODICALS

Agenda

- 10.00 1. Introduction of delegates
- 10.30 2. Introduction to the British Film Institute  
Library & Information Department
- 10.45 3. Introduction to the International Index to  
Film Periodicals
- 11.00 4. General outline of the International Index  
to Television Periodicals
- 11.15 5. Discussion of the periodicals to be included  
in the Television Periodicals Index
- 12.15 BUFFET LUNCH
- 13.45 5. Discussion of Subject Headings related to  
television/broadcasting, and those used by  
the Film Periodicals Index
- 14.45 6. Designation of UK television periodicals  
to indexers
- 15.15 7. Discussion of contacts we should make
- 16.00 8. Any other business - *continuing cooperation*

Meeting to be held in the Board Room of the  
British Film Institute, 127 Charing Cross Road,  
London WC2H 0EA

October 13th 1978

INTERNATIONAL INDEX TO TELEVISION PERIODICALS

13th October 1978

Attending:-

David Cheshire	Librarian, Art & Design, Middlesex Poly
Brenda Davies	Head, Information & Documentation, BFI
Margaret Duerden	Librarian, ATV Network
Lira Fernandes	FIAF
Sheila Fitzhugh	Librarian, Yorkshire Television
Gillian Hartnoll	Deputy Head, Information & Documentation, BFI
Gavin Higgins	Reference Librarian, BBC
John Hopkins	Centre for Advanced TV Studies
John Howkins	International Institute of Communications
David Lee	Deputy Reference Librarian, BBC
Ian Macdonald	Television Information Officer, BFI
Paul Madden	Television Officer, National Film Archive, BFI
Michael Moulds	FIAF consultant
Gill Shepherd	Communications Library, Central London Poly
John Stretch	Librarian, Granada Television
Frances Thorpe	FIAF

Apologies received from:

David Boon	Anglia Television
Sheila Hornsby	ITCA
Kathleen O'Brien	Radio Telefis Eireann
Jacqueline Pearce	IBA
Rina Stoner	Westward Television
Valerie Straw	Thames Television

INTERNATIONAL FEDERATION OF FILM ARCHIVES (FIAF)

Report of a meeting held on October 13th 1978 at the British Film Institute, 127 Charing Cross Road, London WC2H OEA to discuss the International Index to Television Periodicals

Attending:

David Cheshire	Librarian, Art & Design, Middlesex Polytechnic
Brenda Davies	Head, Information & Documentation, BFI
Margaret Duerden	Librarian, ATV Network
Lira Fernandes	FIAF
Sheila Fitzhugh	Librarian, Yorkshire Television
Gillian Hartnoll	Deputy Head, Information & Documentation, BFI
Gavin Higgins	Reference Librarian, BBC
John Hopkins	Centre for Advanced TV Studies
John Howkins	International Institute of Communications
David Lee	Deputy Reference Librarian, BBC
Ian Macdonald	Television Information Officer, BFI
Paul Madden	Television Officer, National Film Archive, BFI
Michael Moulds	FIAF consultant
Jill Sheppard	Communications Library, Central London Poly
John Stretch	Librarian, Granada Television
Frances Thorpe	FIAF

Apologies received from:

David Boon	Research Librarian, Anglia Television
Sheila Hornsby	Librarian, Independent Television Companies Assn
Kathleen O'Brien	Radio Telefis Eireann
Jacqueline Pearce	Librarian, Independent Broadcasting Authority
Rina Stoner	Westward Television
Valerie Straw	Librarian, Thames Television

1. Introduction of delegates

Delegates were welcomed on behalf of FIAF by Frances Thorpe, Editor of the International Index to Film Periodicals, and on behalf of the BFI by Brenda Davies. They were then asked to give a brief outline of the work of their libraries in the field of television documentation.

Polytechnic of Central London, Communications Library

Jill Sheppard said that about 20 periodicals were taken but they were not indexed in any detail. A personal information service was provided by circulating title pages and relevant items to staff. An alphabetical list of journal holdings of all the Poly libraries was available.

British Film Institute, Information & Documentation Dept

Some 20-30 periodicals were taken in this area

Granada Television, Library

John Stretch said that about 12 television periodicals were taken but none were indexed.

Yorkshire Television, Library

Sheila Fitzhugh reported that some 12 television periodicals were taken, None were indexed but were scanned for staff.

#### Middlesex Polytechnic, Art & Design Library

David Cheshire explained that they were in the process of expanding their film and tv resources for the increased number of courses. About 6 of the titles on the UK list were taken and these were indexed together with their other periodicals including Queen, Harpers, Radio Times etc.

#### BBC Reference Library

David Lee said that about 30 periodicals were taken in this field. Film and television material was indexed but very little broadcasting information. When their cataloguing was computerised they hoped to be able to undertake such work.

#### ATV Network, Library

Margaret Duerden reported that of all periodicals taken about 5-10 are solely concerned with television. A general programme index is maintained affiliated to the Library's collection of scripts and programme photographs.

#### Independent Broadcasting Authority Library

Ian Macdonald (ex-IBA library) gave an account of the periodical holdings which numbered about 50 on television/broadcasting. A large number were indexed and a monthly index was circulated internally. Cuttings from newspapers etc were kept in a different subject order.

#### Centre for Advanced TV Studies

John Hopkins said that the Centre was founded with a grant from the Arts Council and was now the publications and reference service of Fantasy Factory Video. It is video based and has books, periodicals, manufacturers catalogues etc. The Journal lists acquisitions and contains reviews and abstracts of periodical articles. Exchanges bring total number of periodicals to about 115 of which about half are foreign. The Library has free access.

#### Thames Television Library

Frances Thorpe (FIAF) reported that from information received the Library took about 27 journals. Some were indexed and a list of Subject headings was available.

#### Radio Telefis Eireann Library

It was reported that the Library has now resumed publishing 'Broadcasting Abstracts' (quarterly).

#### International Institute for Communications

John Howkins said that they took a great number of periodicals in the Library looked after by Andrea Siemsen. A number arrived as a result of exchange or gift. The Institute's magazine 'Intermedia' would be publishing in November a world list of communication journals.

2. Gillian Hartnoll and Ian Macdonald circulated material on the Information and Documentation Department (BFI) and outlined its resources and services, firstly in relation to film and then television. Future policy for work in the television area was outlined especially the idea of acting as a clearing house for information.

A questionnaire was handed to all delegates to help provide some idea of existing provision of television information.

### 3. Introduction to the International Index to Film Periodicals

Frances Thorpe outlined the history and operation of the Index. Lists of periodicals now included, the brochure for the card subscription service and the annual volumes were circulated, as were the 'Guidelines for Filing' and 'Guidelines for Indexing' and the card file of Subject Headings.

### 4. Introduction to the International Index to Television Periodicals

Frances Thorpe outlined the use of the existing pattern of card subscription service (on 5" x 3" cards) plus annual volume as it would be used for the television periodicals. It was not yet decided whether to incorporate the television material in the existing annual volume, or to publish it separately. There was a need to find more indexers for the English and American periodicals.

During the discussion questions were asked regarding

- the intended audience for the service
- the policies for determining the subject boundaries
- how many titles would be included
- the inclusion of technical journals
- the possibility of indexing fringe periodicals
- the acquisition of the periodicals

The tentative replies to these questions were

- institutions engaged in collecting information of lasting interest to television researchers e.g.: broadcasting companies, institutions and archives, and academic libraries
- coverage of several of the periodicals would have to be selective e.g.: 'Broadcast' and would not cover the wider field of communications. It would also exclude technical items except where the social, political or cultural effect was discussed. Programme reviews would be included and rules for determining which credits to list had yet to be formulated.
- in 1979 some 30-40 television periodicals would be covered in addition to the television material appearing in the 85+ film periodicals
- technical journals would be excluded
- no fringe periodicals would be included
- it was hoped that publishers would send complimentary copies of the television periodicals to the Index in the same way that some 70% of the film periodicals do

### 5. UK periodicals to be included

A list of UK periodical titles was circulated for comment and to see which libraries took them. These lists were to be returned, completed, to FIAF as soon as possible. After discussing the list the following recommendations were reached:

periodicals to be completely indexed

Combroad  
Educational Broadcasting International  
Independent Broadcasting  
Television (Royal Television Society)  
Vision

periodicals to be indexed selectively

Ariel (BBC)  
BBC Record  
Broadcast  
Communication Studies Bulletin  
Film & TV Technician  
Intermedia  
The Listener  
Media Reporter  
Television Today in The Stage  
TV World

periodicals rejected

BKSTS Journal  
Broadcast Tripodium  
Cablevision News  
Communication & Broadcasting  
RCA Broadcast News  
Screen International  
Television (IPC)

periodicals under review

Abstract (to merge with Film & TV Technician)  
Journal of the CATS  
Video  
Video & Film International

Some additional periodicals were suggested for inclusion and these were:

Com Com  
Polytechnic of Central London journal (4 pa from 1979)  
Radio Times  
Screen Digest [centre pages]  
Screen Education (SEFT)  
TV Times

## 6. Subject headings

A list of provisional subject headings for the television periodicals index was tabled by Michael Moulds based on the existing headings used for the film periodicals and lists from the BFI, IBA etc. The list was in alphabetical order and did not attempt to show relationships between the terms, nor to be exhaustive.

It was explained that a FIAF working party would meet during November to discuss the subject headings in detail and delegates were asked to send any comments to FIAF. A structured list would be circulated as soon as possible to all delegates and interested parties.

Concern was expressed at the problems of defining types of programmes and also basing the television subject headings on the existing film headings.

The following schemes were mentioned for examination:

- ARLIS reappraisal of Dewey class 700
- Sears List of Subject Headings
- International TV Flow Project (programme definitions)

The BBC volunteered to help with the FIAF working party.

7. Designation of UK television periodicals to indexers

David Lee	Combroad	BBC Record
David Cheshire	TV Today	
John Stretch	Broadcast	
Ian Macdonald	TV World	Aerial
Jill Sheppard	Television (RTS)	Media culture & society

The following had already been approached and indicated interest in indexing:

Sheila Hornsby	ITCA
Kathleen O'Brien	RTE
Jacqueline Pearce	IBA
Andrea Siémsen	IIC
Valerie Straw	Thames

The following UK periodicals still need to be allocated to indexers:

Educational Broadcasting International  
Film & TV Technician  
Intermedia  
The Listener  
Independent Broadcasting  
Media Reporter  
Screen Digest [centre pages]  
Screen Education  
Vision  
Communication Studies Bulletin

8. Discussion of contacts

No other UK contacts were suggested except certain Information Services for foreign countries to obtain copies of foreign periodicals.

9. Any other business

Foreign periodicals

A short, selective list was distributed and discussed. The following titles were thought worth indexing:

Les deux écrans	(AE)	
APBU Newsletter	(AT)	
Access video	(AT)	
Media Information	(AT)	
Scan	(AT)	
Etudes de Radio-Télévision [Belge]	(BE)	
Film en televisie	(BE)	
In search	(CN)	
Pot pourri	(CN)	
Irish Broadcasting Review		
Theorie & Praxis	(GE)	
Fernsehen und Bildung	(GW)	
Communicator	(II)	
Gazette	(NE)	
Przekazy i opinie	(PL)	
Film & TV	(SW)	
Journal of Broadcasting	(BEA/Univ. of Georgia)	(US)
Journal of Broadcasting	(Temple University)	(US)
Journal of Communication	(Annenberg School)	(US)
Journal of Communication	(Philadelphia)	(US)

EBU Review  
OIRT Information

The following is a list of additional titles suggested by various delegates:

Arab States Broadcasting Union Review  
Broadcasting (US)  
Cahiers de la production télévisée  
Media Perspektiven  
Television Radio Age (UK)  
Variety [prime time schedules]  
Videoscope  
NYA Antenne (SW)

Future meetings

The BFI hoped that such meetings would be continued to help further liaison between television institutions and to coordinate resources.

FIAF will convene other meetings during 1979 for those involved in indexing television periodicals for the International Index to Television Periodicals.

Frances Thorpe thanked the BFI for its hospitality in making the Board Room available for the meeting, and all delegates for attending.

October 1978