d. On the proposition of Mr. Volkman, it was agreed that he will bring the first version of the Manual on Film Preservation to the next meeting of the Executive Committee and that if possible, he will prepare the corrected version for the General Meeting.

e. to charge the Centro Sperimentale di Cinematografia, Rome, with the preparation, for the 1963 Congress, of a bibliography of books on cinema published in 1962 in countries where there exists a member of the Federation. Information on other countries will be covered by members able to provide same.

f. to charge Mr. Toeplitz with the examination of the activities of film historians with the aim of gathering detailed information concerning the existence and functioning of national commissions of film historical research, and where these do not exist, to help in their creation and to coordinate the results of the work of these Commissions.

g. on the suggestion of Mr. Volkman, the Executive Committee decided to charge Mr. Monty, with the help of Mr. Acimovic, to report on the question of archive theatres and to investigate:
- legal questions
- technical arrangements
- size of theatre and number of seats
- relations with film clubs
- programs

The results of the first investigation will be used as a basis for the work of a commission.

REPORT OF THE EXECUTIVE SECRETARY

The Executive Committee read the report of the Executive Secretary on the activities of the Secretariat from July to November 1962 which was unanimously approved.

REPORT ON THE F.I.A.F. MEMBERS' FILM SERVICE

The Executive Committee heard the report of Mr. De Vaal on the F.I.A.F. Members' Film Service: the Film Service has already 49 films and is expecting more. Mr. De Vaal stressed the fact that he received practically no requests for films from countries which are complaining the loudest of their lack of films.

On the question of the costs involved for the management of the Film Service, and the necessity of requesting a charge when lending the films, it was decided that in principle a minimum charge should be asked for the cost of operation of the Film Service, leaving the individual decisions to Mr. De Vaal.