

F.I.A.F.

FEDERATION INTERNATIONALE
DES ARCHIVES DU FILM

MINUTES OF THE EXECUTIVE COMMITTEE MEETING
NEW-YORK, 16 - 18 April 1980

CONFIDENTIAL

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE HELD IN
NEW-YORK, 16-18 April 1980

Present : Members : W. KLAUE, President (2nd part of the meeting)
E. BOWSER, Vice-President
D. FRANCIS, Vice-President
R. DAUDELIN, Secretary-General
J. STENKLEV, Deputy-Treasurer
R. BORDE
C. ALVES-NETTO

Deputy-Members : J. KUIPER
V. TIKHONOV

Observers : J. LEVY
H. HARRISON

Honorary member : E. LAURITZEN

Exec.Secretary : B. van der ELST

Interpreter : J. JOHNSON

Apologies for absence had been received from the following :

Messrs. V.POGACIC, J. de VAAL, T.ANDREYKOV, F. BUACHE, G.COMENCINI
and H. VOLKMANN.

The meeting decided to send a get-well message to Mr. de VAAL in Amsterdam.

After being welcomed by Ms Mary Lea BANDY, Administrator of the MOMA's Film Department, the Executive Committee heard from Mr. DAUDELIN that Mr. KLAUE had not yet arrived and that no message had been received from him. It was agreed that Ms BOWSER, as Vice-President and host of the Meeting, should chair the meeting until Mr. KLAUE arrived.

1. ADOPTION OF THE AGENDA

The following agenda was adopted :

1. Adoption of the agenda
2. Approval of the minutes of the preceding meeting
3. Organisation of the Congress in Karlovy-Vary

4. Membership questions :
- Reconfirmation of 6 members postponed at the Oslo meeting : Habana - Helsinki - Jerusalem - Poona - Tirana - Washington L.C.
 - New candidatures for membership : London IWM - Beijing
 - for observership : La Paz - Dacca - Perth - Alger(?)
 - Varia
5. Modification of the Rules on the status of Observers
6. Report of the Treasurer - Draft budget for 1981
7. Relations with UNESCO, Report on the meeting of experts (Paris - March 1980)
8. Relations with other international organisations
9. Report on the meeting of Latin-American archives in Mexico (February 1980)
10. Report of the specialized Commission :
- Preservation
 - Cataloguing
 - Documentation
 - Legal & Copyright
 - Archives in Developing countries
11. Organisation of the FIAF Congress in Rapallo
12. Projects and publications underway :
- Summer School
 - Handbook for filmarchives
 - FIAF Brochure
 - World History of the Cinema
 - Publication of the Brighton papers
13. Miscellaneous : next Executive Committee

2. APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

The minutes of the meeting of the Executive Committee held in Oslo on 13-15 November were approved.

Mr. DAUDELIN told the meeting that the Secretariat was now comfortably installed in its new premises in Brussels and that notice of the changes to the statutes, along with the list of the members of the Executive Committee, had duly appeared in the official gazette of Belgium, as was prescribed by the Belgian law.

3. ORGANISATION OF THE KARLOVY-VARY CONGRESS

Mr. LEVY had distributed details of the budget for Karlovy-Vary, a definite programme for the Congress, a progress report on the preparations for the symposiums and a copy of a letter of information sent to the experts.

Mr. LEVY reported that, as of 9 April, 55 replies had been received from 32 archives in response to the Czech archive's invitation to attend the Congress, and that 18 archives were preparing programmes for the animation symposium.

Mr. LEVY regretted the absence of Mr. KLAUE, who had visited Karlovy-Vary in January to see the preparations for himself and went on to stress that he needed an official FIAF covering letter so that he could proceed with financial arrangements for the Congress.

a) General organisation of the Congress

The members went on to discuss at length the organisation of the Congress, including points raised in a telegram from Mr. KLAUE.

It was clarified that anybody who wished to stay on at their own expense after the Congress for the K-V International Film Festival should contact Mr. LEVY at once so that accomodations could be reserved.

b) Organisation of the General Meeting

The Executive went on to discuss the agenda for the General Meeting. It was decided, among other things, to send out the reports of the specialised commissions to the delegates in advance so that questions and comments on them could be well prepared. For similar reasons, it was also agreed to circulate a list of suggested topics for the 2 Open Forum sessions.

c) Symposium I (Selection)

Mr. BORDE, who thought that the interesting results of the questionnaire on selection justified its choice as theme for a symposium, said that the name of Mr. BUACHE should be added to Mr. LEVY's list of speakers at the symposium.

Ms. BOWSER also referred to this list and said that Mr. KARR, as the person responsible for coordinating the American archives' selection policies, would replace Ms. HARRISON. Mr. FRANCIS said that Mr. JEAVONS would be outlining the NFA's experience in this matter, with the aid of appropriate film clips.

The meeting accepted a suggestion from Mr. DAUDELIN that the results of this one-day professional symposium should be published by the Secretariat, as a regular annual venture. Full-credit would of course be given to the organising archive. It was mentioned that Mr. CINCOTTI, as the organiser of the 1981 Rapallo Symposium, should be informed of this intention.

Returning to the question of archival selection criteria, Mr. BORDE strongly believed that they should not be published because it might appear that FIAF

was somehow endorsing and encouraging the principle of selection. He suggested that it should be up to the chairman of the symposium to make a summary of the selection principles, and nothing more.

It was stated that in principle a member of the Executive Committee should take the chair at the symposium. Mr. DAUDELIN undertook to do this.

d) Symposium II (Animation)

In reply to a question from Mr. BORDE, Mr. LEVY said that he could not yet state who would be responsible for paying the carriage of films to and from Karlovy-Vary. It depended in part on the number of films involved. As soon as he knew, he would inform the Secretariat, which would in turn tell the participating archives.

It was clarified that Mrs. Marie BENESOVA would be in overall informal charge of the symposium and the panel of experts.

Mr. LEVY proposed that the proceedings of the symposium, with photos, should constitute a separate publication.

Eighteen archives had so far indicated that they would be sending programmes. Nothing had yet been received from Italy. The NFA in London had had no success in tracking down prints of the films it wanted to show.

Mr. DAUDELIN suggested that the experts make an oral introduction of their final selections to explain their choice.

Mr. LEVY said that the plan to mount an animation exhibition during the congress had been cancelled because of a lack of representative material.

Discussion of the Karlovy-Vary Congress concluded with a look at the budget estimates submitted by Mr. LEVY.

4. MEMBERSHIP QUESTIONS

a) Reconfirmations carried over from the Oslo Meeting

- Suomen Elokuva-Arkisto : Helsinki

On the basis of the extra information supplied by the SEA, the Executive decided unanimously to confirm Helsinki as a full member.

- Library of Congress : Washington

Mr. DAUDELIN reported that he had received the necessary information which had not been available at Oslo.

(At this point Ms. HARRISON temporarily left the meeting)

In response to a query from Mr. FRANCIS, it was explained that at the Library Congress the Selection Officer in theory ranked above the Head of the Motion Picture Department but that in practice power resided with the Motion Picture Division. Ms. BOWSER added that the Museum of Modern Art had a similar administrative structure.

It was decided to point out in a letter to Mr. SPEHR of the Library of Congress that Section IV of its acquisitions policy statement appeared to be out of date.

- Archion Israeli Leseration : Jerusalem

Once again, the outstanding information was now at hand and the Executive Committee was able to reconfirm the membership of the A.I.L.

- Albanian State Film Archive : Tirana

New information had been received from Tirana. One positive point which emerged from it was that the archive was the official institution responsible for the legal deposit of films, the laws of which are very strict indeed.

Mr. DAUDELIN pointed out, however, that the organigramme was incomplete in regard to screening activities and the staffing levels of each department and that details about the archive's preservation work and technical facilities were lacking.

It was clarified that the Albanian archive was subordinated to the "New Albania" film studio.

Ms. BOWSER said that this response from Tirana afforded an excellent opportunity for FIAF to obtain more information about the archive.

Mr. STENKLEV, supported by Mr. TIKHONOV, proposed that Tirana should be confirmed as a member and should be asked to provide more information.

Mr. FRANCIS stressed that he would very much like to see Tirana represented at Karlovy-Vary.

Mr. DAUDELIN summed up by saying that he was in favour of reconfirmation, but that we should seek further details at the same time as demonstrating our eagerness to cooperate with them and to meet their delegates at Karlovy-Vary. Thereupon the Executive Committee formally reconfirmed the membership of the Albanian State Film Archive.

- National Film Archive of India : Poona

On the basis of the supplementary information provided by Poona, the Executive concluded that the NFAI enjoyed relative autonomy as was the case of many of

FIAF's member archives which came under the auspices of a particular country.

There being no further points, the NFAI was reconfirmed as a full member.

- Cinematheca de Cuba : Habana

A telegram had been sent by the Cinematheca de Cuba, seeking to clarify the points raised by the Executive during the Oslo meeting. Mr. ALVES NETTO, who had recently visited Cuba, was able to corroborate the information supplied by the Cinematheca, but Mr. DAUDELIN said he was embarrassed and somewhat dissatisfied at the brevity of the Habana communication.

He said that, although the Executive Committee was now in a position to reconfirm Habana's membership, we should write a clear letter to Mr. Garcia MESA at the Cinematheca to remind him of the importance of having fuller documentation.

The Cinematheca de Cuba was therefore confirmed as a full member.

- Cinematheca Universitaria del Peru : Lima

In the light of the report submitted belatedly by the CUDP, the Executive Committee was able to reconfirm its status of observer of the Federation.

c) Miscellaneous

The meeting heard that enquiries had been received from archives in the following places : Santo Domingo, Harvard (USA), Angola, Mozambique, Puebla (Mexico)

Mr. ALVES-NETTO said that, thanks to an agreement with archives in Brazil, Mozambique was already well on the way to establishing an archive.

As far as the previous enquiry from Tokyo was concerned, the Executive had received news from various quarters but not from the nascent archive itself.

(17 April)

4B New candidatures

(i) for full membership

-- Imperial War Museum : London

The IWM had clarified in writing that the Department of Film of the IWM would in fact be the member of FIAF, and that the Keeper of the Department (in other words, at present, Mr. COULTASS) would be its FIAF representative.

With the outstanding technicalities now clarified, the Executive Committee unanimously approved the recommendation of Mr. DAUDELIN that the Imperial War Museum be admitted as a member.

- China Film Archive : Beijing

Beijing, which had been admitted with Observer status in Lausanne, had applied for full membership and had accordingly asked the Executive Committee to arrange for one of its members to visit the China Film Archive, preferably before the Karlovy Vary Congress.

After some discussion, it was decided that, if Mr. BUACHE were unable to make the journey, Mrs. BOWSER would undertake to do so. As this would probably be impracticable before the General Meeting, it was proposed that Beijing could be admitted at Karlovy Vary subject to the archival inspection proving satisfactory.

- Fundacion Cinemateca Argentina : Buenos Aires

The FCA had been admitted as a member at the Oslo meeting subject to their sending a last missing document, i.e. a list of their film collection. This document was now at hand and the Executive Committee formally confirmed Cinemateca Argentina's membership.

- Filmmuseum - Münchner Stadtmuseum

München had let it be known that they would apply for membership in time for Karlovy-Vary Congress. Mr. DAUDELIN said that, as soon as a letter of cooperation with the other German archives had been received, the Executive Committee could try to arrange for someone to visit the Filmmuseum. There was no guarantee, however, that this could be done before Karlovy-Vary.

4B (ii) for Observer status

- Cinemateca Boliviana : La Paz

Mr. DAUDELIN explained that this archive, which had initially contacted FIAF at the time of the Varna Congress, was a fairly large organisation which was active both in the fields of projection and preservation.

Mr. ALVES-NETTO thought that the archive was well organised, with a small but dynamic staff and pointed out that under Bolivian law the archive was the sole depository for the national production.

Mr. BORDE was of the opinion that the application of the Cinemateca Boliviana recalled the case of the Athens Film archive, insofar as they were both essentially concerned with projection activities. Whilst they could be admitted without difficulty as observers, FIAF would be in a delicate position if they eventually applied for full membership.

Mr. ALVES-NETTO agreed with Mr. BORDE but said that FIAF had certain defence mechanisms for such cases. He also stressed that the Bolivian archive held nearly all the national Bolivian production, which was a very important fact for the South American archives as a whole, and that one of the beneficial effects of FIAF membership was that it made archives like the Cinemateca Boliviana more attentive to the collection and preservation aspects of their work.

Mr. DAUDELIN summed up by saying that he was in favour of admitting La Paz as an observer but that we should underline, as we did with Athens, the importance that the Executive Committee would attach to the archive's preservation activities if and when an application for full membership were made.

The meeting then voted unanimously to grant the Cinemateca Boliviana observer status.

- Bangladesh Film Institute and Archive : Dacca

Mr. DAUDELIN read out to the meeting the letter accompanying Dacca's formal application for membership. He pointed out that the BFIA seemed to resemble the NFA of India as regards its close links with the government and that many of the facilities it mentioned in its documentation did not yet exist; none the less the Curator, Mr. ABDUR-ROUF, had met several FIAF members and had seemed eager to develop a proper film archive to cater for Bangladesh's huge film production.

Mr. DAUDELIN thought that Dacca could benefit extensively from the experience of FIAF members and, although FIAF was bound to have reservations about the title of the archive and its implications in the event of a future application for full membership, he recommended that its application be accepted.

The Executive Committee then voted unanimously to admit the Bangladesh Film Institute and Archive as an observer.

- State Film Archives of Western Australia : Perth

It was clear to the meeting that Perth's file had been prepared very carefully and there did not appear to be any problem.

Mrs. BOWSER pointed out that the archive would never qualify for full membership because on its own admission its interests were limited to Western Australia and were not national in scope.

Mr. FRANCIS felt that Perth's request might be the signal for a spate of similar applications, and was consequently decided to contact Mr. EDMONDSON at the National Film Library of Australia to find out how he would react if a series of Australian archives had observer status. There was also a need for extra information about the position of Mr. B.E. KING, and so the Executive Committee agreed to postpone consideration of Perth's candidature until Karlovy-Vary.

4 (c) (iii) Miscellaneous

- Alger

Mr. DAUDELIN informed the meeting that a cable from Alger indicated that they were thinking of applying for membership but that no documents to that end had been received.

- Lisboa

Mr. DAUDELIN reported that no progress had been made as far as the Cinemateca Nacional of Portugal's peculiar legal status was concerned. The fact also that the film institute of Portugal, of which the Cinemateca depended, had had four directors in four years was a reflection of the political situation in Portugal. It was agreed that those members who had contacts with Portugal should try to obtain information about the situation of the Lisboa archive.

- Sofia

Mr. DAUDELIN was unable to tell the meeting whether Mr. ANDREYKOV had finally cleared up the matter of a number of films loaned by Sofia to Athens and which had not been returned.

- Koblenz

Additional information had been received from Wiesbaden and West Berlin clarifying how the new association with the state archive in Koblenz will function.

5. MODIFICATION OF THE RULES ON THE STATUS OF OBSERVERS

Mr. STENKLEV said that he had not changed his mind on the matter since the Oslo meeting and argued again that the Rules should be kept as they are. He was in favour, as was Mr. KUIPER, of presenting the Executive Committee's point of view to the membership in Karlovy-Vary.

Mr. BORDE expressed full support for this stance, saying that FIAF will certainly have a lot of applications for observer status in the wake of the UNESCO recommendation and that the present rules would enable the Executive Committee to approach them in an appropriately flexible manner.

Mr. STENKLEV agreed to prepare a statement on the subject for the next congress.

6. REPORT OF THE DEPUTY-TREASURER - DRAFT BUDGET FOR 1981

a) Accounts for 1979

The meeting examined the end-of-year accounts for 1979 which showed a relatively substantial excess of expenditure over income. Having provisionally ruled out the idea of reducing the number of Executive Committee meetings between congresses, Mr. STENKLEV proposed that the only way of maintaining the present level of activity without running down the reserve fund would be to raise annual subscription fees for members to SF 2,850.- Observers' fees would remain unchanged. He pointed out that, although inflation had been raging for many years now, FIAF had not increased the present membership fee since 1975.

The meeting decided at this point to discuss the report of the Documentation Commission, because the PIP project it dealt with had a close bearing on the 1979 accounts and draft budget for 1980.

(Mr. LEVY leaves the meeting)

10. REPORT OF THE DOCUMENTATION COMMISSION

Mrs. BOWSER had distributed a written report in advance (annex 1)
Mr. FRANCIS commented on the request from Mrs. THORPE that her job might be reclassified to a higher grade. The meeting agreed to his suggestion that she should submit a standard application for upgrading to the BFI personnel department. The Executive Committee mandated Mr. FRANCIS to put forward a strong case in support of Mrs. THORPE's application on the grounds of the responsibility she carries and her value to FIAF as the leader of the P.I.P. project.

The meeting discussed the suggestion in the Documentation Commission that FIAF might publish the TV index. In view of FIAF's financial position, Mr. STENKLEV said that he would be reluctant to embark upon any new publishing ventures at present and advocated the postponement of a decision.

Mr. FRANCIS argued that, if an initial volume of the TV card index were published, more subscribers would be attracted and the project would become self-sustaining. He saw it rather as a matter of principle. Should FIAF become

involved in television? If so, we should not hold back the project.

No decision was taken on this point.

The Executive Committee agreed to Mrs. BOWSER's suggestion that Mrs. Jana VOSIKOVCKA of the NFA in Ottawa should replace Mrs. Brenda DAVIES who resigned last year as a member of the Documentation Commission.

The meeting approved the agreement between FIAF and Infodoc Services Ltd. to be signed by Mr. de VAAL and Infodoc. The Executive learned that Mrs. THORPE's husband, (as the head of Infodoc) was working on the paste-up of the P.I.P. volume. Some disquiet was expressed at the principle of this family arrangement and it was agreed that Mr. DAUDELIN should ask Mrs. THORPE to discontinue it after this year.

Mrs. BOWSER told the meeting that she wanted to resign as the chairman of the Documentation Commission but that her logical successor, Karen JONES, was reluctant to take over because of the travel costs involved. Mr. STENKLEV said that it was up to the Commission to decide how to spend the money allocated to it. Mrs. BOWSER said that she would try again to persuade Mrs. JONES and would stay on in the chair for the time being.

On the subject of the selling price to observers of the P.I.P. volume, it was agreed to postpone a decision until the level of subscription fees had been settled.

6B. BUDGET PROPOSALS FOR 1981

The meeting was then in a position to consider the draft budget for 1981 which had been distributed in advance. After discussing each item in turn, Mr. STENKLEV reiterated his view that the only way to avoid eating into the reserve fund was to raise membership fees. Even then, FIAF would have to mark time and would not have the money to expand its activities.

Mr. FRANCIS expressed his concern about the draft P.I.P. budget. He felt that both the expenditure and revenue columns did not take account of the high rate of inflation prevailing in the UK. He said it would be more realistic to raise the figures by at least 18%, including the selling price of the P.I.P. volumes.

It was agreed to revise the P.I.P. budget in time for the next day and to rediscuss it then.

The meeting postponed any final decision on the budget until Mr. KLAUE had arrived.

Miscellaneous

Mr. BORDE explained to the meeting the purpose of the newly founded Institut d'Histoire du Cinéma, coordinating institution composed of the Cinémathèque de Toulouse, the review " Les Cahiers de la Cinémathèque " and the history festival " Confrontation ". He stressed that the new body would not affect Toulouse's relationship with FIAF. (Points 7,8 and 9 of the agenda to be taken later)

10. REPORT OF THE CATALOGUING COMMISSION

Mrs. HARRISON gave a brief verbal report about the planned activities of the Commission. A meeting was scheduled to be held in Stockholm on 3 to 8 June

11. ORGANISATION OF THE FIAF CONGRESS IN RAPALLO

Mr. BORDE gave an account of his meeting in Rapallo with Mr. CINCOTTI. In a nutshell, he had been very impressed by the site.

a) Dates

Mr. CINCOTTI had proposed the dates of 2/3 May 1981 for the Executive Committee meeting, 4/5 May 1981 for the General Meeting and 6/9 May for the Symposiums. The arguments in favour of these early dates were firstly, that the full cost of accomodating one delegate per archive in a luxury hotel would be met by the hosts; secondly, that hotels were cheaper in May than in June, and thirdly that the proposed schedule would enable delegates to go on directly afterwards to the Cannes Film Festival.

b) General Meeting

The proposed venue for the General Meeting was the luxurious Hotel Miramar in Santa Margherita which was very well equipped technically for seminars and conferences.

c) 2nd. Symposium

The venue would be a former chapel in Rapallo that had been converted into a splendidly impressive auditorium. Mr. CINCOTTI had revised the scope of the symposium and now proposed that it should be : " La Comédie Mondaine en Europe 1935-1939 " ("white telephone comedy in Europe ...")

He planned to screen 4 or 5 films per day (with the public admitted) and hoped that the proceedings of the symposium would constitute a special edition of the review " Bianco e Nero "

d) Budget

FIAF would have to pay for the travelling expenses of any European speakers who might be invited, but the municipality would meet their hotel costs.

Member archives would have to send any films at their own expense and FIAF might have to pay the travelling expenses, but not the fees, of the interpreters. In short, the Cineteca Nazionale was asking for relatively little financial assistance.

e) Topics of symposiums

Mrs. BOWSER proposed " Principles of Access " as a possible topic for the first symposium. This appeared to the Executive Committee to be a potentially rich and interesting theme, but at the suggestion of Mr. ALVES-NETTO it was decided to await any other ideas that might be put forward at Karlovy-Vary.

Returning to the subject of the 2nd. symposium, the meeting discussed the Parameters of the " white telephone " genre. There would be no question of a selection panel of experts to choose films for the symposium; each country would pick out the best examples of this kind of film from its national production.

f) Organisation

As far as organisational matters were concerned, Mr. BORDE said that Mr. CINCOTTI was not in favour of a coordinating committee; he preferred to take personal responsibility for the administration and to maintain informal contacts with FIAF

The meeting concluded its discussion of the Rapallo Congress by agreeing to the proposed dates subject to the approval of the General Meeting in Karlovy-Vary.

12. PROJECTS AND PUBLICATIONS UNDERWAY

Summer School

Mrs. BOWSER reported that the Documentation Commission was still hoping to organise a Documentation Summer School in Los Angeles, perhaps with financial assistance from the American Film Institute.

Handbook for Film Archives

Mrs. Van der ELST said that she expected the manual to be published in time for the Karlovy-Vary Congress. The cost price would be in the order of \$ 28,- and so it should be sold for \$ 40,-

It was agreed to ask the AFI to review the Handbook in " American Film " and Mr. FRANCIS would try to have it reviewed in " Sight and Sound ".

" The Library Journal " was another possibility. Mr. FRANCIS also said that it should be possible for FIAF to add a list of its publications to the BFI's own list that is circulated for marketing purposes. He undertook to

enquire about the cost of inserting a special FIAF page. It was also agreed to prepare a publicity leaflet for the Handbook.

Mr. DAUDELIN said that " Lherminier " published a list of publishers of film books. We should ensure that FIAF was included in this list in the next edition.

There followed a debate about the title of the French version of the Handbook. The meeting finally opted for " Manuel à l'usage des archives du film "

As regards a possible Spanish edition, it was agreed to discuss the matter with Mr. CASANOVA at Karlovy-Vary.

FIAF Brochure

Mr. FRANCIS reported that the 8-page brochure had just come off the presses. It was in A4 format and 3.000 of both the English and French versions had been printed. The printer will hold the master copy of the publication in the event that the response from the membership in Karlovy-Vary would appear to justify a higher print run.

World History of the Cinema Project

There had been no news from Mr. ANDREYKOV about this project.

Publication of the Brighton Papers

Mr. FRANCIS explained that problems had arisen because several of the authors had published revised versions of their papers in the Cahiers de la Cinémathèque and were reluctant to have their Brighton drafts published in their original form.

It was agreed that Mr. FRANCIS should ask for the fuller revised English texts and publish them with the filmography, which was almost complete, and the verbatim reports which, with the exception of Noël BURCH's contribution, had all been transcribed and approved.

It was clarified that the period covered by the Papers should be limited to the years 1900-1906.

Mr. FRANCIS stressed that the main difficulty he faced was to actually get hold of the information that had been gathered and said that the eventual publication date would depend on the assistance he was given in this task. The (unsatisfactory) alternative was to publish sooner the material that was already at hand

(18 April, Mr Klaue in the chair)

6. REPORT OF THE TREASURER (cont.)

Returning to the question of the P.I.P. budget, the meeting agreed that, in view of the 20% inflation rate in the UK., its budget needed to be raised considerably. Taking other modifications into account, the projected expenditure of the Federation was revised upwards to the figure of DF. 5.220.000,- In the light of this, the meeting again considered the proposal from Mr. STENKLEV to increase subscription fees to SF. 2.850,- for members (+ SF 250) and to SF. 400,- for observers (+SF 50) It was also suggested that the price of the annual P.I.P. volume should be raised to £ 30,- for the next edition and to £ 35,- for the following one.

Mr. STENKLEV said that in theory these measures ought to give FIAF a balanced budget.

A discussion followed on the level of the observers' fee. Some members felt that it should be raised quite considerable in view of the benefits enjoyed by observers whereas Mr. KLAUE put forward the idea of a sliding scale depending on the ability of archives to pay.

Having decided to recommend the General Meeting to adopt the proposed subscription fees, the meeting agreed to a suggestion from Mr. KLAUE that the revised budget should be circulated to the membership in advance of the Congress along with a letter of explanation about the increases signed by Mr. de VAAL.

4. MEMBERSHIP QUESTIONS (cont.)

Miscellaneous

- INAH : Mexico

Mr. KLAUE informed the meeting about the progress made by the INAH under its new director, Mr. RUZ, and said that we should explain again to the new management, the circumstances of the archive's disaffiliation in 1978 and suggest that they might like to reapply for observer status.

9. REPORT ON THE MEETING OF LATIN AMERICAN ARCHIVES IN MEXICO (February 1980)

Mr. KLAUE gave details of the meeting of 20 Latin American archives that had been organized by the Filmoteca de la UNAM with a small financial subsidy from UNESCO. The aim had been to establish closer contacts between Latin American archives and to discuss the purpose of archival work.

Mr. KLAUE went on to classify the South American archives into three categories depending on the length of time they have been in existence and the emphasis of their activities. He stressed that the archives are almost always the only alternative to established film culture in Latin America and as such are not only archives but also cultural film centres.

The archives represented at the Mexico meeting had asked FIAF's experienced members to assist on the question of staff training at regional courses, and to this end there are plans for a course to be held in Mexico in 1982. A request must be made to UNESCO to lend financial support to this venture. FIAF was also asked to foster cooperation between archives and to encourage the circulation of programmes of films.

Mr. KLAUE had got the impression that there was a lack of information about FIAF on the part of the Latin American archives. He put forward the idea of a special annual FIAF newsletter for South America (and perhaps other countries) if finances permitted. This proposal might be a suitable topic for the Open Forum in Karlovy-Vary.

Mr. ALVES-NETTO commented that Latin American archives generally started out as cine-clubs, but developed with time into fully-fledged archives concerned with preservation as well as screen activities. This evolution was reflected in the request made in Mexico for help in technical matters and not only film loans. He also pointed out that film archives and film culture were becoming increasingly important in Latin America as the governments in these countries came to recognise their significance.

It was decided to send an extract of the statutes and rules to all the participants in the Mexico Seminar and to consider at Karlovy-Vary and in the various commissions what concrete forms cooperation with the South American archives could take.

Mr. KLAUE rounded off discussion of this subject by saying that UCAL was now based in Cuba but that it was not very active at the time being.

9. REPORTS OF THE SPECIALISED COMMISSIONS (cont'd)

Commission for Developing Countries

Mr. POGAČIĆ had agreed to prepare a report on the commission's (limited) activities to be distributed in advance of the Karlovy-Vary Congress. Mr. KLAUE said that it was essential for a meeting of the Commission to be held before the General Assembly in order to discuss a programme of future activities.

Mr. DAUDELIN stressed the need for Mr. POGAČIĆ's report to be seen by the Executive before it was given out to the members. He then went on to question the *raison d'être* of the Commission : it had not met, its field of activities and structure were in a sense artificial, and FIAF's positive work this year in regard to developing countries had been accomplished outside its framework. Perhaps, if its members felt that the Commission was not necessary, its project could be taken over by the Executive Committee or by small ad hoc committees working on specific issues. Mr. DAUDELIN believed that the presence of representatives from developing countries on the Executive Committee was far more valuable and effective than the work of any commission.

Mr. FRANCIS thought that the other commissions could render a valuable service to small archives by preparing blueprints and kits (on printing services, copyright, screening operations etc.) for their respective fields.

Mr. BORDE agreed with all that had been said. A decision needed to be taken at Karlovy Vary either to dissolve the Commission or to revive it, but in any case FIAF should take into consideration the UNESCO recommendation, to be adopted in Belgrade, which was likely to lead to the creation of new archives, especially in developing countries.

Mr. KLAUE summed up the discussion by suggesting that one member of the Executive Committee could perhaps assume special responsibility for the affairs of developing countries. He undertook to pursue the dialogue with Mr. POGACIC, pointing out the need to have his opinion before a final decision could be made.

Preservation Commission

Mr. KLAUE reported that Mr. VOLKMANN was prepared to finish the draft of the volume on the preservation of audiovisual recording media in time for Karlovy Vary.

The next meeting of the Preservation Commission was due to be held in October at Bois d'Arcy to prepare a compiled edition of the preservation of moving images. Two versions were planned : one popular and one scientific.

Legal + Copyright Commission

Mr. KUIPER summarised his views about the goals, mission and scope of the Legal & Copyright Commission as set out in an earlier letter to Mr. KLAUE. In essence, he felt that the legal field was so complicated that a specialised commission headed by a lawyer was needed if any real results were to be achieved. This would create the need for another commission to take over non-legal aspects of the Copyright Commission's work, for example matters relating to acquisition and utilisation.

Mr. KLAUE agreed with Mr. KUIPER in principle, but was reluctant to establish a new body.

Mr. FRANCIS pointed out the impossibility in any case of finding a trained lawyer with knowledge of different copyright laws throughout the world. He saw no alternative but to seek legal advice as and when necessary.

Mr. STENKLEV argued that there was a case for having no Commission at all now

that work on the UNESCO document had been completed and in view of the extremely varied and technical nature of copyright laws. Any specific problems could be discussed by the Executive Committee. The idea of FIAF Commissions was to deal with subjects about which their members had sufficient knowledge without having to look for outside help. This was not the case of the L & CC; it ought to be buried silently.

Mrs. BOWSER agreed that the framework of the Legal and Copyright Commission was no longer necessary and proposed that ad hoc commissions could be set up if necessary to consider any particular problems that arose. Alternatively, the Executive Committee could take part of the workload.

Mr. KUIPER agreed to prepare a statement for the General Meeting setting out the reasons behind this "proposal" to dissolve the Commission.

7. RELATIONS WITH UNESCO. - REPORT ON THE MEETING OF EXPERTS (Paris, March 1980)

Mr. KLAUE began his report on the UNESCO meeting by describing the atmosphere that had prevailed. He then went through the text of the final recommendation that had been agreed by the delegates, underlining which of FIAF's proposals had been accepted and which had been rejected.

On the whole, the balance was positive, with FIAF's position being increasingly accepted.

Mr. KLAUE said that we should send the text of the final recommendation (and, if possible, the final report of the meeting) to all the members before the congress drawing their attention to the fact that it will be a subject of discussion at the General Meeting.

As far as the forthcoming UNESCO General Conference in Belgrade is concerned, it was agreed that Mr. POGACIC should be asked to represent FIAF.

Mr. KLAUE warned the meeting to expect an attack from FIAPF after the Belgrade conference.

Mr. BORDE rounded off the discussion on the UNESCO meeting by underlining the important role played by Mr. KLAUE during the deliberations in putting forward amendments on FIAF's behalf. He thought that the redrafting had led to significant improvements in the initial text and hoped that the final recommendation would constitute the embryo of future international legislation covering film archives.

B. RELATIONS WITH OTHER INTERNATIONAL ORGANISATIONS

a) UNESCO

Mr. KLAUE has spoken in Paris with a senior UNESCO official, Mr. BOLLA, about the ways in which FIAF could contribute to the various UNESCO programmes for the next 2 years. There were no concrete proposals to be reported, but Mr. KLAUE said that UNESCO was open to suggestions from FIAF. Consequently, it was important to study the preparatory documents for the Belgrade conference. One channel for cooperation might be UNESCO's history projects; for instance, FIAF had been invited to provide information about its holdings related to African history. Mr. KLAUE had been asked to contact the International Council of Archives if FIAF felt able to contribute.

In reply to a question by Mr. FRANCIS, Mr. KLAUE said that financial assistance for any contributions we made to UNESCO programmes would depend on the level of our work and the funds allocated to the various programmes.

Mr. KLAUE stressed the need to play an active role in UNESCO and suggested that we should first of all study its programme for the next two years to see where we could get involved.

Mr. KLAUE mentioned the theoretical possibility of receiving funds from the United Nations Developing Program Fund (UNDP), perhaps to establish an archive in a developing country; to this end, it was agreed to register FIAF on the list of NGO's kept by the United Nations.

b) International Council of Archives (ICA)

FIAF had been invited to an informal meeting with the ICA after the UNESCO General Meeting in Belgrade in order to advise them about their recommendations to their members on how to implement the resolution on film preservation.

It was agreed to accept the invitation and to continue the dialogue with the ICA.

c) International Federation of Cine Clubs (FICC)

Mr. KLAUE had met Mr. BROSSARD, the Secretary-General of the FICC, who had asked for a copy of our statutes and a visit of members, with a view to establishing closer links in the future. Mr. KLAUE had reiterated FIAF's position that agreement on matters of mutual interest needed to be reached on national level and not through the channels of FIAF and FICC.

d) International Federation of Film High Schools (CILECT)

: CILECT had requested a joint meeting with FIAF to discuss questions of cooperation. It was agreed to give the floor to Mr. CASANOVA in Karlovy-Vary to make a direct appeal to members.

e) International Film & Television Council (CICT)

A fundamental conflict had arisen between UNESCO and CICT as a result of the decision to grant FIAF " B " status. It was reaffirmed that there was no possibility of FIAF rejoining CICT but we should keep an eye on how their activities develop.

12. PROJECTS UNDERWAY (cont.)

Summer School

Mr. KLAUE 's report had been distributed in Oslo. The basic question remained of how specialised the training courses should be and how the candidates should be selected. Mr. KLAUE thought that it was probably better to ask the governmental bodies which initiated archival policies in developing countries to nominate summer school candidates, rather than approaching young archivists directly.

Mr. ALVES-NETTO said that the Latin American participants at the summer school had always benefitted a great deal from them. He agreed that the courses should be less wide-ranging in their content in future and that participants should be required to have a certain knowledge of archival practice.

As regards finances for the summer school, UNESCO had granted a subsidy, but Mr. KLAUE needed another BF. 26.000,- to cover the costs incurred by the Staatliches Filmarchiv der D.D.R.

3. ORGANISATION OF THE KARLOVY-VARY CONGRESS (cont.)

- Report of the President

The meeting considered the draft presidential report prepared by Mr. KLAUE

The general reaction of the Executive members was favourable, especially to the idea to include a summary of the members' preservation achievements over the year.

The report will be printed and submitted to the General Meeting

- Draft agenda for the General Meeting

After settling upon the running order of the General Meeting and agreeing to ask for proposals for new projects, the meeting discussed possible topics for the Open Forum sessions. These included : the World History Project, rationalisation of access to archives' collections and the fees to be charged and the proliferation of archives in certain countries.

13. MISCELLANEOUS

a) Next Executive Committee

The next meeting will be held in Vienna from 16 to 21 October to mark the 25th anniversary of the Austrian Film Archive.

The Executive agreed that, after the 1981 Spring Meeting (probably in Switzerland or Brussels), only one Executive Committee meeting should be held between congresses - preferably in late January - in order to cut back on expenses.

It was agreed to hold the 2nd Executive Committee meeting in Karlovy Vary on the afternoon of 20th June.

b) Next Congresses

1982 : an official invitation had been received from the Filmoteca de la UNAM to hold the 1982 Congress near Mexico city (possible symposium topic : unknown cinematographies in Latin America)

Stockholm would be prepared to host a FIAF congress from 1982 onwards as long as the subject of the symposium was " the relationship between the archive, the public and the arts "

New York had already been pencilled in for 1985 and there was a possibility of Montreal inviting FIAF for 1983.

c) Symposiums in Italy (Bologna and Venice)

It was agreed to ask Mr. COMENCINI as a member of the Executive Committee to deliver a report in Karlovy Vary on the situation of Italian film archives and on the nature of the Bologna symposium on film preservation.

d) Cinémathèque Française

Mr. KLAUE and Mr. DUADÉLIN had had an informal meeting with members of the Cinémathèque Française. It appeared that there were different attitudes

within the Cinémathèque Française towards the question of its rejoining FIAF.

It had been made clear to the Cinémathèque Française that no exception could be made in its case as regards the procedure for rejoining the Federation. Mr. KLAUE told the meeting that there would be no question on either side of expediting reaffiliation until outstanding conflicts between FIAF and the Cinémathèque Française had been resolved.

The Cinémathèque Française had suggested that, as an initial cautious step, our members might be consulted informally to establish what grievances remained between them and the Cinémathèque Française.

Mr. BORDE thought that any informal contacts with our members before the Cinémathèque Française had submitted a formal application would constitute a special privilege for them. He was therefore opposed to the suggestion.

Mr. DAUDELIN understood this point of view, but stressed that, if embarrassment and scandal were to be avoided, it would be judicious to resolve as many of the outstanding conflicts as possible by informal contacts in advance of an eventual application for membership. Mr. KLAUE stressed that the responsibility to settle old disputes lay with the Cinémathèque Française.

e) New edition of Embryo

Mrs. BOWSER had drafted a proposal for a new edition of the " Embryo " catalogue. It was agreed to distribute the draft at Karlovy Vary and to discuss the project during Open Forum.

f) Gosfilmsfond

Mr. TIKHONOV reported that positive changes had taken place in the Gosfilmsfond which ought to increase the scope for the archive's future development. The new Director of Gosfilmsfond, Mr. STROTCHKOV, who was a graduate of the Soviet Film Institute, had considerable experience in film distribution and film magazine editing. He fully supported the aims of FIAF and intended to contribute actively to its work.

Mr. KLAUE thus brought the meeting of the Executive Committee to a close by thanking Mrs. BOWSER and the staff of the Museum of Modern Art for their hospitality and organisational efficiency.

REPORT OF THE DOCUMENTATION COMMISSION, New York, April 16 - 18, 1980

1. The commission has not met since June 1979 in Sofia and does not plan a meeting of the whole commission until the spring of 1981. The subcommission for the P.I.P., also working on matters relating to the cataloguing and classification of film literature, will meet at Bruges May 8 - 9, 1980.
2. The International Index to Film and Television Periodicals
 - a) The volume for 1978, being printed in New York, has been delayed and is now promised for April 20. The decision to print in the United States was taken for reasons of lower costs. Publicity brochures have been sent out to institutions in Europe, Latin America, North America, Australia and New Zealand; they are also being distributed by some FIAF archives, and have been sent to previous customers of MacMillan and St. Martin. Advertisements have been placed in 6 U.S. periodicals, 3 UK periodicals, and one in Australia. The Australian Film Institute has agreed to distribute 200 copies for a handling charge of £3.30 per copy, and if this arrangement is found satisfactory by all concerned, it may be extended for the 1979 volume, when the distribution arrangement with the American Film Institute for the U.S. will also be in effect. Meanwhile, St. Martin's will distribute the 1978 volume in the U.S., having agreed to purchase 300 copies at \$10.50.
 - b) The paste-up of the 1979 volume has already begun in the London office. The editor would like to keep the same printing arrangements in the U.S., and believes that the volume would be published by August/September 1980. If the distribution agreements mentioned above are in effect, the editor will have to distribute only 500 copies from the London office.
 - c) The editor has notified all the film periodicals that we index about the change of publisher. She has invoiced all FIAF members for one copy at the cost price of \$10. Additional copies will be available at the full rate of \$30, or \$25, if a standing order is placed. She has not invoiced observers as yet because she didn't know whether the cost price should be extended to them. She is concerned about the loss of possible profits which will make the PIP stand on its own feet, and thinks it quite impossible that the project should pay for free copies for FIAF members, if it is to survive.
 - d) The agreement with INFODOC for the use of part of the space in the London office is attached to this report. Frances Thorpe says it was sent to Jan de Vaal, Brigitte van der Elst and David Francis. She says the arrangement is working very well, and she finds the additional space for storage of supplies and the annual volume and back sets of great help. However, she has concluded that it is no longer necessary to keep extra back sets of cards beyond two years, having already offered them to FIAF archives through the Bulletin. The staff of the London office now includes: the full time editor; a secretary working 20 hours per week; a cutter and collator working 17½ hours per week; a printer working about 10 hours per week; an information assistant working about 10 hours per week. All staff except the editor are on the middle points of their pay scales with two or three steps to progress, and the printer who is paid by the hour at \$2 per hour. Mrs. Thorpe wishes to propose that when income from the sale of the 1978 volume has been enough to cover the printing costs, FIAF should consider an increase for the printer to a scale more appropriate to his

expertise and his value to the project; and that she as editor be given consideration for the extra work load and responsibility she has now taken on, that her job might be reclassified to a higher grade. She has reached the top of her present grade. The commission would like to recommend that consideration be given to this request, believing that Mrs. Thorpe's value to the PIP has increased enormously during the years she has had the responsibility for it and that she has indeed shown herself able to assume greater responsibility. If the EC agrees, this matter could be referred to the discretion of our Treasurer, and David Francis. She would also like to increase the number of hours worked by the information assistant from 10 to about 20 - 24 hours at the same time.

- e) Publication of the TV index: Mrs. Thorpe believes that an annual volume would take too much time to produce, at least this year, and proposes instead that a combined volume of the 1979 and 1980 cards be considered for 1981. She is now able to make a firm estimate, based on the first year's experience of indexing the television periodicals. There would be approximately 2,000 entries for each year; a combined two-year volume would result in a book about half the size of the film annual, about 340 pages in A4. For 1,000 copies, it would be a production cost of £3,000. If sold at £10 to £12, we would recover our costs after selling 300 copies. As for the television card series, we now have 26 subscribers to the service. As we have received no support through our link with FIAT, it is proposed that the commission invite M. Castellani to its next meeting with the hope of involving FIAT more. Mrs. Thorpe has corresponded with him and he agrees FIAT should be involved. At the present time, the subscribers are chiefly film and video libraries, and not the documentation departments of the members of FIAT.
- * f) Copies of the budget for the 1978 volume, a revision of the 1980 budget, and proposals for 1981 budget, prepared by Mrs. Thorpe, are attached. In the absence from this meeting of our Treasurer, we merely include them for information, and do not yet know if they have been approved or revised.
3. International Directory to Dissertations in Cinema. FIAF members have responded very well to the request to cooperate with this project. A request will be sent to followup, asking for information to be sent as of the end of 1980.
4. International Directory to Film and Television Documentation Sources. The material for the revised edition should have been sent by now to the Secretariat, and we will ask Brigitte van der Elst if she has received it.
5. International Directory to Cinematographers, Set and Costume Designers. We have not had a report from the subcommission responsible for this task, and hope that Wolfgang Klaue has brought some information from Alfred Krautz.
6. The Classification of Film Literature by Michael Moulds has been just published by ASLIB. With the help of the commission, Michael Moulds will continue to work on revisions for a future edition. The commission is giving consideration to organizing a small seminar on this topic.
7. We wish to propose Jana Vosikovska of the Documentation Department of the National Film Archives in Ottawa as a new member of the documentation commission, to replace Brenda Davies who resigned last year. Her work on the FIAF Member's Publications is known by all FIAF members, and we believe she would be a real asset to the commission.

Eileen Bowser
President of the commission