

**TARGET DATES FOR
CATALOGUING COMMISSION PROJECTS**

COMPUTER FORMATS PROJECT

Commission liaison: Carlos Roberto de Souza

<u>Dates</u>	<u>Targets</u>
August 1992	Send out letters to archives requesting information on data elements
Sept. - Dec. 1992	Research existing international formats
January 1993	Send out reminder to archives who have not responded
May 1993	Prepare progress report for Annual Congress
Sept. or Oct. 1993	Initial draft for review by Cataloguing Commission
January 1994	Incorporation of Commission suggestions
February 1994	Submission of draft to FIAF archives
January 1995	Revised draft
Apr. - May 1995	Final review by Commission
December 1995	Submission of manuscript to publisher

**CATALOGUING COMMISSION SESSION FOR
THE MO I RANA NEWSREEL SYMPOSIUM**

Commission liaison: Roger Smither

<u>Dates</u>	<u>Targets</u>
Oct. - Nov. 1992	Choose 3 - 4 archives to participate in session
November 1992	Choose demonstration newsreel, make copies and send to participants
February 28, 1993	Participants return their catalog copy and commentary to Commission
March 1993	Review by Commission liaison and/or chair
April 1993	Preparation of transparencies, final arrangements

CATALOGUING COMMISSION OCCASIONAL PAPERS

Commission liaison: Harriet Harrison

<u>Dates</u>	<u>Targets</u>
November 1992	"Dealing with the Unacceptable"
February 1993	dating films
April 1993	incompleteness
June 1993	country of origin problems
September 1993	versions

Note: The idea of the Cataloguing Commission Occasional Papers was conceived as a means of providing interpretations and elaborations of the FIAF Cataloguing Rules. Anyone can submit a paper to be included in the series. The Commission will review the papers, edit if necessary, and distribute the papers. Papers may also be included in the FIAF Bulletin, if their editorial board so desires.

GENRE LIST

Project: Dorothea Gebauer, Gunter Schulz

Commission liaison: Harriet Harrison

<u>Dates</u>	<u>Targets</u>
Sept. - Oct. 1993	Submit draft to Commission
February 1994	Revised draft submitted to FIAF membership for review
November 1994	Commission review of member comments
May 1995	Final manuscript ready for publisher

LOGOS AND PRODUCTION COMPANY NAMES

Commission liaison: Vladimir Opela

<u>Dates</u>	<u>Targets</u>
January 1993	Direct mailing to corresponding members asking for volunteers Separate publication of the Czech portion of the project

Note: Additional target dates will depend upon contributions from countries other than Czechoslovakia.

Prague to publish what is already complete (1993)

**GUIDELINES FOR SELECTION CRITERIA
IN MOVING IMAGE ARCHIVES**

Joint project:

Commission for Programming and Access to Collections/Cataloguing Commission

Cataloguing Commission liaison: Vladimir Opela

<u>Dates</u>	<u>Targets</u>
October 1992	Completion of first working paper by Dr. Gunter Schulz
Nov. - Dec. 1992	Translation into English
Jan. - Aug. 1993	Discussions between Commission liaisons and preparation of a draft
Sept. - Oct. 1993	Submission of draft to both Commissions
Nov. 1993 - Feb. 1994	Review and revision
Mar. 1994	Submission of draft to FIAF membership
Apr. - Nov. 1994	Review of member comments and final revision of guidelines

*published u.f. 87
informal papers
+ contribution at Bologna Symposium*

RULES FOR PREPARING FILMOGRAPHIES

Joint project:

Documentation Commission/Cataloguing Commission

Cataloguing Commission liaison: Harriet Harrison

<u>Dates</u>	<u>Targets</u>
May - October 1992	Research, discussion in North American subcommission of Documentation Commission
November 1992	Documentation Commission makes a preliminary recommendation and sends it to the Cataloguing Commission
November 1992 - February 1993	Cataloguing Commission considers the proposal through FAX and mail and makes further recommendations
June 1993	Draft rules submitted to membership for review
November 1993	Deadline for receipt of all comments from membership
March 1994	Final draft ready for distribution

*project deleted
because amply described
in catal. Reels.*