

Report of the Cataloguing Commission of FIAF

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Dear Member,

I should like to inform you of the most important activities carried out by the Cataloguing Commission since the 1976 Congress.

Since that time the Commission was convened once and dealt with the following items:

1. Glossary of terms used for film cataloguing

Approximately 300 terms which emerge during film cataloguing were compiled by the Commission. Translation of the terms into all FIAF languages is intended at a later date. In preparation for this it was necessary to define the filmographic terms.

The draft glossary will be distributed to all FIAF members at the Varna Congress or immediately after the Congress. I should like to ask you to study the draft and submit any corrections, changes or additions to the address of the Staatliches Filmarchiv.

We hope that the material serves the practical work in the cataloguing of films, the uniform application of the terms and also helps to establish better communication between archives.

Your comments and suggestions are needed by 30th September 1977 so that we can discuss them at the next Commission meeting.

2. Study on the usage of computers for film cataloguing

All members who have practical experiences in the usage of computers for cataloguing or who are preparing to use computers have been asked by the Cataloguing Commission to report of their experiences. The material shall be compiled and be made available to all FIAF members.

You will appreciate that the Cataloguing Commission cannot cope with all that work and that it requires the co-operation of all the members who have gained any experience in that field. I want to seize this opportunity of thanking the Library of Congress, the Imperial War Museum, the Museum of Modern Art, the Svenska Filminstitutet and the Staatliches Filmarchiv der DDR for their co-operation.

The Commission has decided that the material which is available so far shall not be published until the questionnaires have been completed and returned from all the archives concerned. I should like to appeal to the American Film Institute and to the Cinémathèque Québécoise in particular to contribute to the project. I am hopeful that the contributions will be presented from the two archives by 30th September 1977 to enable the Commission to discuss the whole material and make the necessary preparations for its publications at the next meeting.

### 3. Film Cataloguing during the 2nd FIAF Summer School

25% of the scheduled teaching programme of the 2nd FIAF Summer School was allocated to problems concerning film cataloguing. The knowledge imparted to the participants was based on the experiences, findings and recommendations of the FIAF Cataloguing Commission.

### 4. Publication of "Film Cataloguing"

In 1976, FIAF entered into an agreement with Burt Branklin & Co., Inc., New York, on the publication of "Film Cataloguing". The manuscript was revised for that purpose, and the publication was scheduled to appear in spring 1977. At the time when this report was written I had no information as to when exactly "Film Cataloguing" would be offered for sale.

All FIAF members will receive one free copy as soon as it is published.

The Commission has resolved to consider the following items for its future work:

- to complete the "Glossary of terms used for film cataloguing" and to start with the translation of the terms into other languages;
- to complete the study on the usage of computers for film cataloguing and to make it available to all the members;

- to examine whether it is possible to conduct a summer school specialising in problems of film cataloguing in Great Britain;
- to elaborate a new bibliography of filmographic sources;
- to study the problems that emerge with the acquisition of TV material to the film archives for cataloguing.

I should be grateful to you for informing me of any problems for which you may expect assistance and support in the field of cataloguing from the Commission. As far as it is within the range of our possibilities we will gladly include your suggestions in our plan of work.

My thanks are due to all those archives which made it possible for their staff to participate actively in the work of the Cataloguing Commission of FIAF. The present Commission is composed of the following members:

Mr Wolfgang Klaue - Staatliches Filmarchiv der DDR,  
President

Mr Philip Acimovic - Jugoslovenska Kinoteka,  
Vice-President

Mr Lesek Armatys - Filmoteka Polska,

Mrs Dorothea Gebauer - Deutsches Institut für Filmkunde,

Mrs Harriett Harrison - Library of Congress,  
Motion Picture Section,

Mr Roger Holman - National Film Archive,

Mr Jacques Ledoux - Cinématique Royale de Belgique,

Mrs Marta Lutter - Magyar Filmtudományi Intézet,  
Filmarchivum

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Mr David Penn has ceased to work for the FIAF Cataloguing Commission due to the new post that he took on at the Imperial War Museum.

We thank him particularly for his productive and creative collaboration over a long period.

Wolfgang Klaue  
President