

REPORT FROM THE CATALOGUING COMMISSIONFIAF CONGRESS - JUNE 1982 - OAXTEPEC, MEXICO1. Meetings.

The Commission met in Bruges in April 1982. Careful arrangements for our accommodations and meeting rooms were made by Brigitte van der Elst and Chantal van den Berghe of the FIAF Secretariat, who also met many of our members in Brussels and shepherded us to our meeting place at the Old English Convent in Bruges. The Commission plans to meet again in the spring of 1983, probably in conjunction with the meetings of the Documentation Commission.

2. Projects Underway.a. Bibliography of National Filmographies.

Ms. Dorothea Gebauer (DIF - Wiesbaden) completed her excellent compilation of filmographic sources, and has submitted final drafts to the Commission and the Secretariat. The citations include national filmographies, private files, manuscripts, periodicals, and other publications which are judged useful in helping catalogers achieve their goals of presenting careful and accurate information about their archives' holdings.

Two introductions will be prepared for this work, one from Ms. Gebauer which will explain what is included and how to use the publication, and another from Mr. Klaue (SFA - Berlin) or Ms. Harrison (LC - Washington) which will explain how the publication was compiled and thank Ms. Gebauer for all the excellent work she has done. The Library of Congress will then prepare camera-ready copy for the entire document and forward it to the FIAF Secretariat, who will oversee the final publication. Commission members have recommended that 300 copies be made for sale, that the cover be a "neutral" green, and that the price be set at cost plus 100%, in order to provide a fair return to FIAF, to cover costs of free copies to members, the expenses of handling, of providing review copies, and of mailing, etc.

b. Glossary of Terms Useful for Film Catalogers.

We are very happy to report significant progress on our glossary. A letter from Mr. Strotchkov (Gosfilmofond - Moscow) confirms that their Archive has started work on the Russian language draft. Meanwhile, Jon Gartenberg (MOMA - New York) has begun to correlate and format the other drafts into an organized whole--in preparation for the work's publication. Mr. Gartenberg has organized the terms into a hierarchy according to major function type, e.g., production, exhibition and distribution, direction, scripts and sources, photography, special effects, art direction, editing, music, sound, dubbing, cast, laboratory work, archive information, etc. The terms and definitions in each of the five languages (English, French, German, Spanish, and Russian) will appear in columns across each page, and a full alphabetical index will be provided for all terms. A separate alphabetical index will, of course, be provided for terms in the Cyrillic alphabet.

c. Standardized Rules for Film Cataloging.

This project remains the major task confronting the Commission at present. As reported last year, no international standards yet exist for the cataloging of moving images in film archives, and we are frequently asked about FIAF standards in this area. New archives want standards upon which to base their entire cataloging systems, while established archives want them in order to benefit from the economies of networked, mutually comprehensible cataloging data.

At this year's Commission meetings, the following individuals presented working papers for discussion:

Cast and Credits	Rolf Lindfors (SFI-Stockholm)
Physical Description	Marta Luttor (MFI-Budapest)
Countries and Languages	Ani Velchevska (BNF-Sofia)

The Commission reviewed each of these papers in detail and made suggestions to the presenters for their next task -- the preparation of draft rules. These draft rules are to be ready for the next Commission meetings.

Those members who had previously presented working papers brought the first drafts of rules to this session. These included:

Titles	Roger Smither (IWM-London)
Versions	Guenter Schulz (SFA-Berlin)
Companies and Dates	Harriet Harrison (LC-Washington)
Synopses and Notes	Roger Holman (NFA-London)

The members discussed these papers in detail, and made suggestions to the presenters for changes and improvements. During the course of the discussions, the members reviewed and evaluated the decision we had taken last year to follow the format of ISBD (NBM) wherever possible.



For our next drafts, everyone will review ISBD (NBM) again, and work for greater correlation among our various individual approaches.

Two major concerns which cross the boundaries of the individual working areas are the questions of name standardization (authorities) and the use of examples. The use of the Anglo-American Cataloging Rules II, as a standard for choosing the proper form of (establishing) names was suggested by Mr. Lindfors, but the group felt that a better prescription would be to advise the use of library standards now in existence for various nations or nation groups. IFLA (International Federation of Library Associations) is now working on names standards and has recently published standards for establishing corporate names. The Commission will also investigate the possibility of recommending these standards. All the members agreed that we must provide a very generous supply of examples for each of our rules in the final draft. For next year's papers, each member will illustrate his/her paper with examples from his/her own archive. Then, once we have a final integrated draft, everyone will add examples to all the areas. We believe that this extra work will greatly enhance the value of the rules, especially for international use.

### 3. New Projects.

The FIAF Secretariat reported that only three copies of the first printing of our publication, Study on the Usage of Computers for Filmcataloguing, remain to be sold, and requested the Commission to decide whether or not to reprint it. The Commission members decided not to reprint, since the work, a compendium of FIAF member computerization experiences, was based on the results of surveys completed in 1977, and the information contained in it no longer reflects actual practices. We decided instead that a new edition, based on the results of new surveys, should be undertaken. Since everyone already has important and time-consuming work assignments to perform, we will wait a year or so until someone can volunteer to undertake this project.

The Commission welcomes any comments you may have about our current activities or any further proposals for our work. Our main objective is to be of assistance to you and to support your work in the field of cataloging.

### 4. Commission Membership.

We regret to announce the resignation of Filip Acimovic, a long-term member of the Commission, owing to his retirement earlier this year from the Jugoslovenska Kinoteka. We would like to take this opportunity as a Commission to express our warmest appreciation to him for his many years of creative and dedicated service.

Currently the Commission consists of the following members:

Ms. Harriet Harrison	-	Library of Congress, Chairperson
Ms. Dorothea Gebauer	-	Deutsches Institut fur Filmkunde
Mr. Roger Holman	-	National Film Archive
Mr. Rolf Lindfors	-	Svenska Filminstitutet / Cinemateket
Ms. Marta Luttor	-	Magyar Filmtudományi Intézet, Film- archivum
Mr. Wolfgang Klaue (Alternate: Dr. Guenter Schulz)	-	Staatliches Filmarchiv der D.D.R.
Mr. Roger Smither	-	Imperial War Museum
Ms. Ani Velchevska	-	Bulgarska Nacionalna Filmoteka