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Nauson
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Report on the activity of the Cataloguing Commission

1. The Draft Manual on Film Cataloguing was presented to all members at the 1973 Congress, for assessment.

The members were invited to send us their views on the draft, by 31st October 1973.

2. Replies were received from the following member archives:

Nederlands Filmmuseum
Cinémathèque Royale de Belgique
Imperial War Museum
National Film Archive
Museum of Modern Art
Gosfilmofond
Library of Congress

3. At the recent Cataloguing Commission Meeting held from 22nd to 24th January, 1974, near Dubrovnik, Yugoslavia, the following items were dealt with:

- Discussion of the views expressed by the archives and incorporation into the manual
- Completion of the manuscript
- Future work of the Commission

4. The Commission members drew the following conclusions:

4.1. The views of the member archives were discussed and incorporated into the manuscript of the manual. All members that contributed suggestions and ideas to the revision of the draft will receive a letter in which the Chairman of the



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Cataloguing Commission will thank them for their cooperation.

4.2. Completion of the manuscript

- Completion of the revised version by 20th May
- Editorial revision of the manuscript by the English speaking Commission members, by October

4.3. Obtaining survey

Endeavours will be made to win two of the following persons to write a survey, Prof. Marwick, Jay Leyda, Prof. Dr. Rose, Thorold Dickinson, John Maddison.

4.4. The Commission's future work

a) Definition of filmographic terms

This requires coordination with the IFTC commission
Responsible for the draft: Mr. Penn

b) Dictionary of filmographic terms

(in about 25 languages)

Responsible: Staatliches Filmarchiv der DDR

c) Summary of a statement of affairs on the preparation of electronic data processing in some member archives.

Responsible: Mr. Klaue

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d) Exchange of filmographic information

The Commission felt that this required careful consideration and reflected on a number of items, thus:

- Nomination of archive staff who will be able to supply filmographic information
- Making use of the FIAF Bulletin to ascertain filmographic data
- Annual inquiries to be conducted among members on available national filmographies
- Revival of the project of a bibliography of the most important filmographic sources

e) List of abbreviations of filmographic terms

Responsible: Mr. Penn, Mr. Holman

f) Reconstruction of classic films

- Preparing a survey covering all films that have been reconstructed
- Summary to be prepared in cooperation with the Documentation Commission, if possible, of a list of available scenarios of classic films
- Bibliography of shoot-lists of important films

5. The Commission asks the Comité Directeur for approval of the following decisions:

5.1. Nomination of Mrs. Aveney, Library of Congress, as the new member to the Cataloguing Commission, to replace Dr. Montesanti.

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- 5.2. Suspension of the sale of the Draft Manual on Film Cataloguing in order not to diminish the distribution of the final version.
- 5.3. Printing of the final version
- in English
 - Standard size: A 4
 - Number of copies: 2000 copies
 - Price: \$ 10.00 US Dollars
 - Distribution: recommendations will be given by the Commission
 - Printing: Shall be made on making use of the technical facilities of the Secretariat, if possible
- 5.4. Inquiries among the members on the following items:
- National filmographies
 - Reconstruction of classic films
 - Computerisation
- 5.5. The Cataloguing Commission suggests to prepare a bibliography of short-lists of important films, as a possible FIAF project.
- 5.6. The Cataloguing Commission recommends to the Comité Directeur to consider training of cataloguers for one of the next summer schools.

Wolfgang Klaue

- Chairman -

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