

Ruppel

REPORT FROM THE DOCUMENTATION COMMISSION TO THE FIAF EXECUTIVE
COMMITTEE MEETING > Helsinki Nov. 1989

1 - WORK IN PROGRESS

1.1 FIAF Congress Havana 1990: The Commission's presentation was sent to Hector Garcia Mesa in June. The collection of slides and texts to be presented should be sent in early 1990 to Havana for translation.

1.2 Workshop for PIP Indexing, Montreal 1989: The report on this workshop already covered by Michael Moulds, was well organised by René Beauclair, who also requested from participants that they fill in a questionnaire assessing the value of the week. The answers have been sent to the President for future reference. Plans for another workshop in 1990 Europe, are afoot.

1.3 Union List of Early Silent Film Trade Catalogues: A few answers have been received and a reminder published in the last Bulletin. The answers so far received confirm that the questionnaire is understood.

1.4 New edition of the FIAF Publication lists: In association with the Secretariat, the basic compilation work for a new leaflet has been compiled and an inventory of all publications made by the Secretariat. This has helped in drafting a new price list for the publications. A similar revised leaflet has been compiled for the publications of the PIP, advertising all recent publications (including microfilm) and forthcoming ones, e.g. FIAF Classification Scheme.

1.5 Relationship with the P.I.P.: Several contacts were made throughout the Summer with the PIP to monitor the publication on microfiches of the cumulative Film and Television cards. The initial project (publication + mailing of pre-paid orders) has been successfully completed so that all future orders will represent a straight financial benefit to the PIP. A standard letter to be translated in several languages has been drafted and it is hoped that the letter will be mailed directly from the archives of these countries where this publication may be purchased by non-FIAF

organisations and perhaps bring to the PIP new subscribers.

1.6 Questionnaires for FIAF Publications & Projects: These have been compiled in French and English and sent to the Secretariat. The Commission proposes to use them to monitor its own work. If thought useful, they could also be used by the other Commissions for the same reasons. *see "Projects"*

1.7 Questionnaire on the Activities of FIAF members: In response to a request from the Executive meeting at Lisbonne, this was compiled after several consultations with colleagues of the NFA and the IWM in London.

2 - MEMBERSHIP ISSUES

The nomination of Nancy Goldman is pending until the Pacific Film Archive becomes an Observer. Several contacts were made during the Summer to discover appropriate candidates and 2 possibilities are being investigated. These will be presented at La Havana. *wait till Havana.*

3 - FUTURE PROJECTS:

Discussions with Karen Jones and Michael Moulds on the publication of the Classification Scheme has led us to consider the possibility to link it with the new subject headings list now being near completion. This challenge is being met thanks to the help of Karen and her staff, who have for a number of years used the classification. Once again, we hope to pay for the cost of publication through pre-pa orders.

4 - FUTURE MEETING:

The Commission will meet in full in Havana before the Commission presentation.

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