



REPORT FROM THE DOCUMENTATION COMMISSION

I. International Index to Film and Television Periodicals (PIP)

1. Microfiche service

The monthly cumulating microfiche service, replacing the card service of the Film and the Television Indexes, was started in April 1983. There have been some technical difficulties most of which have now been overcome. The final dispatch for 1983 will also include the information from the 1982 cards, which will provide the connection between the 10-year microfiche cumulation of the Film Index and the microfiche service.

2. Film volumes

The 1982 film volume was printed for the first time in the United Kingdom, and was delivered on November 25th, much sooner than usual. Publication was made possible by a loan from FIAF which will be repaid from standing order sales. The 1983 film volume will have quite a different appearance since it will be printed from the computer output, in three-column format, and with a soft cover. We plan to publish it several months earlier, in July 1984. Because of cash-flow problems we shall need a loan from FIAF to cover printing costs.

3. Television volumes

The first television volume (1979-80) was published in 1983 with the help of a grant from the British Film Institute of £1,600. Sales have been disappointing and placed the publication of a second volume in some doubt. However the offer of a grant from the Independent Television Companies Association of £3,500 and a loan of £1,750 from Cineteca Nazionale in Rome means that we can persist in this venture which we feel must in the end be successful. The second television volume (1981-82) is planned to be published in the summer of 1984.

#### 4. 10-year microfiche cumulation of the Film Index

The production costs of the 10-year cumulation have proved higher than initially budgeted because of the fact that it is on 133 fiches instead of on 85 as our approximate estimate has been. They have been covered by pre-publication sales, however, and now the publication is in profit.

A booklet to accompany the fiches is being prepared so that an ISBN is given and the publication listed in national bibliographies. Outline of contents as follows: List of contents, History of PIP, List of Indexers, Abbreviations, Explanation of cross-references, List of FIAF publications, Transliteration of Cyrillic characters.

#### 5. Promotion

With the financial help of FIAF two publicity sendouts were done in 1983. In 1984 there will be another major mailing of the two publicity brochures - one covering the PIP services and publications, and one covering all other FIAF publications. FIAF has contributed £400 for this purpose.

#### 6. PIP Supporters' meeting

A meeting of the Supporters with the PIP working group was held on May 29th, 1983, the eve of the Stockholm Congress. The budgets and accounts were presented and the Editor reported on the current situation. Several recommendations were made concerning the production and promotion of the television volumes. Most of the Supporters present expressed the view that efforts should be made to increase the number of the supporters of the PIP by enlisting archives whose financial situation permits it, even if they could only contribute one half or one quarter of the established amount which the present Supporters are paying.

The next meeting of the Supporters will take place during the General Meeting in Vienna.

#### 7. Budgets

The 1983 accounts, prepared by Brigitte van der Elst, and the revised budget for 1984 and a draft budget for 1985, prepared by the PIP working group, were sent to the Supporters and were submitted to the Executive Committee for approval at their meeting in Toulouse in January 1984.

## II. Second and third meetings of PIP indexers

At the meeting of the Documentation Commission in Madrid in October 1981 it was decided that it was essential to organize one or more meetings of PIP indexers for the purpose of improving their work which would make the task of the Editor an easier and more productive one. The first meeting was held in London in 1982 with the assistance of the British Film Institute.

During 1983 the second and third meetings of PIP indexers took place.

The second meeting was for indexers from North America and was held in Ottawa from 2nd to 4th May. The National Film, Television and Sound Archives hosted the meeting which was organized by Jana Vosikovska. No fee was charged for attending the workshop but participants had to meet their own accommodation costs. The sessions were held in the NFTSA building.

The participants were:

- René Beauclair, La Cinémathèque Québécoise, Montréal
- Margaret Britt, NFTSA
- Gloria Grant, NFTSA
- Barbara Humphrys, Library of Congress, Washington
- Louise Lavalée, La Cinémathèque Québécoise, Montréal
- Ronald Magliozzi, The Museum of Modern Art, New York
- Nancy Mulvie, NFTSA.

The workshop was given by Michael Moulds, Editor of the International Index to Film and Television Periodicals.

The programme followed the plan of the first workshop in London: a brief history of the Periodical Indexing Project; analysis of the indexing form; practical exercises followed by discussions; reports by participants on their use of the indexes in their libraries; discussion of the FIAF subject headings.

On May 4th the participants toured the NFTSA technical section and/or the documentation and media cataloguing sections.

The third and last meeting was organized by the Staatliches Filmarchiv der DDR who, by undertaking the staying costs of the participants, made it possible for indexers who had not been able to participate in the two previous meetings to attend. The meeting was held in Berlin, GDR, from 8th to 10th November 1983. Both the hotel accommodations and the seminar room in which the sessions took place were excellent and the participants were given all necessary assistance by the staff of the Center for Cultural Work with Foreign Countries at the Ministry of Culture who co-operated with the Staatliches Filmarchiv in organizing the meeting. Alfred Krautz was the organizer on the part of the Documentation Commission.

The following indexers took part in the meeting:

- Svetlana Bochkova, Gosfilmofond, Moscow
- Jill Buckland, British Film Institute, London
- Ronald Monteiro, Museu de Arte Moderna, Rio de Janeiro
- Maria Páldy, Magyar Filmtudományi Intézet, Budapest
- Aura Puran, Arhiva Nationale de Filme, Bucharest
- Eberhard Spiess, Deutsches Institut für Filmkunde,  
Wiesbaden/Frankfurt
- Rolf Dietmar Wentz, Stiftung Deutsche Kinemathek, Berlin
- Witold Wiczak, Filmoteka Polska, Warsaw. (BRD)

Also present was Milka Staykova, president of the Documentation Commission.

Three indexers were unfortunately prevented from participating in the workshop at the last moment: Dolores Devesa of Filmoteka Española, by a strike in Madrid, and Milada Hábová of Československý Filmový Ústav and Lissi Zilinski of the Hochschule für Film und Fernsehen der DDR, by illness.

Michael Moulds conducted the meeting.

The programme was the same as of the two previous meetings. Following the recommendations of indexers who had participated in them, the groups for practical exercises comprised smaller number of people which gave ample opportunity for each member of the group to express his or her opinion of the subject under discussion.

The comments of all participants were favourable. They expressed satisfaction with the workshop, saying they had learned a lot about solving problems in indexing and that they had found the contacts and discussions with people from other archives who were doing the same work very useful and stimulating. Several of the participants suggested that it would be useful if such workshops were held periodically.

On the last afternoon the participants visited the vaults of the Staatliches Filmarchiv der DDR and were given a farewell dinner on the premises. Wolfgang Klaue, Director of the Staatliches Filmarchiv and President of FIAF, greeted the participants and thanked them for the work they had been doing throughout the years for the International Index to Film and Television Periodicals.

The Documentation Commission would like to express their warm gratitude to the National Film, Television and Sound Archives in Ottawa and to the Staatliches Filmarchiv der DDR for their great help in organizing the second and third meetings of PIP indexers.

A total of 27 indexers from 21 archives and other institutions took part in the three meetings.

### III. International Directory of Cinematographers, Set- and Costume Designers

Volume 3: "The Balkan Countries" was published by Saur Verlag in Munich in December 1983. Free copies have been sent to the member-archives.

Volume 4: "Germany until 1945" is being prepared by Alfred Krautz and Eberhard Spiess with some help from the Stiftung Deutsche Kinemathek. It is to be published in 1984.

Volume 5: "Italy until 1945". The Italian film historian Dr. Vittorio Martinelli is working on this volume helped by Dr. Guido Cincotti.

Alfred Krautz has learned from the publisher that the first two volumes (Poland/GDR and France) are selling well. He has presented a number of reviews published in different countries, all of them favourable. The publisher has suggested that supplements to the volumes are published every 5 years.

#### IV. International Bibliography of Dissertations on Cinema

A circular letter will be sent to the FIAF archives in 1984 to remind them to continue sending information on this subject and to appeal to those who have not participated so far, to join the project.

#### V. International Directory of Film and TV Documentation Sources

The information from the previous edition of the Directory has been input onto Infodoc's microcomputer. A questionnaire will be circulated to the member-archives of FIAF and FIAT after being discussed and approved by the Documentation Commission. It has been decided that the new edition will list all FIAT archives even if they do not reply to the questionnaire. We intend to publish the next, third edition of the Directory by the end of 1984 with the financial support of FIAF who have granted £1,100 towards its production.

#### VI. Revised edition of the "FIAF classification scheme for literature on film and television". Classification workshop

Since the publication of the Classification scheme Michael Moulds and Karen Jones have discussed classification problems and possible alterations several times during the meetings of the PIP working group. Karen has sent a circular letter to all known users of the scheme asking for their problems and suggestions.

After discussing the replies in Copenhagen in November 1983, Karen Jones and Michael Moulds suggested that an editorial committee should be appointed to maintain revision and updating of the scheme in close cooperation with the users of the scheme. The following members were proposed and have later confirmed their willingness to join the editorial committee: Michael Moulds, Karen Jones, Rosemary Curtis (The Australian Film and TV School), Margareta Nordström (Svenska Filminstitutet), all responsible for the full version of the scheme, and Jan-Hein Bal (Nederlands Filmmuseum) to be responsible for the abridged version of the scheme. A first draft of the scheme will be prepared in sections and circulated within the editorial committee for discussion at a meeting of the committee in Copenhagen in the beginning of June 1984. After that a second draft will be prepared and circulated for comments to all known users of the scheme with an invitation to attend a classification workshop which is planned to take place in Lisbon in October 1984. The Cinemateca Portuguesa has kindly agreed to host the workshop. Information about the exact dates and membership fee will be announced in the FIAF Bulletin. The revised edition of the scheme is hoped to be published by the FIAF London office in the beginning of 1985.

## VII. Meetings

The PIP working group met during the Stockholm Congress. They were given all kind of assistance by Margareta Nordström, Head of the Documentation Department of Svenska Filminstitutet, and her staff for their sessions and for arranging a display of PIP publications during the General Meeting and Symposia.

They also met in Copenhagen in November to discuss current problems of the PIP and to prepare budgets.

The Set Designers working group held a meeting in Berlin (GDR) during the third workshop of PIP indexers. The participants in this meeting were Alfred Krautz and Eberhard Spiess, members of the Documentation Commission, and Michelle Snapes (BFI, London), Bujor Ripeanu (Bucharest) and Konrad Schwalbe (Potsdam-Babelsberg), who are taking part in the activities of the working group in the capacity of experts. The Staatliches Filmarchiv der DDR organized the meeting and undertook the staying costs of the participants.

A full meeting of the Documentation Commission will take place in Plovdiv, Bulgaria, March 27-30, 1984. A joint session will be held with the Cataloguing Commission which is meeting at the same time, to discuss ideas for future joint projects. Bulgarska Nacionalna Filmoteka is host of the two meetings.

### Members of the Documentation Commission:

Milka Staykova, Bulgarska Nacionalna Filmoteka, president

Eileen Bowser, The Museum of Modern Art, New York

Karen Jones, Det Danske Filmmuseum

Alfred Krautz, Staatliches Filmarchiv der DDR

Michael Moulds, Editor, International Index to Film and  
Television Periodicals

Aura Puran, Arhiva Nationala de Filme, Bucharest

Eberhard Spiess, Deutsches Institut für Filmkunde

Frances Thorpe, British Film Institute

Jana Vosikovska, National Film, Television and Sound  
Archives, Ottawa.

Milka Staykova

President of the Commission