

F I A F D O C U M E N T A T I O N C O M M I S S I O N

PIP working group

Brussels, April, 23-25, 1982

Minutes:

Members present: Karen Jones, John Luijckx, Michael Moulds, Milka Staykova (chairman) and Frances Thorpe  
Apologies : Eileen Bowser and Jana Vosikovska

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1. Opening and approval of agenda

Milka welcomed the members to the meeting. The agenda for the meeting was approved

2. International indexes to Film and TV Periodicals (PIP)

a. Report of accounts and sales

Brigitte van der Elst took part in the discussions. The accounts of January-March, 1982 and the budget for 1983 were considered. Sales of the 1980 annual volume has reached the level of the 1979 volume up to september last year. British sales are 212 copies so far. 263 copies are sold in the U.S. (compare: 284 sold copies of the 1979 volume after one year of selling).

Michael reported that discussions on the financial and legal matters concerning the service charges of the London office are continuing.

The BFI has offered a grant of £ 1,600 to start the producing of the TV volume (see 2c)

b. Promotion

Frances reported on the mailings she had sent out to european libraries. As far as could be known the response was not overwhelming. Review copies of the 1980 volume were sent to Film Exchange, Positif and Jump Cut. More review copies will be sent to the International Film and TV Guide (Peter Cowie), Screen Digest, Aslib and to leading library journals in the U.S., Australia and other parts of the world, if they can be found.

Michael will update and circulate among the working group members the list of standing orders as an indication of the sales.

Possibilities for future promotion were discussed. FIAF will be asked to produce a brochure on other FIAF publications. A mailing to 1000 major film public libraries was proposed for this year, including the FIAF publications, the index brochures, the micro-

edition (see 2f), the classification scheme and the TV volume (separate to ± 300 TV libraries). Eberhard will be asked to contact the publisher of the International Directory of Cinematographers, Set- and Costumedesigners in Film for co-operation.

Jana will be consulted regarding the promotion in America.

Member Archives (PIP subscribers) will be asked to take over the responsibility for the distribution of the mailings in their countries next year.

- c. Publication of bi-annual volume of TV index and 1981 annual volume of film index.

The proposal and budget for the TV volume 1979-1980, prepared by Michael, was discussed. The £ 1,600 grant, offered by the BFI, will facilitate to begin on the project, before the material gets too out of date. FIAF or eventually a particular archive will be asked for additional help to ease the remaining cash-flow difficulties.

It was agreed that Michael will re-write the proposal before the executive meeting and congress in Mexico. A sample page will be included and a photocopy of the TV brochure will be used as cover.

The volume will be divided in three sections, general subjects, programs and personalities, each section in alphabetical order. The format will be A4.

The estimate costs for the 1981 film index volume will be \$ 8,800 (488 pages). Michael will investigate if printing in England will be cheaper.

- d. Planning the London meeting of indexers and the other meetings.

Frances reported on the organization of the FIAF indexers meeting in London, August 6-9, 1982. 8 confirmations of delegates were received, some more are expected. The BFI has offered £ 500 subsidy. Delegates will pay £ 60 each. The workshop staff will consist of Frances, Karen and Michael. The main part of the workshop consists of practical exercises.

Jana's suggestion to hold the Ottawa meeting in April next year was accepted. 5-8 participants are expected.

Wolfgang Klaue will be asked to organize the Berlin meeting in September 1983 or, if not possible in July. Staying costs will be meet by the Staatliches Filmarchiv

- e. Preparation for the meeting of supporters to be held in Mexico.

The final draft of the 'principles for the operation of the PIP with the help of the supporting archives' was accepted. The draft will be discussed in the executive meeting in Mexico. During the congress will be a meeting with the supporting archives to discuss the principles. An agenda for the meeting was drafted and will be sent to the supporting archives.

- f. Micro-edition of the 10-year cumulation.

Michaels proposal to microfilm the index cards of the International Index to Film Periodicals 1972-1981 (plus authority file to directors and film titles) was discussed. The proposal is self-financing. An initial capital of £ 2,800 is required. This sum can be raised by selling 20 copies of the micro-edition at a special pre-publication price of £140. This offer would be restricted to present index subscribers and FIAF members. After publication the sale price would be £ 165 and each sale would represent a profit to the PIP of appr. £ 135.

The micro-edition would take up the shelf space of two small books. The publication will be in book format to obtain an ISBN number.

It was agreed to circulate the proposal among FIAF members during the congress and among subscribers of the card index to find out the interest in the publication.

g. Editorial decisions

Michael raised the point that the problem is not to add periodicals to the index, but how to find indexers. For instance, it is highly regrettable that an important periodical such as Cahiers du Cinéma has not been indexed for more than one year.

After discussion it was decided to add the following titles to the list: Cinema Novo (instead of Celluloid), Casablanca (Spain), Problèmes Audiovisuelles (INA, France), Cableage and Prime Time.

Because of the volume of work involved, it was agreed not to continue the experiment of indexing Variety.

3. Reports on current projects

a. International Directory to Film and TV Documentation Sources.

Frances reported on her investigation regarding producing future editions in the Infodoc microcomputer. The costs for input in the computer will be £ 250 (£ 150 as it stands, £100 for additions). The use of the computer allows more different information and makes the Directory more readable. Printing costs in London will be appr. £ 1,000. A budget for the 1984 edition is needed early 1983. Late Spring 1983 material will be sent out to update the information.

b. International statistics on film industry and film legislation (a new project)

Frances reported that the send-out of January had not much response. Answers were received from the LOC, AFI, Warsaw, Poona, Stockholm, Madrid and Jerusalem. Frances will send out a questionnaire concerning 1981-1982 at the end of the year

4. Future co-operation between the Cataloguing and the Documentation Commission - discussion with Harriet Harrison

The commissions has been asked by FIAF president Wolfgang Klaue to comment on Articles 84-88 of the FIAF international rules to draw up

guidelines for the work of the Commissions, for communications among Commissions, and between Commission Presidents and the Executive Committee. A draft 'Report to the Executive Committee from the presidents of the Documentation and Cataloguing Commissions' was discussed and approved.

A full commission meeting will be organized in 1983, possibly at the same time and place as the Cataloguing Commission meeting.

5. Working group guidelines

The Bruges recommendations regarding the operation of working groups were discussed and elaborated. Milka will circulate the final draft of the guidelines among the members of the Documentation Commission for their comments.

6. Classification

Frances, Karen and Michael discussed the FIAF classification scheme separately.

7. Reports from PIP working group members

Due to lack of time the item was cancelled.

8. Any other business

No other business has been brought up.

9. Time and place of the next meeting

A full commission meeting will be held in 1983, possibly in Sofia or Bruges.

The PIP working group might meet in London at the same time as the indexers workshop, but in any case in connection with the FIAF congress in Stockholm in 1983 in order to meet together with the PIP supporters and to try to get as much as possible support for the PIP project from other FIAF members.

Milka closed the meeting with a vote of thanks to FIAF for hospitality and to Brigitte van der Elst for her contributions and generous help during the meeting.

These minutes circulated to:

Eileen Bowser, Karen Jones, Alfred Krautz, John Luijckx, Michael Moulds, Aura Puran, Eberhard Spiess, Milka Staykova, Frances Thorpe, Jana Vosikovska and Brigitte van der Elst (FIAF secretariat), Harriet Harrison (Cataloguing Commission).

May, 1982

John Luijckx