

EXECUTIVE COMMITTEE MEETING
Bologna, April 30, 1994

MINUTES

Present

Robert DAUDELIN
Eva ORBANZ
Clyde JEAVONS

President
Secretary General
Treasurer

Members

José Manuel COSTA
Jan-Christopher HORAK
Jorge NIETO
Vladimir OPELA
José Maria PRADO
Guy-Claude ROCHEMONT
Steven RICCI
Roger SMITHER
Ivan TRUJILLO BOLIO

Commission Heads

Joao BENARD DA COSTA

Harriet HARRISON
Ronald MAGLIOZZI
Henning SCHOU

Commission for Programming
and Access to Collections
Cataloguing Commission
Documentation Commission
Preservation Commission

Honorary Member

Einar Lauritzen

Secretariat

Brigitte VAN DER ELST

Executive Secretary

Excused

Hoos BLOTKAMP
Wolfgang KLAUE

AGENDA

| | page |
|---|------|
| 1. Adoption of the agenda | 3 |
| 2. Points arising from the Congress in Bologna | 3 |
| 3. Future Congresses : | 4 |
| - 1995 Los Angeles | |
| - 1996 Beijing | |
| - 1997 Bogota - Cartagena | |
| 4. Long term plan for FIAF | 4 |
| 5. Task group for hiring the Senior Administrator | 5 |
| 6. FIAF's policy towards new affiliates (Active membership policy) | 5 |
| 7. Report of the working group on training | 5 |
| 8. Selling of FIAF publications (Flicks Books) | 6 |
| 9. Unesco | 6 |
| 10. Miscellaneous : | 7 |
| - next meeting of the EC | |
| - working group : philosophy of AV archiving | |
| - Jean-Pierre Verscheure's book project | |

1 ADOPTION OF THE AGENDA

The agenda was adopted as presented.

2 POINTS ARISING FROM THE CONGRESS IN BOLOGNA

2.1. List of delegates

It was agreed that the host's list of delegates to the General Assembly should from now on be checked at the EC meeting prior to the Congress, namely to identify those who may not be entitled to attend the General Assembly.

2.2. Open Forum

In line with several other EC members' remarks, Mr HORAK made two recommendations for future general discussions :

1. identify questions in advance, raise them at the GA but discuss them in smaller groups, whereby people feel more inclined to talk freely.
2. see to it that moderators, appointed in advance, exert a strong directing role, seeking provocative contributions and distributing the floor in a balanced way.

It appeared from the discussions at the GA that the EC was expected to be more efficient on the matters under discussion. Mr NIETO believed this should encourage us to use the Centennial as an opportunity to propose the major changes we wanted to achieve. He invited his colleagues to prepare a detailed programme before our meeting in Tunis.

On the other hand, Ms ORBANZ suggested to ask the membership to think and write about the topics raised in the discussion papers distributed in Paris. Mr TRUJILLO thought the Journal of Film Preservation was the appropriate place for such contributions from the membership. Mr NIETO believed the EC members' papers should first be summarized so as to focus the debate on the main points.

Mr HORAK proposed that topics raised during the Open Forum be used to elaborate a long-term plan for our Symposia.

Mr JEAUVONS proposed to ask Ray Edmondson to adopt some of the issues raised at the Open Forum (regionalisation, expansion of our "material" brief) in his reflection for the project "Philosophy of Film Archiving".

Mr OPELA had perceived from the discussions that some archives felt second-class because they were collecting non-feature films and he suggested that such a misunderstanding be corrected by an article in the FIAF Journal.

2.3. Fundraising group

Mr JEAUVONS confirmed that the Fundraising Group was temporarily dissolved.

2.4. Workshop

Mr DAUDELIN deplored the absence of any member from the Programming Commission for the chairing of the workshop on film museums, which he and David Francis had finally taken over. However, the last part of the workshop had been fruitful; Mr DAUDELIN would go over his notes with Mr HORAK so as to feed the EC back on this in Tunis.

Mr HORAK thought the whole planning of workshop should be formalized well in advance. Mr JEAVONS said that any formal workshop should have a member from the EC responsible for it, if only as executive overseer.

3 FUTURE CONGRESSES

Beijing 1996

Ms ORBANZ reported on her meeting with our host for the 1996 Congress. Dates were agreed as follows :

- 3-5 May 1994 : EC meeting
- 6-8 May 1994 : Symposia 1. Chinese Silent Cinema
2. Film Archiving in Asia*
- 9 May 1994 : General Assembly
- 10 May 1994 : Workshops 1. Dye-transfer
2. poster restoration
- 11 May 1994 : Excursion
- 12 May 1994 : 2nd EC meeting

* FIAF's role involved :

- 1. making a list of Asian archives to be invited by Unesco (travel and staying costs) and coordinate it with the list of our colleagues in Beijing.
- 2. identifying the discussion topics, which Mr KLAUE had already started.

Mr DAUDELIN reported that every member of the 1996 EC would be invited to stay over in China for an extra 5 days as a tourist after the 2nd EC meeting on May 12.

Bogota 1997

Mr NIETO called for suggestions for the Symposium and expected a special contribution from the working group for the long-term plan for FIAF.

4 LONG-TERM PLAN FOR FIAF

Pending the minutes of the Open Forum, Mr HORAK and Mr NIETO would write a first summary from their notes and send it to the other members of the working group (Mr HORAK, Mr KLAUE, Mr MAGLIOZZI and Mr NIETO). They would try to meet prior to the next EC meeting in Tunis.

The structure for General Assemblies as proposed by Mr JEAVONS at the GA was agreed.

5 TASK GROUP FOR HIRING THE SENIOR ADMINISTRATOR

A recruiting group was formed including Mr JEAUVONS, Mr DAUDELIN and Ms ORBANZ with the following mandate :

1. to finalize the job description + the conditions of employment and payment of the Senior Administrator
2. to evaluate the candidates, and come to Tunis with a recommended short list to be submitted to the EC's vote (absolute majority).

Ms VAN DER ELST was asked to act as a consultant to the recruiting group.

6 FIAF'S POLICY TOWARDS NEW AFFILIATES

Two approaches were identified to implement a more active membership policy, in agreement with FIAF's rules :

1. using the list of institutions which had already enquired about a possible affiliation : Mr SMITHER suggested, if the application was relevant, to send them a letter 2 or 3 months after they have been informed of application procedures, trying to find out why they do not proceed further with their candidature (definition of membership, level of subscription ?...) In countries where there already existed a member, Ms ORBANZ wanted to seek their support for encouraging possible candidates.

2. inviting new institutions to apply for membership in FIAF. Mr HORAK repeated his recommendation to recruit film museums as Associates. Ms VAN DER ELST suggested to use the World Directory of Moving Images as a source of information about possible new affiliates. Mr DAUDELIN said that FIAF members should recommend to the EC one or several institutions in their country that could possibly be invited to join FIAF.

7 REPORT OF THE TRAINING GROUP

Mr JEAUVONS reported on the recent meeting of the Training Group in Bologna. The main decisions taken were :

1. producing another questionnaire to enquire about archives' training activities in the broader sense.
2. developing a FIAF Curriculum for training, drawn upon Unesco's Curriculum (which Mr KLAUE was to distribute to the group);
3. asking FIAF members to take a more active role in schools; Senior administrator to help coordinate the Summer School.
4. creating a more international version of the training video;
5. Steve Ricci : enquiring about local initiatives in terms of training between archives and film schools, in view of a workshop-type meeting on training in Los Angeles.