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FEDERATION INTERNATIONALE DES ARCHIVES DU FILM

MINUTES OF THE NEW EXECUTIVE COMMITTEE MEETING

STOCKHOLM, 2 JUNE 1983

confidential

# MEETING OF THE NEW EXECUTIVE COMMITTEE

Stockholm, 2 June 1983

Members	W Klaue	President	
	R Daudelin	Secretary General	
	J de Vaal	Treasurer	
	R Borde	Vice President	Absent
	E Bowser	Vice President	
	D Francis	Vice President	
	C Alves-Netto		
	G Cincotti	Deputy Secretary General	
	H Garcia-Mesa		
	E Orbanz		
	A-L Wibom		
Reserve Members	S Kula	Deputy Treasurer	
	P K Nair		
	P Spehr		
Honorary Members	E Lauritzen		
	V Pogacic		Absent
	M Svoboda		Absent
	J Toeplitz		Absent
	H Volkmann		Absent
Commission Heads	H Harrison, Cataloguing Commission		
	H Schou, Preservation Commission		
	M Staykova, Documentation Commission		Absent
Executive Secretary	B van der Elst		

# FINAL AGENDA

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## ANNEX

1	Draft Resolution to UNESCO
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## MINUTES

Mr KLAUE opened the meeting, noting that Mr TOEPLITZ and Mrs STAYKOVA had had to leave after the General Meeting.

### 1 ADOPTION OF THE AGENDA

The Draft Agenda was adopted with the addition of items 2.5 and 8.2.

### 2 MEMBERSHIP QUESTIONS

#### 2.1 Seoul

In connection with this archive's application for membership, Mr KLAUE advised the new Members of the EC that the previous EC had proposed that Mrs WIBOM should visit the archive as an extension of her planned visit to Japan at the end of the year, with FIAF paying the extra expense. This proposal was approved.

#### ACTIONS

- i Mrs VAN DER ELST to distribute dossier to all Members.
- ii Mr DAUDELIN, with support from Mr KLAUE, to prepare draft list of questions based on the dossier submitted, together with any additions proposed by the EC Members.
- iii Mr DAUDELIN to write to Seoul informing them of the decision to visit and asking for their agreement.

#### 2.2 Koblenz

Mr KLAUE explained that this application had been discussed at Oaxtepec, in the EC and with Professor KAHLENBERG, who had been asked to obtain clarification of the Filmarchiv's autonomy vis-a-vis the Bundesarchiv. A document had now been received and the dossier could be discussed at the next EC meeting in Toulouse.

#### ACTION

- i Mrs VAN DER ELST to send full dossier to all EC Members.

#### 2.3 Istanbul

Mr KLAUE reported that Mr DAUDELIN would write to the Archive to formally report the decision of the GM and indicate that their subscription payment had been credited to the earliest year outstanding. He should encourage personal contact with the EC or individual FIAF Members and ask the Director to advise the Secretariat when he planned to travel outside his country in the hope that a meeting could be arranged. If by chance Mr Sekeroglu is in Europe at the time of the next EC meeting, we should invite him to join us. Mr KLAUE stated that he did not think it appropriate for FIAF to consider spending its funds on a visit to Istanbul until the Archive itself had responded and initiated contact.

#### ACTION

- i Mr DAUDELIN to write to the Archive as described above and to send a circular letter to all the members reporting on the GM decision.
- ii The next EC meeting to consider the next step, depending on the

response from the Archive; in particular what action to recommend at the next GM.

#### 2.4 South African National Film Archives

##### ACTION

- i Mr DAUDELIN to formally advise them of the GM decision.

#### 2.5 Reconfirmations for 1984

##### ACTION

- i Mrs VAN DER ELST to send standard Reconfirmation requests to Rochester, London, New York, Brussels and Copenhagen.

### 3 COMMISSIONS

All Commissions were asked to prepare proposals for the revised version of the Handbook for Film Archives for discussion at the next EC meeting.

#### 3.1 Cataloguing Commission

Mr KLAUE suggested the EC should confirm their proposed Working Programme, with the addition of the proposed pamphlet on cataloguing.

Mrs HARRISON reported there had been a lot of interest in the documentation of the Potemkin package and Mr SCHULZ had agreed to review the material and prepare a sample form for gathering technical information. This could be made available from the Secretariat to new archives and other interested parties.

#### 3.2 Documentation Commission

Mr KLAUE suggested the EC should approve their proposed Working Programme, with the addition of a response to the GM proposals for extending the scope of the PIP.

Mr KULA asked if international organisations could be approached to help provide funds to enable developing archives to gain access to the PIP fiches. Mr KLAUE suggested the matter should be discussed under point 5 of the Agenda, Relations with UNESCO.

#### 3.3 Preservation Commission

Mr KLAUE asked that their Working Programme should be circulated to the EC as soon as convenient after their initial 2-day meeting in Stockholm, so that it may be discussed at the next EC meeting.

##### a UNESCO Handbook

Mr KLAUE suggested they should anticipate that UNESCO might be ready to print Mr VOLKMANN's handbook at the end of September 1983 and have ready any minor corrections by then. Mr SCHOU said it would be on the Stockholm Agenda; he personally would like to eliminate some errors and then plan for a new edition. Mr SCHOU confirmed to Mr FRANCIS that he would write to

Focal Press to keep the situation open in case anything went wrong with the UNESCO plans.

b Cooperation with FIAT

Mr KULA and Mr SCHOU reported on a proposed arrangement, whereby the Chairman of the FIAT Commission on Technology should be ex officio member of the FIAF Preservation Commission, and vice versa. This would mean that they would exchange information on meetings, projects, etc. and avoid duplication of effort.

c Publication of the Stockholm Symposium

Mr FRANCIS asked if it would be possible for the Preservation Commission to have the opportunity to annotate the transcriptions of the Symposium sessions which would make them more valuable as a reference document.

Mrs WIBOM reported that she had already received a proposal from Mr Labrada that FIAT should be responsible for the publication of the Proceedings. She felt it should be done jointly but raised a number of questions about the problems of editing, especially for those sessions with extensive use of slides and films. The Workshop sessions had not been recorded but some summary descriptions could be obtained. She personally was not technically qualified to evaluate what had been said so could not be responsible for editing or annotations although she might be able to find some funding.

Mr SCHOU was unhappy at the number of controversial statements which went unchallenged and wondered if on a future occasion the Preservation Commission could have sight of the papers in advance.

Mr DAUDELIN was not happy at the idea of adding comments to the Proceedings as this would be against the spirit of the Symposium but he agreed that it was unfortunate that a number of controversial statements had been allowed to stand unchallenged. Mr KULA said that, as Chairman of one of the sessions, he felt he could not allow interventions as time was limited and, once he allowed challenges to be voiced he would have been obliged to give the manufacturers the right to reply, which would have disrupted the whole timetable. He too felt it was not feasible for Symposium Proceedings to have comments added. However, as FIAT was willing to publish, FIAF's contribution could be the help of the Commissions in editing and reducing the material to make it readable.

ACTIONS

- i Mrs WIBOM to obtain as many papers and summaries as possible from the various speakers and, as suggested by Mr NAIR, invite the Chairmen of the Workshops to add a contribution if they wished.
- ii A group of EC members to discuss arrangements for publication with FIAT the next day bearing in mind offers from Mr SCHOU (Australian Library transcription of the film sessions) and Mr KULA (video).
- iii The Preservation Commission to be responsible for overall supervision.

## 4 ARCHIVES IN DEVELOPING COUNTRIES

Mr KLAUE mentioned that many suggestions had been put forward at meetings with the Basic Needs Group and Mr ARNALDO of UNESCO but there had not been time to collate or evaluate them. The list was reviewed to see what decisions would be made straightaway.

## a Possible Commission on developing archives

Mr KLAUE felt it was not appropriate to make a decision on this at Stockholm, especially as FIAF already had experience of such a Commission which had failed because the members did not have the funds to meet. It should be discussed at the next EC meeting. Mr SCHOU asked if UNESCO itself could be asked to provide funding and Mrs ORBANZ reported that the CILECT Commission received UNESCO funding.

Mr ALVES-NETTO mentioned that he had proposed to Mr ARNALDO that a 3rd Latin-American seminar might be held in Brazil and been told that suggestions had already been received from Panama and Bolivia. As these were the countries where UNESCO already had missions, Mr ALVES-NETTO had the impression that UNESCO would probably be only interested in proposals which fitted in with their existing plans.

Mr GARCIA-MESA reported that his impression, from the meetings with the Basic Needs Group, was that the two basic problems were lack of funds and lack of technical know-how. He felt the first priority was for FIAF to obtain more information from them on what they did, how they worked, what equipment they had, and what possibilities they had for a sustained archiving activity. Rather than simply asking for them to submit a report, he would like to send them a questionnaire so that their replies were to a standard format and could be more readily interpreted. He had already begun work on such a questionnaire and suggested that two members of the EC should refine it and distribute it as soon as possible without waiting for a further EC meeting.

Mr KLAUE felt we should ask the archives in the countries concerned for their views on whether a FIAF Commission on Developing Countries would be useful and ask them for their ideas on its initial working programme and for an indication of their willingness to contribute and participate actively. He felt we should not rush into establishing the Commission without a clear programme of action and we should not rely on UNESCO for its funding.

Mr FRANCIS agreed we should proceed slowly and he was even against mention of the possibility of a special Commission. He felt we should wait and learn from the Asian Regional Seminar about what was wanted and how to make best contact and communication with these countries.

Several speakers referred to the previous questionnaires managed by Mr KLAUE and Mr PERRY in 1978 and 1980 and both Mr DAUDELIN and Mrs BOWSER felt one should not attempt another questionnaire until FIAF was ready to start some kind of action programme. Mr DAUDELIN felt Mr NAIR's group (himself, Mr PIMENTA and Mr SUSZ) could prepare a list of priorities.

Mr KLAUE felt there was no guarantee the questionnaire would be answered, especially in countries where there were no archives, simply because FIAF had insufficient authority. It would be preferable to secure the backing

of UNESCO, perhaps tying it to an enquiry into the present situation worldwide with reference to the Recommendation on the preservation of moving images.

Mr GARCIA-MESA asked if it would be possible to supply some basic publications at least.

Summarising the discussion, Mr KLAUE stated there would be no decision at Stockholm on the formation of a new Commission. Mr GARCIA-MESA's questionnaire could be distributed to the Basic Needs Group at Stockholm and they could be invited to send their replies to the Secretariat if they wished. The questionnaire could be distributed more widely in the future if, for instance, UNESCO were willing to be associated with it as this would update the information obtained by the previous questionnaires (Peter Morris) which was now some 10 to 15 years out of date. Mrs WIBOM said she would prefer to consult with Mr PIMENTA before agreeing to distribute the questionnaire to the Basic Needs Group as she personally felt it was too intrusive into the affairs of their own countries.

b Exchange of addresses

Mrs VAN DER ELST could ensure that everyone in the Group received a complete list of the names and addresses of FIAF members, the Secretariat and the Chairmen of the Commissions. Similarly, names and addresses of non-FIAF participants in the Basic Needs Group would be supplied to FIAF members.

c Offers of help to each country

Mr KLAUE would write as President of FIAF confirming FIAF's offers of help and inviting them to apply to the Secretariat or the Commissions for practical help whenever required.

d Circulating film programmes

Mr KLAUE to confirm to each developing country that FIAF would willingly circulate its members with details of any film programmes available from their country. In addition, Mrs VAN DER ELST to inform FIAF members of the availability of circulating programmes from Latin America.

e Invitation to New York congress in 1985

Mr KLAUE to confirm Mrs BOWSER's invitation for them to attend the congress in New York.

f Training

Priority would be given to the 3 Regional Seminars proposed for Poona, Africa and Latin America and, perhaps later, to a Summer School.

g Guidance on best "classical" films

Several archives had requested guidance and several lists existed but Mr KLAUE felt it was essential to indicate also where the films were obtainable. Mr FRANCIS reported that he had brought along a new NFA list as he wanted to collect information on where the best quality prints could be obtained.



Mr ALVES-NETTO felt new archives should be encouraged first of all to take care of their national production before worrying about classical films. Mrs WIBOM said that some archives had already taken care of their national production and wanted to compare it with the best of international production. She had had several requests for prints of Ingmar Bergmann films which she could not of course supply for copyright reasons. However, if there were a way to get round the copyright problem, she would like to revive a suggestion she made in Open Forum some 10 years previously, namely, that established archives should try to donate dupe negatives to new archives. She could try for instance to donate one to one archive in each region who could then become responsible for supplying prints to other archives in that region.

h Search for negatives of recent African production

Mr DAUDELIN to write to French and Italian members to ask them to identify what negatives they held of recent African productions (ie not colonial period) and what they could make available to the countries concerned.

Mr ALVES-NETTO mentioned that the Portuguese archive in Lisbon had recently made an agreement to return such negatives to Angola and Mozambique.

i Support for the seminar in Poona

i Mrs VAN DER ELST to supply Mr NAIR all relevant addresses in Asia and copies of programmes for Latin American seminars and summer schools.

ii Checklist of basic points for construction of archive vaults (draft by MM KLAUE & PIMENTA for Hanoi) to be circulated to EC and Heads of Commissions for discussion at next EC meeting before issue.

j Supply of FIAF publications

Following the suggestions of Mr GARCIA-MESA and Mr KULA, it was agreed that FIAF could afford to give each member of the Group a set of basic FIAF publications as a gesture of goodwill. (Estimated selling price per set \$100)

5 RELATIONS WITH UNESCO

Mr KLAUE reported on the meeting he and Mrs WIBOM had had with Mr ARNALDO of UNESCO during which Mr ARNALDO had made two specific proposals :

a that the FIAF/FIAT Congress adopt a Resolution urging UNESCO to increase its "moving images" budget for developing countries by \$150,000, and that this Resolution should be submitted by the Congress participants to their own national representatives.

b that FIAF and FIAT should submit to UNESCO a list of priorities for projects over the next one or two years.

In the discussion that followed, many members expressed concern at the

proposed Resolution and felt any Resolution should be drafted by FIAF itself, expressing FIAF concerns, rather than using Mr ARNALDO's draft which might get them trapped in UNESCO internal politics.

Mr KLAUE and Mrs WIBOM both felt that Mr ARNALDO had been disappointed at the budget allocation and, as a result of his attendance at the Symposium and greater awareness of needs, was doing what he thought would be most effective in getting additional funds for the work that he and FIAF considered important. Mr ARNALDO had referred to two specific items in the programme where he thought it important that FIAF should receive some funding : the development of AV archives and training of archivists, budget \$116,000, and cooperation with international NGOs in the field of cinematography and AV media, budget \$40,000 all allocated to IFTC.

Mr DAUDELIN preferred any Resolution to be expressed in terms which recognised that the film heritage of developing countries in Africa, Asia and Latin America was fast disappearing, urged UNESCO to take urgent action and offered FIAF collaboration.

It was finally agreed that the EC would make no decision until they had met again with Mr ARNALDO and discussed the text of his proposed Resolution with him.

! Following the meeting with Mr ARNALDO, EC Members prepared a new draft Resolution (see Annex 1)

On the question of project priorities to be proposed to UNESCO, Mr KLAUE listed the ideas put forward so far:

i Training

- Regional seminars in Poona, Mozambique and Brazil
- Possible help for next FIAF Summer School

ii "Propaganda" Visits from Advanced Archives

Experts should visit countries where there were no archives or very young ones only, to encourage the authorities to take action to preserve their own heritage.

iii Fellowships to attend FIAF Congress and visit established archives

In discussion, it was agreed that for someone likely to play a key role in setting up an archive one visit of 3 weeks would be far more valuable than visits of one week each to 3 separate archives.

iv Bi-lateral Fellowships

Mr KULA pointed out they had been trying for over two years to get help to bring a delegate from Sri Lanka for training in Canada. It was agreed to include this case and Tanzania/Pyong Yang and any other where interest had already been shown but action was delayed by lack of funds.

v Pamphlet on Standard Cataloguing Rules

Supported by Mr ARNALDO in the Congress meeting

- vi Publication on Preservation
- vii Study on national legislation re preservation of AV media
- viii Study on implementation of UNESCO Recommendation

Mr KULA volunteered to prepare a proposal to be submitted to UNESCO covering these two points, which could link in with Mr GARCIA-MESA's proposed questionnaire and might include a draft of model legislation.

## 6 RELATIONS WITH OTHER INTERNATIONAL ORGANISATIONS

### 6.1 Liaison Group of 5

It was agreed that Mr KLAUE would attend the next meeting in the Hague even though no projects had been put forward.

### 6.2 FICC (cineclubs)

Mr KLAUE suggested that FIAF money should not be spent on attending their Congress in Helsinki. At the suggestion of Mrs WIBOM, it was agreed that Mr ALHO should be asked to attend and report back to FIAF.

Mr GARCIA-MESA reported that FICC also planned a meeting in Havana in December, during the Latin American Film Festival. It was agreed that he should represent FIAF if FIAF were invited.

### 6.3 ICA (International Council of Archives)

To be discussed at next EC meeting.

### 6.4 Council of Europe

Mr DAUDELIN reported that the Cultural Committee wanted to issue a recommendation on the lines of the UNESCO Recommendation on the preservation of film heritage and had approached FIAF for assistance, which we had expressed our willingness to give.

A meeting was planned in Stockholm during the Congress for MM KLAUE, DAUDELIN, and Mrs WIBOM to meet with some of their experts and a full meeting of the Council was scheduled to be held in Delphi in the autumn of 1983. Mrs WIBOM reported that she had attended meetings of the Council for four successive years from 1978 - 1981 but she felt it was an organisation that never got round to action.

It was agreed that if a formal invitation to Delphi was received and FIAF would not incur any expenses, Mr CINCOTTI or another FIAF representative from a country belonging to the Council of Europe, should attend.

## 7 PROJECTS

## 7.1 Existing Projects

## i UNESCO Courier

Mr DAUDELIN referred to the 3 extra articles proposed by UNESCO and hoped he could discuss them in Paris on his return home:

- National legislation: Mr KULA volunteered
- Vaults in tropical countries: it was suggested no information was available without extensive research
- Why film heritage is disappearing in developing countries: it was agreed to ask the Basic Needs Group at Stockholm and those participating in the Asian Seminar if anyone would be willing to write/help.

## ii Updating the Basic Handbook

Mrs BOWSER agreed to prepare a circular asking for comments and proposals for what should be included in the revised version.

## iii International Bibliography

Mr KLAUE confirmed he would write again to Bucharest for information.

## iv Catalogue of old Equipment

Mr DAUDELIN had had some useful discussions in Stockholm and would brief Mr VERONNEAU to produce a new report for the next EC meeting.

## v Bibliography of works available in Spanish

Mr KLAUE agreed to remind Mr GONZALEZ-CASANOVA of his proposal for this project and ask whether it was a real project or should be deleted from the list.

## vi Handling of nitrate

Mr SCHOU drew attention to IATA regulations which permitted decomposing nitrate film to go by air and mentioned that this project had been on the list before. He was advised that it should now form part of the Preservation Commission's Working Programme.

## 7.2 New projects proposed in Open Forum

## i Guidelines for Visitors

Mr KLAUE and Ms ORBANZ will work further on the draft and include a more encouraging introduction. Mr FRANCIS felt it was confusing to include information about Visitors attending conferences and symposia with that for organisations which wanted to keep in touch with FIAF, its activities and publications, but constitutionally could not qualify for membership. After some discussion and search for a suitable name, it was agreed that two documents should be drafted, with the second one referring to "Subscribers".

Mrs WIBOM reported that many participants at the Congress, representing organisations in television broadcasting and training, had expressed interest in being kept informed about FIAF, and if these were on our mailing list they would provide an additional sales outlet for our publications. It was agreed that Mrs VAN DER ELST would produce a circular inviting all non-affiliated participants interested in FIAF to leave their addresses, with information on their organisation, so they could be sent information on the FIAF Subscriber services. This would leave time for the details of the Subscriber service to be defined at the next EC meeting.

ii New Edition of Statutes and Rules

In view of the recent changes, Mrs VAN DER ELST was charged with preparing a new Edition for publication, seeking help as needed.

iii Enquiry on implementation of UNESCO Recommendation

Discussed under items 4 and 5 above.

iv Unidentified Films

At the suggestion of Mrs BOWSER, it was agreed that further action should be postponed till they could use the experience of the 1985 Symposium in New York. They could then consider establishing a methodology for identification sessions and consider the usefulness of preparing a list of experts in different archives on different topics.

v 50th FIAF Anniversary

Mr KLAUE volunteered to produce a preliminary proposal for discussion at the next EC meeting. Mr DAUDELIN suggested a Working Group of two or three people should then be set up to maintain continuity until 1988.

vi Glossary of Laboratory terms

Mr SPEHR confirmed that this was an internal Library of Congress project that was going ahead anyway but they would be happy for it to become a FIAF project. He suggested the Preservation Commission should review it but thought it would be difficult to consider a multi-lingual version at this stage - it was difficult enough to cope with variations in English alone.

vii French translation of PIP subject headings

Mr DAUDELIN reported that 3 French speaking archives were cooperating on this but it was not strictly a FIAF project.

viii Sale of films in the public domain

ix Copyright questions

Mr KLAUE thought Item viii was an important and interesting topic which should be pursued further at next year's Open Forum. Mr KULA thought the discussion would be much more fruitful if some position papers were circulated in advance. Mrs BOWSER volunteered to circulate members asking for information on their access procedures.

Mr FRANCIS and a number of others felt the term "sale" would restrict the



discussion too much and it was eventually agreed to amend it to "commercial access to archival collections".

Mr CINCOTTI was interested in the more general problem of rights in different countries. He suggested it should be the subject of a Symposium and/or perhaps the creation of a new Commission on problems of legislation as it required systematic study over several years. (This proposal had also been put forward at the GM by Catharine GAUTIER). Mr KULA reported that FIAT had already planned a Symposium on copyright and exchange between archives which would now be held in 1984. He suggested FIAF could use the documents produced by FIAT as a starting point.

Mr KLAUE noted that this linked in with point 7.iii of the Open Forum proposals and should be discussed at the next EC meeting and at the Open Forum in Vienna.

! Mr FRANCIS felt it was important to discuss with the Austrian Archives what provisions could be made to extend the time available for Open Forum.

## 8 MISCELLANEOUS AND ANY OTHER BUSINESS

### 8.1 Next meeting of the Executive Committee

An invitation had been received from Toulouse and after a lengthy discussion about possible dates in November, December and January which clashed with various film and religious festivals, it was agreed to accept for January 1984, arriving Tuesday 16 and leaving Friday 20 January.

### 8.2 Appreciation of Conference Organisers

Everyone present expressed their appreciation to Mrs WIBOM and her staff.

### 8.3 Any Other Business

There being no further business, Mr KLAUE closed the meeting.