



MAIN DECISIONS TAKEN IN TOKYO
EXECUTIVE COMMITTEE MEETING (OUTGOING EC)
4 - 6 APRIL 2007

GENERAL ASSEMBLY
11 - 12 APRIL 2007

EXECUTIVE COMMITTEE MEETING (NEW EC)
12 APRIL 2007

The outgoing Executive Committee (2005-2007) included the following EC Members:

Eva Orbanz (President), Meg Labrum (Secretary General), Karl Griep (Treasurer), Magdalena Acosta (V.-P.), Jan-Erik Billinger, Vittorio Boarini, Sylvia Frank, Eric Le Roy, Patrick Loughney, Hisashi Okajima, Vladimir Opela (V.P.), Yolande Racine and.

The new elected Executive Committee (2007 – 2009) includes the following EC Officers and Members:

Eva Orbanz (President), Meg Labrum, (Secretary General), Patrick Loughney, (Treasurer), Hisashi Okajima (Vice President), Eric Le Roy (Vice President), Vladimir Opela (Vice President), Lise Gustavson (Deputy Secretary General), Jan-Erik Billinger (Deputy Treasurer), Luca Giuliani, Carlos Magalhães, Iván Trujillo Bolio, Vittorio Boarini, Sylvia Frank.

The Vice-Presidents, Deputy Secretary General and Deputy Treasurer were chosen at the second EC Meeting, on April 12th 2007.

AGENDA

- SECRETARIAT to keep updated and to include new subjects into the Toronto EC Meeting agenda.
- CD to keep in contact with SF for details of the agenda for Toronto.

1. Action Sheet – Main Decisions

- EO and CD to circulate ACTION SHEET to the EC Members after the Tokyo Congress, and the MAIN DECISIONS document to the Membership in June.

2. Affiliation

The total number of FIAF Affiliates is 139. 14 FIAF Affiliates are chronically missing some of their obligations facing FIAF. Some of them did not pay their annual membership fees for several years, and did not submit their annual report for the last years.

The Secretary General announced that, during its first meeting, the Executive Committee has unanimously decided to expelled 5 Affiliates because they failed to pay their annual membership fee for several years and did not send their Annual Report for 5 years or more, in spite of numerous reminders sent by the Secretariat. A letter of notification of these expulsions will be sent by the Secretariat. The expelled archives however be welcome to join FIAF when they will be in a better situation.

A final warning letter will be sent to the 9 other Affiliates (3 Members and 6 Associates) that are not in order with their obligations facing FIAF.

The outgoing EC Sub-Committee for membership questions, composed of Greg Lukow, Karl Griep, Sylvia Frank and Meg Labrum, was acknowledged for its work over the last two years.

The new EC Sub-Committee for membership questions, appointed during the second EC meeting, includes Meg Labrum, Sylvia Frank, Pat Loughney and Iván Trujillo.

Meg Labrum reminded that that the Annual Reports are automatically due at the last day of February of the following year. She thanked those who have submitted their report and urged the others to do so in early 2008.

a) New Affiliates

In Tokyo, the EC examined and approved the applications for affiliation of the following institutions:

- Perpignan: The INSTITUT JEAN VIGO - Cinémathèque Euro-régionale (as FIAF ASSOCIATE)
- Singapore: The ASIAN FILM ARCHIVE (as FIAF ASSOCIATE)
- Rio de Janeiro: The ARQUIVO NACIONAL (as FIAF ASSOCIATE) was admitted in 2006 as Associate. The EC considered the possibility of offering them Membership subject to an Archive visit to be paid by a Member of the EC in Rio de Janeiro.

The application for FIAF affiliation of the archives from Phnom Penh and Tanger are still under study.

This reduces the number of FIAF affiliates from 141 to 139 (5 expelled and 3 new affiliates: 85 members, 54 associates) and raises the number of countries present in FIAF from 73 to 74.

- The EC will arrange for an archival visit in Rio de Janeiro.
- Tanger will be asked for complementary information.
- The SECRETARIAT will ask for the applications dossiers of Phnom Penh, Amman, Bahrein and other archives.
- EO to provide advisory service to Tbilissi.
- HO to investigate possibility of archive visit to Singapore.

b) Situation of late fee-payers

- ML and PL to send letters to late fee payers that are excluded (5 archives that have not paid and not submitted their annual reports, and who are already removed from the Directory: LaPaz, Ouagadougou, Bogotá-CD, Jakarta and Yerevan) or are about to be excluded from FIAF: final warning to Caracas, Buenos Aires (Museo del cine Pablo D. Ducros Hicken), Managua, Rio (Cinemateca do Museu de Arte Moderna), Alger, Montevideo (Cinemateca Uruguaya), San Juan de Puerto Rico and Bogota-FPFC).
- ML to implement expulsion of Members by the GA in Paris if their situation is not cleared.

c) Mary Lea Bandy, New Honorary Member

Upon a motion put to vote and backed respectively by two delegates, the General Assembly voted the admission of Ms Mary Lea Bandy as a new Honorary Member of the federation. The President will notify this decision to Ms Bandy.

d) Code of Ethics Certificates

The SECRETARIAT will send new certificates of compliance with the Code of Ethics to all new FIAF Archives or their new Directors/Curators.

3. FIAF SECRETARIAT

The Senior Administrator circulated his Report to the Executive Committee. Most of the points have been tabled at different points of the Agenda.

4. Financial Reports and Budgets

In the absence of FIAF Treasurer Karl Griep, Patrick Loughney, Deputy Treasurer, presented the Financial Reports, which were prepared by the Senior Administrator for the EC and circulated the affiliates in advance of the Tokyo Congress. The Executive Committee recommended the GA to approve the Financial Report.

The GA unanimously approved the Financial Report 2006.

The Treasurer then commented the financial situation for 2007. There were no comments or questions on this matter.

The Treasurer presented the 2008 FIAF-P.I.P. Budget as it was approved by the Executive Committee. There were no comments from the floor.

The 2008 FIAF-P.I.P. Budget was unanimously approved by show of hands.

5. Specialized Commissions and Working Groups

The commission's activities and projects have been presented and discussed in detail within the Commission Workshops and the Open Forum. At the General Assembly, only information about formal aspects of the functioning of the Commission (reconfirmation, membership of the commission, project titles) were presented.

The Reports of the three commissions were approved.

The EC Commission INTERLOCUTORS will keep the contact with the Commission Heads and will remind the Heads of Commissions to provide the commission reports for Toronto and Paris.

The SECRETARIAT will publish the information made available by the Commissions through the FIAF Website.

d) FIAF Strategic Plan

A new EC sub-committee composed of Jan-Erik Billinger, Vittorio Boarini, Luca Giuliani, Patrick Loughney, and Vladimir Opela will continue to work on a paper to be presented during the next Congress in Paris 2008.

PUBLICATIONS AND OTHER PROJECTS

a) FIAF Awards 2007 and 2008

The 2007 FIAF AWARD will be presented during the Toronto Film Festival in September 2007 to Peter Bogdanovich. A recently restored film to be chosen by Bogdanovich will be screened at the Award presentation ceremony.

The Executive Committee also decided to present the 2008 FIAF Award to film director Nelson Pereira dos Santos at the San Sebastian Film Festival (subject to approval of the San Sebastian Film Festival).

The Executive Committee will decide on the 2009 FIAF Award during the Paris EC meeting. Three film directors have been nominated so far for the 2009 FIAF Award: Ermanno Olmi, Alais Resnais and Rithy Panh.

b) Reel Emergency Project

Josef Lindner presented the advancement of the project to the GA. He mentioned the difficulty encountered in getting the information about the first group of projects. Several of them still need to be sponsored. Two new potential projects will be developed in the coming months. Some funding from the FILM FOUNDATION could also be obtained, not only for + reel films, but also for long features. The dedicated REEL EMERGENCY PROJECT section of the FIAF website will be updated as new information becomes available.

The SECRETARIAT will gather the information about the adopted Reel Emergency Projects.

The SECRETARIAT and Josef Lindner will process the new projects (resulting from the last call for participants in the REP) and post them through the Web.

c) Website

A new FIAF PROJECTS section, divided into two sub-sections, the Oral History Project and the Reel Emergency Project, has been created and will be developed further.

FIAF Affiliates are invited to use the dynamic sections of the Website (the FORUM and the NEWS sections). The Secretariat will develop communication via the NEWS section. Affiliates are invited to register in the FORUM section and to submit information texts and images for the NEWS section. The JFP and other publications should increase the interest in the FIAF Website.

d) Journal of Film Preservation

The Editorial Board wishes to have more time available for the next issues, and insists in receiving the contributions before the adopted deadlines.

The DVDs section, presenting the new edition of restored films, will be developed further.

Affiliates are encouraged to produce articles for the NEWS FROM THE AFFILIATES section.

The authors are invited to submit articles to the Editorial Board for the coming issues at jfp@fiafnet.org (deadline for #74 is July 15, 2007; deadline for #75 is January 15, 2008) to. Articles may be submitted in one of the official FIAF languages (English, French, or Spanish), and should include a résumé of 1/10th of the original text, as well as illustration materials (for b/w reproduction).

It has further been decided to publish the JFP edition on the Internet in parallel to the paper format edition, through the FIAF Website and other content providers.

e) Word Day of Audiovisual Heritage (WDAVH)

Affiliates were strongly encouraged to develop a special program for the World Day of Audiovisual Heritage (WDAVH) and were invited to return the Questionnaire sent by the Secretariat about the program of each archive. The list of activities will be published in the FIAF Website, as it was done the previous year.

FIAF will insist through the CAAA on the necessity of organising a screening at UNESCO on October 27th, in connection with the CNC and the Cinémathèque Française.

The SECRETARIAT will gather and publish on the Website the activities foreseen and organized at that date through the World.

A listing of film restorations undertaken by FIAF Affiliates during the last 3 years will be established and published through the FIAF Website.

The possibility of establishing a list of endangered films will be considered.

f) FIAF Educational Projects

Film Restoration Summer School / FIAF Summer School 2007

In May/July 2007 - for the first time - the FIAF Summer School will take place in Bologna, Italy, hosted by the Cineteca di Bologna and the laboratory L'Immagine Ritrovata, under the title The Film Restoration Summer School / FIAF Summer School 2007.

The proceedings of the Film Restoration Summer School / FIAF Summer School will be published in book form with an accompanying DVD, and circulated to film archives, film schools, and specialized libraries all over the world.

All information, about the detailed programme, as well as the application form, is

available on the FIAF website (under the EDUCATION section) and on the Cineteca di Bologna website: www.cinetecadibologna.it and www.immagineritrovata.it.

FIAF School on Wheels

- Africa & the Middle East

Initially, the School on Weels, organised by Jan-Erik Billinger and Robert Daudelin, with the support of the Gate Company, in connection with the School on Wheels Projects in Middle East and North Africa, was scheduled in 2006, but had to be cancelled.

The aim of the workshop is to stimulate the interest in the safeguarding of film and audiovisual heritage, and to encourage the local governments to create specialized organizations which could respond to the urgent needs of the region.

Meg Labrum, FIAF interlocutors with SEAPAVAA, is in contact with SEAPAVAA for the School on Wheels Projects in other Regions, in particular in Africa.

- Latin America

Ivan Trujillo and Christian Dimitriu will continue to administrate the Ibermedia funds for the School on Wheels in Latin America, in particular the Ibermedia Fund #4 received this year. An article abut that will be published in a coming JFP issue.

- Africa

Jan-Erik Billinger will maintain contact with Robert Daudelin and The Gate-Company in Beirut in connection with the School on Wheels Projects in Middle East and Africa. Meg Labrum will keep the contact with SEAPAVAA in view of the implementation of School on Wheels Projects in other Regions (in particular Africa).

h) PIP and the FIAF Database System

The Business Plan for the FIAF Databases system developed during the past months has been achieved. The implementation of the first part of the business plan has been approved by the EC. The GA has been informed. Further details are described in the report published in the Tokyo Congress Report.

Some workshops are scheduled in Bologna, Copenhagen and Stockholm to present the new system to contributors, affiliates and interested people.

The new working group (see Tokyo Congress Report) will resume the discussions on the future of PIP and FIAF Database System, based on the Business Plan dated

April 2007 and the discussion held in Tokyo. A preparatory conference call will be organized before Toronto.

i) Oral History Project (OHP)

The Executive Committee has encouraged the OHP Working Group to expand the list of personalities to be interviewed within the OHP. A new line will be included in the 2008 Budget.

The Secretariat will publish the available projects (Guillermo Fernández Jurado, Farrokh Gaffary, Aito Mäkinen) as well as the new ones on the Web and in the JFP. The editing and transcription of the interviews will be the responsibility of the authors. The archives to which the interviewees belong could be asked to participate in the editing.

j) 2008 – 70 Years of FIAF

The 70th Anniversary of FIAF in 2008 will be celebrated in two ways:

- 1) The inauguration of a commemorative plaque to be put on the front of 38 Avenue des Ternes in Paris, where the current head office has its domicile.
- 2) The publication, by the CNC, of a book celebrating cinema with paintings, texts on cinema, edited by Robert Daudelin and Eric Le Roy, to be published as a FIAF publication for Paris 2008. The book will be Trilingual (FR-EN-SP), and will have around 250 pages. A review of this book will be published in the JFP.

k) Clasificar para preservar

The FIAF will make the book by Alfonso del Amo Clasificar para preservar, published by the Cineteca Nacional de Mexico and the Filmoteca Espanola, available to Spanish speaking archives.

l) Administrative publications

The SECRETARIAT will study the possibility of developing a new Statistical Questionnaire before the end of the year, after discussion within the EC in Toronto.

m) Restoration Chart

Vittorio Boarini and Vladimir Opela will study the possibility of developing a new restoration chart taking into account the papers they have already written on the subject.

RELATIONS WITH UNESCO, NGOs, INTERNATIONAL ORGANISATIONS & REGIONAL GROUPINGS

a) UNESCO, Coordinating Council of Audiovisual Archives Associations (CCAAA)

Eva Orbanz and Vladimir Opela represent the FIAF EC in the conferences and meetings organized by UNESCO and the CCAAA.

b) CCAAA and REGIONAL ASSOCIATIONS

The following Regional associations have presented their reports in Tokyo:

- Association des Cinémathèques Européennes (ACE)
- Association of Moving Images Archivists (AMIA)
- Coordinadora Latinoamericana de Archivos de Imágenes en Movimiento (CLAIM)
- Forum of Asian Film Archives (FAFA)
- Nordic Group of Film Archives
- Southeast Asia-Pacific Audio Visual Archives Association (SEAPAVAA)

More details are available through the Tokyo Congress Report.

The relations of the FIAF EC with regional archive groups will be maintained by the following EC Interlocutors:

FUTURE CONGRESSES, EC MEETINGS AND OTHER FIAF EVENTS

The Secretary General will write a letter to Santiago-FUCHIM with reference to the decision taken in Tokyo about the choice of Oslo for 2010.

1) Paris

The Archives Françaises du Film du CNC will provide considerable human, logistic, and financial resources for the event. The CNC and the French Ministry of Foreign Affairs will facilitate the attendance of colleagues whose institutions are facing financial difficulties.

The Symposium will focus on the legal protection of works, which represents crucial issues for the present day, as well as for the future of archives and cinémathèques worldwide.

The regional groups were invited to hold their meeting in Paris. The Presidents of the Regional Groups must communicate their needs for facilities to the Hosting Archive (meeting rooms, technical facilities, etc.).

The Paris Congress will be organized by the CNC with the cooperation of the 13 other French FIAF affiliates. Most of the events will take place at the Cinémathèque Française. The Cinémathèque de Toulouse will invite the FIAF affiliates interested in visiting the archive after the Paris Congress.

Newsletter #1 in English, French and Spanish has been circulated during the Tokyo Congress. Further informations will be published on the FIAF website as soon as they become available. Newsletter #2, trilingual edition, will be circulated by December 2007.

The regional groups will be invited to hold their meeting in Paris and will define their needs (room facilities, translation services, etc.).

The SECRETARIAT will circulate Newsletter #2 by the end of November 2007.

The SECRETARIAT will provide assistance, information & translations for the WWW.FIAFCONGRESS.ORG website.

a) General Organisation

The Paris Working group includes Eva Orbanz, Boris Todorovitch, Eric Le Roy, the Heads of Commissions and Deputies, as well as the FIAF Secretariat.

Eva Orbanz and Christian Dimitriu will pay a visit in Paris (meeting with hosting archive, visit to congress facilities, hotel accommodation, etc.).

The Congress organizing committee will instate a "Welcome Committee" for newcomers in FIAF.

The Congress organizing committee will review the general Congress structure and procedures in order to save more time for additional general information by/for the Affiliates.

b) Other Events

The FIAF Secretariat will keep in contact with the Hosting Archive in view of the organization of other possible events.

c) Second Century Forum (2CF): Africa

The Executive Committee and the Congress Host will prepare the participation and contributions for the 2CF on the archival situation in African countries.

d) Management Workshop

The STRATEGIC GROUP will implement the discussion on the organization of a possible Management workshop in a future FIAF congress (after Paris), and will contact possible advisors.

e) Commissions Workshops

The HEADS OF COMMISSIONS will propose and coordinate commission workshops. They are invited to present their plans to the Congress Organizers.

f) The FIAF APPEAL

Hisashi Okajima will ask Paolo Cherchi Usai, David Francis, Roger Smither, as well as other colleagues to work on a FIAF Appeal to be presented in Paris and to be approved for later publication.

2) 2009, Buenos Aires

In 2009 will be the celebration of the Centenary of Cinema in Argentina, as well as the 40th anniversary of the creation of the current FUNDACION CINEMATECA ARGENTINA in 1968. Christian Dimitriu will send all useful information to the Hosting Archive and keep the EC informed about the advancements of the Congress.

3) 2010, Oslo

Two invitations to hold the 2010 FIAF Congress have been taken into consideration: one extended by the Fundacion Chilena de Imagenes en Movimiento in Santiago; the other one by the Norsk Film Institute in Oslo. The GA has been asked to chose between the two possibilities.

The invitation made by the Norsk Film Institut to hold the 2010 FIAF Congress in Oslo has been ratified by 38 votes (against 32 for Santiago de Chile).

Lise Gustavson will present the confirmation of the invitation to the EC in Toronto and will complete the information.

The FIAF Secretariat will assist the Hosting Archive in the organization of the Congress.

4) 2011 - 2012: Barcelona, Beijing, Canberra, Pretoria, Rome

A verbal invitation has been presented to hold the 2011 FIAF Congress in Barcelona. Roc Villas will officially confirm the invitation and complete the information. The SECRETARIAT will centralize and circulate the available information on the Beijing and Pretoria projects to the EC.

5) 2013: Los Angeles, New York

Los Angeles and New York have also been mentioned as possible FIAF Congress organizers in 2013 or later. The SECRETARIAT will centralize and circulate the available information to the EC.

6) Future EC Meetings

2007 Toronto:

The EC thankfully confirmed that the EC Meeting will take place on 6-8 September 2007 in Toronto, in connection with the IFFT, where the 2007 FIAF Award will be presented to Peter Bogdanovich.

Patrick Loughney also made the proposal to arrange visit to Rochester prior to Toronto EC meeting.

2008/2009: San Sebastian and Pordenone

The EC wishes to hold the fall meeting in San Sebastian (in 2008) and Pordenone (in 2009). The decision will be made once the SSIFF has confirmed the invitation to hold the EC meeting in San Sebastian. If the invitation is not confirmed, then the EC meeting will be held in Pordenone in 2008.

WORKING GROUPS and INTERLOCUTORS

During the second EC meeting, the following Working groups and interlocutors have been designated:

a) Membership

The new EC Sub-Committee for membership questions, appointed during the second EC meeting, includes Meg Labrum, Sylvia Frank, Pat Loughney and Iván Trujillo.

b) Commission Interlocutors

CDC: Meg Labrum
PACC: Pat Loughney
TC: Jan-Erik Billinger

c) EC Interlocutors of FIAF Projects

P.I.P. and new FIAF database system: Meg Labrum, Patrick Loughney

Strategic Plan: Jan-Erik Billinger, Lise Gustavson, Patrick Loughney and Vladimir Opela.

World Day of Audiovisual Heritage: Vladimir Opela.

70th Anniversary: Eric Le Roy for the celebration publication; Hisashi Okajima for the FIAF Appeal.

FIAF Summer School: Vladimir Opela

Reel Emergency Project: Sylvia Frank and Ivan Trujillo Bolio.

Oral History Project: Patrick Loughney and Michael Pogorzelski (Correspondent)

FIAF Awards: Eva Orbanz for Peter Bogdanovich; Ivan Trujillo Bolio and Christian Dimitriu for Nelson Pereira dos Santos. Ivan Trujillo Bolio and Christian Dimitriu for the design of the trophy (silver can).

REGIONAL GROUPS

The EC INTERLOCUTORS of regional associations to keep in contact with the associations are the following:

- for the Association des Cinémathèques Européennes (ACE): Vladimir Opela
- for AMIA: Pat Loughney
- for the Coordinadora Latinoamericana de Archivos de Imágenes en Movimiento (CLAIM): Carlos Magalhães and Iván Trujillo.
- for the Council of North American Film Archives (CNAFA): Sylvia Frank
- for the Forum of Asian Film Archives (FAFA): Hisashi Okajima
- for the Nordic Group of Film Archives: Jan-Erik Billinger
- for SEAPAVAA: Meg Labrum

CD

Brussels, November 2007

