



STATISTICAL REPORT

QUESTIONNAIRE 2009 FOR THE PAST YEAR (2008)

This document is available in computer format on request at the FIAF Secretariat

Name of person to contact about this statistical report :

Date: / /

1. IDENTIFICATION OF YOUR INSTITUTION

Name of archive or cinematheque: :

Name of the parent institution: :

City: :

2. STAFF

Total number of staff members (including part-time positions):

3. BUDGET

Total budget for the past year: €/US\$ (specify)

% of salaries included in this amount %

% rental charges included in this amount %

% of total budget devoted to preservation activities: %

4. COLLECTION

Film Collections

Table with 3 columns: Description, Acquired/deposited during the past year, and Size of film collection (new total). Rows include Total number of titles, Number of reels, Number of positive copies, Number of master copies, and Number of legal deposit copies.

TV – Video - Digital Holdings

	<u>Acquired past year</u>	<u>Size of video collection (new total)</u>
Masters :
VHS, DVD, etc :
Total video + digital elements :

Non-Film Holdings

Description	Acquisitions /deposits of past Year	Total	Description	Acquisitions /Deposits of past year	New Total
<i>Books / Periodicals</i>	<i>Audio-only material</i>
<i>Stills, posters, papers</i>	<i>Technology</i>

5. PRESERVATION ACTIVITIES

Storage Facilities

Does your archive have any vaults with temperature and humidity control? yes no

If **yes**, indicate the lowest temperature (Celsius or Fahrenheit) and humidity %

Preservation / Duplication / Transfers

	<u>Preserved past year</u>	<u>Total</u>
Number of preserved or restored titles :
Number of positive duplications :
Number of digitized films for access or circulation purposes :

Restoration

	<u>Restored past year</u>	<u>Total</u>
Number of restored titles :

6. CATALOGUING & DOCUMENTATION ACTIVITIES

Cataloguing

Number of catalogue entries added during the past year :

Total number of digital catalogue entries (estimate) :

Total number of manual catalogue entries (estimate) :

7. PROGRAMMING & ACCESS ACTIVITIES

Public Screenings

Does your archive/cinematheque programme regular public screenings?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes, do such screenings take place in	<input type="checkbox"/> a film theatre that is integral to the archive/cinematheque
	<input type="checkbox"/> other locations (specify)

Film Theatres

Number of theatres :	If more than one, at same location ?	yes <input type="checkbox"/> no <input type="checkbox"/>
Seats in each theatre :	Total number of seats : seats	

Programming

Number of public screenings of the past year :

Number of projected titles during the past year:

Number of spectators of the past year :

Individual Access to Film Prints (Editing Table and/or Screening Room)

Do you make editing tables and/or screening rooms available to individual researchers?	yes <input type="checkbox"/> no <input type="checkbox"/>	If yes, number:
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Total number of users (film on viewing table and/or in screening room) during the past year :

Video/DVD/digital viewing booths (TV screens or monitors)

Do you have video/ DVD viewing booths?	yes <input type="checkbox"/> no <input type="checkbox"/>	If yes, number:
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Total number of users of video/ DVD during the past year: :

UNESCO Day of the Audiovisual Heritage - October 27

Did you celebrate October 27 with special programmes or events? yes no

If yes, please describe (use separate sheet).

Loans to and from FIAF (affiliates) and non-FIAF entities (to and from external users) for ACCESS, PRESERVATION AND/OR RESTORATION PURPOSES

1) Does your institution <u>loan prints</u> (nitrate, acetate or polyester) and/or digital masters to FIAF affiliates?	yes <input type="checkbox"/> no <input type="checkbox"/>
- if yes, number of titles loaned during the past year to FIAF affiliates :
2) Does your institution <u>loan prints</u> (nitrate, acetate or polyester) and/or digital masters to non-FIAF entities?	yes <input type="checkbox"/> no <input type="checkbox"/>
- if yes, number of titles loaned during the past year to non-FIAF entities :

3) Does your institution <u>borrow prints</u> (nitrate, acetate or polyester) and/or digital masters from FIAF affiliates?	yes <input type="checkbox"/> no <input type="checkbox"/>
- if yes, number of titles borrowed during the past year from FIAF affiliates:
4) Does your institution <u>borrow prints</u> (nitrate, acetate or polyester) and/or digital masters from non-FIAF entities?	Yes <input type="checkbox"/> no <input type="checkbox"/>
- if yes, number of titles borrowed during the past year from non-FIAF entities :

8. OTHER CULTURAL ACTIVITIES

Publishing Activities

Does your archive (or its parent institution) produce any publications?	Yes <input type="checkbox"/> no <input type="checkbox"/>
- If yes, specify how many <u>books</u> you have published during the past year :
- If yes, specify how many <u>DVDs</u> you have published during the past year :

Festivals

Does your archive participate in or organise festival(s) aside of your previous programming?	yes <input type="checkbox"/> no <input type="checkbox"/>
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- If yes, specify how many festivals you have organised or participated in during the past year :

Education

Does your archive offer or take <u>regular part</u> in educational activities?	yes <input type="checkbox"/> no <input type="checkbox"/>
Does your archive organize conferences?	yes <input type="checkbox"/> no <input type="checkbox"/>

9. RELATIONS WITH THE RIGHTOWNERS AND DEPOSITORS OF YOUR ARCHIVE

Does your archive or parent institution sign written agreements with the right owners and depositors of your archive ? Yes No

If yes :

<u>Agreements signed during previous Year</u>	
Number of contracts signed with the right-owners
Number of agreements signed with the depositors: